

## State of New Jersey

OFFICE OF THE GOVERNOR

PO Box 001

TRENTON, NJ 08625-0001

CHRIS CHRISTIE  
Governor

LOUIS GOETTING  
Deputy Chief of Staff

November 27, 2012

Mike Hall  
Federal Coordinating Officer  
Federal Emergency Management Agency  
307 Middletown-Lincroft Road  
Lincroft, NJ 07738

SUBJECT: Request for Implementation of the FEMA Sheltering and Temporary Essential Power (STEP) Pilot Program in **FEMA-4086-DR-NJ**.

Dear Mr. Hall:

New Jersey hereby requests, that that the Federal Emergency Management Agency (FEMA) implement the Sheltering and Temporary Essential Power (STEP) Pilot Program for residential properties that was issued on November 16, 2012 and authorized under the Robert T. Stafford Disaster Relief and Emergency Assistance Act, Section 403, 42 U.S.C. 5170b (a)(3)(B) and (I), and 5170b(a)(4).

Nearly four weeks after the landfall of Post Tropical Cyclone Sandy, New Jersey continues to have many of households without power, heat, and/or hot water. Without immediate government intervention and assistance, many of these households may be further exposed to the ravages of nature and without power, heat, and/or hot water for months, including over the winter, creating an immediate and undue threat to public health and safety. Accordingly, New Jersey requests the urgent emergency protective measures available through STEP to save lives and protect property in each municipality.

### **Documentation of Public Health and Safety Threat:**

As required under 44 C.F.R. 206.225, the New Jersey has determined that it is in the public interest to provide temporary power, heat and/or hot water to occupants of residential properties in order to protect the public health and the safety of its citizens.

### **Legal Responsibility:**

In accordance with 44 CFR 206.223(a)(3), we understand that the Municipality must have the legal responsibility to perform the emergency work at issue—in this case, providing temporary power, heat and/or hot water to all residential structures within the scope of STEP.



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### **Implementation Plan:**

It is the intent of the Municipality to implement STEP as follows:

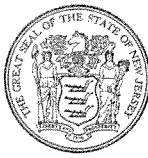
1. Identification of qualified applicants and residences and Right of Entry permissions.
2. Residential assessment – inspection and determination of repair feasibility and scope
3. Emergency Repair - temporary repairs to service entrance or electrical system
4. Inspection - prior to a utility company re-energizing a qualified residence electrical service

Approved Municipalities will seek reimbursement through the FEMA Public Assistance Programs for eligible STEP work conducted or contracted by the Municipality. The Municipality acknowledges that eligible costs must be reasonable and are limited to \$10,000 per residential unit to include equipment materials, labor and any associated inspection fees that are necessary to accomplish work that is eligible under STEP unless an exception is made after written determinations by the Governor's Authorized Representative (GAR) and Federal Coordinating Officer (FCO).

The Municipality is also interested in obtaining direct assistance from FEMA for data management and contract oversight activities and will provide additional information to the State and FEMA regarding these needs.

### **Additional Conditions for STEP Implementation:**

1. The Municipality will determine the elements of the STEP Pilot Program (Residential Electrical Meter Repairs; Shelter Essential Measures; and Rapid Temporary Exterior Repairs) it intends to use by designated Municipality locations.
2. The Municipality will identify residences potentially appropriate for STEP pursuant to the November 16, 2012 FEMA STEP Guidance.
3. The Municipality will abide by the time limits provided for the November 16, 2012 FEMA STEP Guidance.
4. The Municipality will utilize a FEMA approved Right of Entry (ROE) agreement and will obtain a signed ROE agreement from each residential property owner for the type of work to be performed under the STEP Pilot Program.



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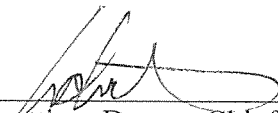
*Governor*

LOUIS GOETTING

*Deputy Chief of Staff*

5. The Municipality will accelerate and facilitate issuing all electrical or other permits required to complete the eligible work and will arrange, accelerate, and facilitate any and all inspections required by State or municipal law.
6. The Municipality will comply with the Federal procurement standards in 44 CFR 13.36 for contracted work under STEP.
7. The Municipality will rely on assistance from FEMA through its Community Relations staff to provide additional outreach to Municipality residents.
8. The Municipality will provide FEMA and the State on a periodic basis, as determined by FEMA and the State, with a list of residences that receive assistance under STEP to include: owner/occupant's name, address, and FEMA registration number, if applicable.

By affixing my signature hereto, I represent that I am duly authorized to make this request on behalf of the State of New Jersey.

 11-27-12  
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Lou Goetting, Deputy Chief of Staff  
Governor's Authorized Representative