



Ocean County Board of Chosen Freeholders

101 Hooper Ave
Toms River, New Jersey
08754-2191
Tel: 732-929-2005
Fax: 732-505-1918

Organization Meeting Agenda

Date: January 5, 2015 - 3:30 PM

Location: Admin Building
Room 119
101 Hooper Ave
Toms River, NJ 08754

- A. STATEMENT Compliance with the Open Public Meetings Act.
 - 1. Call to Order - Betty Vasil, Clerk of the Board
 - 2. The Pledge of Allegiance.

- B. BLESSING
 - 1. By Father Richard Rossell, St. Peter's Roman Catholic Church

- C. INVOCATION
 - 1. By Reverend James Occhipinti, Chaplain for the Ocean County Prosecutor's Office and the Ocean County Sheriff's Department

- D. OATH OF OFFICE
 - 1. As a Member of the Board of Chosen Freeholders, Administered to Joseph H. Vicari by Dina M. Vicari, Esquire

- E. COMMENTS FROM FREEHOLDER VICARI

- F. CALL OF THE ROLL

- G. NOMINATIONS AND ELECTION OF DIRECTOR OF THE BOARD FOR 2015

H. COMMENTS FROM THE FREEHOLDER DIRECTOR

I. NOMINATIONS AND ELECTION OF DEPUTY DIRECTOR OF THE BOARD FOR 2015

J. COMMENTS FROM THE FREEHOLDER DEPUTY DIRECTOR

K. COMMENTS FROM THE MEMBERS OF THE BOARD OF CHOSEN FREEHOLDERS

L. OATH OF OFFICE

1. Appointing John C. Sahradnik, Esquire as County Counsel for a term of three (3) years, commencing January 1, 2015, in accordance with N.J.S.A. 40A9-43.

OATH OF OFFICE As County Counsel

Administered to John C. Sahradnik, Esquire

by Betty Vasil

M. PRESENTATION OF RESOLUTIONS

1. Appointing Freeholder John C. Bartlett, Jr. as the Director of the Departments of Finance and Parks and Recreation.

Appointing Freeholder Gerry P. Little as the Director of the Department of Human Services.

Appointing Freeholder John P. Kelly as the Director of Law and Public Safety and Engineering.

Appointing James F. Lacey as the Director of the Department of Transportation.

Appointing Joseph H. Vicari as the Director of the Department of Senior Services and Public Works, County Operations and Energy.

2. Appointing Freeholder Bartlett and Freeholder Little as Members and Freeholder Kelly as an Alternate Member of the Ocean County Planning Board.
3. Appointing Freeholder Kelly as Representative and Freeholder Lacey and County Administrator Carl W. Block as two (2) Alternate Representatives of the New Jersey Association of Counties.
4. Appointing the following Members to the Boards of School Estimate: Freeholder Bartlett, Freeholder Lacey and Freeholder Little to the Ocean County College Board of School Estimate; and Freeholder Bartlett, Freeholder Kelly and Freeholder Vicari to the Ocean County Vocational-Technical Schools Board of School Estimate.
5. Appointing Freeholder Bartlett as Representative and Freeholder Lacey as an Alternate Representative of the Southern New Jersey Freeholders Association.

6. Appointing Freeholder Lacey and Freeholder Little as Members of the Ocean County Board of Social Services.
7. Appointing Freeholder Lacey as an Ex-Officio Member of the Ocean County Advisory Commission on the Status of Women.
8. Appointing Freeholder Little as an Ex-Officio Member of the Ocean County Mental Health Board.
9. Appointing Freeholder Vicari as an Ex-Officio Member of the Ocean County PIC, Inc.

N. PRESENTATION OF APPOINTMENTS

1. Appointing Laura M. Benson, Esquire as Assistant County Counsel for the year 2015.
2. Appointing Michael H. Mathis, Esquire as Assistant County Counsel for the year 2015.
3. Appointing Massimo F. Yezzi, Jr. as County Architect for the year 2015.
4. Appointing James W. Holzapfel, Esquire as Labor Relations Consultant for the County of Ocean for the year 2015.
5. Appointing Robert W. Allison, CPA, RMA, PSA, CGMA as County Auditor for the year 2015.
6. Appointing Freeholder Lacey and Frank S. Scarantino to the North Jersey Transportation Authority, Inc. for the year 2015, and appointing David L. Fitzgerald as Interim First Alternate Representative and William F. Braden as Interim Second Alternate Representative.
7. Appointing Freeholder Lacey, Frank S. Scarantino and David L. Fitzgerald as Members of the Transportation Advisory Board for the year 2015.
8. Appointing Michael J. Fiure as Public Agency Compliance Officer for the County of Ocean for the year 2015.
9. Appointing Earl F. Sutton, Jr., Alan W. Avery, Jr. and C. Roberts Mulloy as Alternate Members of the Ocean County Planning Board for the year 2015.

O. Authorizing the Payment of Bills contained in Bill Committee Report #1.

P. Motion approving the OC Master Payroll paid on 12/31/2014 for the payroll period of 12/4/2014 through 12/17/2014 and for the payroll period of 12/18/2014 through 12/31/2014, in the amount of \$4,939,094.02.

Q. RESOLUTIONS

1. Authorizing the 2015 Temporary Capital Budget.
2. Authorizing the 2015 Temporary County Budget.

3. Authorizing the Ocean County Comptroller to Invest Available Funds.
4. Authorizing Depositories for the County of Ocean during the year 2015.
5. Authorizing the re-establishment of the Approved Petty Cash Funds for the year 2015.
6. Authorizing the implementation of the 2015 Cash Management Plan.
7. Authorizing the County Purchasing Agent to purchase materials, supplies and equipment for the County of Ocean through State Contracts and pursuant to Local Public Contracts Law and all New Jersey State Laws.
8. Appointing Richard E. Hall, Henry Mancini and Associates, Inc., and Integra Realty Resources as County Appraisers for the year 2015.
9. Authorizing a Professional Services Contract with Sean D. Gertner, Esquire for Patient Representation at Kimball Medical Center-Psychiatric Unit and Shore Line Behavioral Mental Health Center during the year 2015.
10. Authorizing a Professional Services Contract with Lisa E. Halpern, Esquire for Patient Representation at Kimball Medical Center-Psychiatric Unit and Shore Line Behavioral Mental Health Center during the year 2015.
11. Authorizing a Professional Services Contract with State Shorthand Reporting Service, Inc. for Court Reporters for the Construction Board of Appeals and where and as directed by various departments of the County of Ocean during the year 2015.

R. RECEIVED ITEMS

1. Statement of Determination for the 2014 General Election held on November 4, 2014 from Ocean County Clerk, Scott M. Colabella and George R. Gilmore, Chairman of the Board of County Canvassers.

S. INTRODUCTION OF DIGNITARIES

T. COMMENTS

1. Comments from Elected Officials and Members of the Audience

U. BENEDICTION

1. By Rabbi Yisroel Schenkolewski, Dean of Bais Kaila Torah Preparatory School

V. ADJOURNMENT

**No Associated
Documents**

**No Associated
Documents**

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Documents**

STATE OF NEW JERSEY :

SS

COUNTY OF OCEAN :

I, JOSEPH H. VICARI, having been duly elected a MEMBER of the BOARD OF CHOSEN FREEHOLDERS of the COUNTY OF OCEAN, do solemnly swear that I will faithfully, impartially and justly execute the office of Member of the Board of Chosen Freeholders of said County, agreeably to law, according to the best of my skill and understanding. So help me God.

Sworn and subscribed to before :

me this 5TH day of January :

A.D. 2015 :

JOSEPH H. VICARI

DINA M. VICARI, ESQUIRE
Attorney at Law of the State of NJ

STATE OF NEW JERSEY :

SS

COUNTY OF OCEAN :

I, JOSEPH H. VICARI, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey and that I will bear true faith and allegiance to the same and to the Governments established in the United States and in this State, under the authority of the people. So help me God.

Sworn and subscribed to before :

me this 5TH day of January :

A.D., 2015 :

JOSEPH H. VICARI

DINA M. VICARI, ESQUIRE
Attorney at Law of the State of NJ

**No Associated
Documents**

**No Associated
Documents**

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STATE OF NEW JERSEY :

SS

COUNTY OF OCEAN :

I, JOHN C. SAHRADNIK, having been duly appointed by the BOARD OF CHOSEN FREEHOLDERS, COUNTY COUNSEL of the COUNTY OF OCEAN, do solemnly swear that I will faithfully, impartially and justly execute the Office of County Counsel of said County, agreeably to law, according to the best of my skill and understanding. So help me God.

Sworn and subscribed to before :

me this 5th day of January :

A.D. 2015 :

JOHN C. SAHRADNIK

BETTY VASIL
Clerk of the Board of
Chosen Freeholders

STATE OF NEW JERSEY :

SS

COUNTY OF OCEAN :

I, JOHN C. SAHRADNIK, do solemnly swear that I will support the Constitution of the United States and the Constitution of the State of New Jersey and that I will bear true faith and allegiance to the same and to the Governments established in the United States and in this State, under the authority of the people.

So help me God.

Sworn and subscribed to before :

me this 5th of January :

A.D., 2015 :

JOHN C. SAHRADNIK

BETTY VASIL
Clerk of the Board of
Chosen Freeholders

RESOLUTION

January 5, 2015

WHEREAS, the Ocean County Board of Chosen Freeholders requires the services of a County Counsel; and

WHEREAS, the County of Ocean has publicly solicited Request for Qualifications for the provision of legal services in accordance with N.J.S.A. 19:44A-20.4 et. seq.; and

WHEREAS, the responses received by the County of Ocean were reviewed by the Ocean County Consultant Selection Review Committee in accordance with the criteria approved by the Ocean County Board of Chosen Freeholders for the evaluation of the same; and

WHEREAS, in accordance with the recommendation of the Ocean County Consultant Selection Review Committee, the Ocean County Board of Chosen Freeholders wish to appoint John C. Sahradnik, Esquire as County Counsel for a term of three years commencing January 1, 2015; and

WHEREAS, partial funds for these services will be made available upon the adoption of the 2015 Temporary County Budget with the balance to be available contingent upon adoption of the 2015 County Budget, at which time the Department of Finance will notify the appropriate County official when funds have become available; and

WHEREAS, the Local Public Contracts Law requires that the Resolution authorizing the award of a contract for professional services and the contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY BOARD OF CHOSEN FREEHOLDERS, COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

1. **John C. Sahradnik**, 212 Hooper Avenue, Toms River, New Jersey 08754 is hereby appointed County Counsel, effective January 1, 2015, for a term of three (3) years in accordance with the terms and conditions set forth in the Professional Service Agreement attached hereto.

2. The Freeholder-Director and Clerk of the Board are hereby authorized and directed to enter into and execute a Professional Service Agreement with John C. Sahradnik, Esq., a copy of which is attached hereto.

3. This Agreement is awarded in accordance with N.J.S.A. 40A:11-5, because legal services are professional in nature and because John C. Sahradnik is a licensed attorney, authorized to practice law in the State of New Jersey

4. This Agreement is also awarded in compliance with the provisions of N.J.S.A. 19:44A-20.4 et seq.

5. A certified copy of this Resolution, together with a copy of the Professional Service Agreement executed by the parties, shall be placed and kept on file at the Office of the Clerk of the Board of Chosen Freeholders.

6. A notice of this action shall be printed in a local newspaper.

7. Certified copies of this Resolution shall be forwarded to Assistant County Counsel; Ocean County Comptroller and Ocean County Counsel.

**No Associated
Documents**

RESOLUTION

January 5, 2015

BE IT RESOLVED by the BOARD OF CHOSEN FREEHOLDERS of the COUNTY OF OCEAN, STATE OF NEW JERSEY that during the year 2015, the Directors of the Departments of County Government, as constituted below, shall be as follows:

A. **FREEHOLDER JOHN C. BARTLETT, JR.** – Director of the Departments of Finance and Parks and Recreation:

The Director of the said Departments shall oversee and/or serve as liaison to the following: Ocean County Administrator, Division of Public Information, Auditor, Ocean County Utilities Authority, County Parks and Recreation, Finance, Management and Budget, Ocean County College, Cattus Island Park Advisory Council, Cultural and Heritage Commission, Ocean County Shade Tree Advisory Committee, Ocean County Natural Lands Trust Fund Advisory Committee, and the Ocean County Tax Board.

B. **FREEHOLDER GERRY P. LITTLE** – Director of the Department of Human Services.

The Director of said Department shall oversee and/or serve as liaison to the following: Mental Health Administrator, Human Services, Board of Health, Human Services Advisory Council, Local Advisory Council on Alcoholism and Drug Abuse, Office for the Disabled, Board of Social Services, Ocean County Planning Department, Commission for Individuals with Disabilities, Veterans Bureau, Transportation Advisory Committee for Senior Citizens and Individuals with Disabilities, Ocean Ride, County Housing Advisory Committee (CHAC), and the Ocean County Fishery Loan Advisory Committee.

C. **FREEHOLDER JOHN P. KELLY** – Director of the Departments of Law and Public Safety and Engineering.

The Director of the said Departments shall oversee and/or serve as liaison to the following: Ocean County Superior Court, Ocean County Law and Public Safety Advisory Committee, Juvenile Detention, Prosecutor's Office, Probation, Insurance and

Risk Management, Engineering, Printing and Graphic Arts, Ocean County Jail, Sheriff's Department, Fire and First Aid Training Center, Fire and First Aid Committee (Chairman), the County Connection, County Clerk, Exploited and Missing Children's Advisory Committee, Youth Services Commission, Emergency Management Council, Joint Energy Cooperative Pricing System Advisory Committee, Department of Security, Board of Elections, and the Ocean County Mosquito Extermination Commission.

D. FREEHOLDER JAMES F. LACEY – Director of the Department of Transportation.

The Director of said Department shall oversee and/or serve as liaison to the following: Office of Information Technology, Ocean County Advisory Commission on the Status of Women, Solid Waste Department, Clerk of the Board, Fire and First Aid Committee, Monmouth-Ocean Development Council, Bridges, Roads, Vehicle Maintenance, Transportation Advisory Board, and the North Jersey Transportation Planning Authority, Inc.

E. FREEHOLDER JOSEPH H. VICARI – Director of the Departments of Senior Services and Public Works, County Operations and Energy.

The Director of the said Departments shall oversee and/or serve as liaison to the following: Adjuster, Buildings and Grounds, Employee Relations, Consumer Affairs, Weights and Measures, Air Park, County Counsel, Medical Examiner, Surrogate, Extension Service, Tourism Advisory Council, Agriculture Development Board, Superintendent of Schools, Ocean County Environmental Agency, Workforce Investment Board, Ocean County Vocational-Technical Schools, Public Affairs, Barnegat Bay Estuary Program/Pump Out Boats, Office of Senior Services, Construction Board of Appeals, Ocean County PIC, Inc. and the Library Commission.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately and that a certified copy shall be made available to the County Administrator, Department of Employee Relations, Department of Public Affairs and to each member of the Board of Chosen Freeholders.

R E S O L U T I O N

January 5, 2015

BE IT RESOLVED by the **BOARD OF CHOSEN FREEHOLDERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY** that **FREEHOLDER JOHN C. BARTLETT, JR.** and **GERRY P. LITTLE**, members of this Board, are hereby appointed members of the **OCEAN COUNTY PLANNING BOARD** for the year, **2015**.

BE IT FURTHER RESOLVED that **FREEHOLDER JOHN P. KELLY**, a member of this Board, is hereby appointed as an alternate member of the **OCEAN COUNTY PLANNING BOARD** for the year, **2015**.

BE IT FURTHER RESOLVED that certified copies of this resolution shall be made available to the Ocean County Planning Board, Ocean County Clerk and to each appointee.

RESOLUTION

January 5, 2015

BE IT RESOLVED by the **BOARD OF CHOSEN FREEHOLDERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY** that:

1. For the year **2015**, **JOHN P. KELLY**, a member of this Board, is hereby elected and designated to serve as this Board's representative at all meetings and conventions of the **NEW JERSEY ASSOCIATION OF COUNTIES**.

2. For the year **2015**, **JAMES F. LACEY** and **COUNTY ADMINISTRATOR CARL W. BLOCK** members of this Board, are hereby elected and designated to serve as this Board's alternate representatives at meetings and conventions of the **NEW JERSEY ASSOCIATION OF COUNTIES** when Freeholder Kelly is unable to attend.

3. The Clerk of this Board shall make a certified copy of this resolution available to the New Jersey Association of Counties, Ocean County Clerk and Freeholders Kelly and Lacey and County Administrator Carl W. Block.

RESOLUTION

January 5, 2015

BE IT RESOLVED by the **BOARD OF CHOSEN FREEHOLDERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY** that it hereby appoints the following members to the Boards of School Estimate for the year **2015**, as follows:

1. **Ocean County College Board** – Freeholder John C. Bartlett, Jr., Freeholder James F. Lacey and Freeholder Gerry P. Little

2. **Ocean County Vocational-Technical Schools Board** - Freeholder John C. Bartlett, Jr, Freeholder John P. Kelly and Freeholder Joseph H. Vicari

BE IT FURTHER RESOLVED that certified copies of this resolution shall be made available to Freeholders Bartlett, Kelly, Lacey, Little and Vicari, the Ocean County Vocational-Technical Schools, the Board of Trustees of the Ocean County College and the Ocean County Clerk.

R E S O L U T I O N

January 5, 2015

BE IT RESOLVED by the **BOARD OF CHOSEN FREEHOLDERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY**, that **FREEHOLDER JOHN C. BARTLETT, JR.** is hereby designated as the Ocean County representative to the **SOUTHERN NEW JERSEY FREEHOLDERS ASSOCIATION** for **2015** with **FREEHOLDER JAMES F. LACEY** serving as an alternate representative.

BE IT FURTHER RESOLVED that certified copies of this resolution shall be made available to Freeholders Lacey and Bartlett, the Ocean County Clerk, and to the Southern New Jersey Freeholders Association.

RESOLUTION

January 5, 2015

BE IT RESOLVED by the **BOARD OF CHOSEN FREEHOLDERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY** that **FREEHOLDERS JAMES F. LACEY** and **GERRY P. LITTLE** are hereby appointed members of the **OCEAN COUNTY BOARD OF SOCIAL SERVICES** for the year **2015**.

BE IT FURTHER RESOLVED that certified copies of this resolution shall be made available to Freeholders Lacey and Little, the Ocean County Clerk and to the Board of Social Services.

R E S O L U T I O N

January 5, 2015

BE IT RESOLVED by the **BOARD OF CHOSEN FREEHOLDERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY** that **FREEHOLDER JAMES F. LACEY**, is hereby appointed to serve as an **EX-OFFICIO MEMBER** of the **OCEAN COUNTY ADVISORY COMMISSION ON THE STATUS OF WOMEN**, to serve without salary or other compensation during the year **2015**.

BE IT FURTHER RESOLVED that certified copies of this resolution shall be made available to the Ocean County Advisory Commission on the Status of Women, Ocean County Clerk and to Freeholder Lacey.

RESOLUTION

January 5, 2015

BE IT RESOLVED by the **BOARD OF CHOSEN FREEHOLDERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY** that **FREEHOLDER GERRY P. LITTLE** is hereby appointed to serve as an **EX-OFFICIO MEMBER** of the **OCEAN COUNTY MENTAL HEALTH BOARD**, to serve without salary or other compensation during the year **2015**.

BE IT FURTHER RESOLVED that certified copies of this resolution shall be made available to the Ocean County Mental Health Board, the Ocean County Clerk and to Freeholder Little.

RESOLUTION

January 5, 2015

BE IT RESOLVED by the **BOARD OF CHOSEN FREEHOLDERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY** that **FREEHOLDER JOSEPH H. VICARI** is hereby appointed as an **EX-OFFICIO MEMBER** of the **OCEAN COUNTY PIC, INC.** during the year **2015**.

BE IT FURTHER RESOLVED that certified copies of this resolution shall be made available to Freeholder Vicari, Ocean County Clerk and to the Ocean County PIC, Inc.

**No Associated
Documents**

RESOLUTION

January 5, 2015

WHEREAS, the Ocean County Board of Chosen Freeholders requires the services of an Assistant County Counsel; and

WHEREAS, the County of Ocean has publicly solicited Request for Qualifications for the provision of legal services in accordance with N.J.S.A. 19:44A-20.4 et. seq.; and

WHEREAS, the responses received by the County of Ocean were reviewed by the Ocean County Consultant Selection Review Committee in accordance with the criteria approved by the Ocean County Board of Chosen Freeholders for the evaluation of the same; and

WHEREAS, in accordance with the recommendation of the Ocean County Consultant Selection Review Committee, the Ocean County Board of Chosen Freeholders wish to appoint Laura Benson, Esquire as Assistant County Counsel for a term of one year commencing January 1, 2015; and

WHEREAS, partial funds for these services will be made available upon the adoption of the 2015 Temporary County Budget with the balance to be available contingent upon adoption of the 2015 County Budget, at which time the Department of Finance will notify the appropriate County official when funds have become available; and

WHEREAS, the Local Public Contracts Law requires that the Resolution authorizing the award of a contract for professional services and the contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY BOARD OF CHOSEN FREEHOLDERS, COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

1. **Laura M. Benson**, 212 Hooper Avenue, Toms River, New Jersey 08754 is hereby appointed Assistant County Counsel, effective January 1, 2015, for a term of one (1) year in accordance with the terms and conditions set forth in the Professional Service Agreement attached hereto.
2. The Freeholder-Director and Clerk of the Board are hereby authorized and directed to enter into and execute a Professional Service Agreement with Laura M. Benson, Esq., a copy of which is attached hereto.
3. This Agreement is awarded in accordance with N.J.S.A. 40A:11-5, because legal services are professional in nature and because Laura M. Benson is a licensed attorney,

authorized to practice law in the State of New Jersey

4. This Agreement is also awarded in compliance with the provisions of N.J.S.A. 19:44A-20.4 et seq.

5. A certified copy of this Resolution, together with a copy of the Professional Service Agreement executed by the parties, shall be placed and kept on file at the Office of the Clerk of the Board of Chosen Freholders.

6. A notice of this action shall be printed in a local newspaper.

7. Certified copies of this Resolution shall be forwarded to Assistant County Counsel; Ocean County Comptroller and Ocean County Counsel.

RESOLUTION

January 5, 2015

WHEREAS, the Ocean County Board of Chosen Freeholders requires the services of an Assistant County Counsel; and

WHEREAS, the County of Ocean has publicly solicited Request for Qualifications for the provision of legal services in accordance with N.J.S.A. 19:44A-20.4 et. seq.; and

WHEREAS, the responses received by the County of Ocean were reviewed by the Ocean County Consultant Selection Review Committee in accordance with the criteria approved by the Ocean County Board of Chosen Freeholders for the evaluation of the same; and

WHEREAS, in accordance with the recommendation of the Ocean County Consultant Selection Review Committee, the Ocean County Board of Chosen Freeholders wish to appoint Michael H. Mathis, Esquire as Assistant County Counsel for a term of one year commencing January 1, 2015; and

WHEREAS, partial funds for these services will be made available upon the adoption of the 2015 Temporary County Budget with the balance to be available contingent upon adoption of the 2015 County Budget, at which time the Department of Finance will notify the appropriate County official when funds have become available; and

WHEREAS, the Local Public Contracts Law requires that the Resolution authorizing the award of a contract for professional services and the contract itself must be available for public inspection;

NOW, THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY BOARD OF CHOSEN FREEHOLDERS, COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

1. **Michael Mathis**, 131 East Main Street, P.O. Box 26, Tuckerton, New Jersey 08087 is hereby appointed Assistant County Counsel, effective January 1, 2014, for a term of one (1) year in accordance with the terms and conditions set forth in the Professional Service Agreement attached hereto.

2. The Freeholder-Director and Clerk of the Board are hereby authorized and directed to enter into and execute a Professional Service Agreement with Michael Mathis, Esq., a copy of which is attached hereto.

3. This Agreement is awarded in accordance with N.J.S.A. 40A:11-5, because legal services are professional in nature and because Michael Mathis is a licensed attorney,

authorized to practice law in the State of New Jersey.

4. This Agreement is also awarded in compliance with the provisions of N.J.S.A. 19:44A-20.4 et seq.

5. A certified copy of this Resolution, together with a copy of the Professional Service Agreement executed by the parties, shall be placed and kept on file at the Office of the Clerk of the Board of Chosen Freeholders.

6. A notice of this action shall be printed in a local newspaper.

7. Certified copies of this Resolution shall be forwarded to Assistant County Counsel; Ocean County Comptroller; and Ocean County Counsel.

RESOLUTION

January 5, 2015

WHEREAS, there exists a need for the appointment of an Architect for the County of Ocean; and

WHEREAS, the County of Ocean has publicly solicited a Request for Qualifications for the provision of architectural services in accordance with N.J.S.A. 19:44A-20.4 et. seq.; and

WHEREAS, the responses received by the County of Ocean were reviewed by the Ocean County Consultant Selection Review Committee in accordance with the criteria approved by the Ocean County Board of Chosen Freeholders for the evaluation of the same; and

WHEREAS, the Ocean County Consultant Selection Review Committee has recommended the award of a Professional Services Agreement for architectural services to Massimo F. Yezzi, Jr. for calendar year 2015; and

WHEREAS, partial funds for these services will be made available upon the adoption of the 2015 Temporary County Budget with the balance to be available contingent upon adoption of the 2015 County Budget, at which time the Department of Finance will notify the appropriate County official when funds have become available; and

WHEREAS, This Agreement is awarded as a professional service in accordance with N.J.S.A. 40A:11-5, as the services to be performed are specialized and qualitative in nature and require expertise, extensive training and a proven reputation in this field of endeavor.

WHEREAS, this Agreement is awarded in compliance with the provisions of N.J.S.A. 19:44A-20.4 et seq., the New Jersey "Pay-to-Play" law;

NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

1. The Freeholder-Director and Clerk of the Board are hereby authorized and directed to enter into and execute an Agreement with **Massimo F. Yezzi, Jr., A.I.A., T/A Yezzi Associates, LLC**, 18 Washington Street, P. O. Box 1638, Toms River, New Jersey 08754, effective January 1, 2015, for a term of one (1) year in accordance with the terms and conditions set forth in the Professional Service Agreement attached hereto.

2. This Agreement is awarded in accordance with the provisions of N.J.S.A. 40A:11-5 of the Local Public Contracts Law which recognizes that architectural services, such as those required in connection with this Agreement, constitute professional services as defined therein.

3. This Agreement is awarded in compliance with the provisions of N.J.S.A. 19:44A-20.4 et seq.

4. A notice of this action shall be published once as required by law.

5. The contract number must be placed on all documents pertaining to this Agreement.

6. A certified copy of this Resolution, together with a copy of the Agreement executed by the parties, shall remain on file and be available for public inspection at the office of the Clerk of the Board of Chosen Freeholders.

7. A certified copy of this resolution shall be forwarded to:

Ocean County Comptroller;
Ocean County Auditor;
Ocean County Counsel, and
Massimo F. Yezzi, Jr., Architect

RESOLUTION

January 5, 2015

WHEREAS, there exists a need for a Labor Relations Consultant to negotiate collective bargaining agreements on behalf of the Board of Chosen Freeholders and to act as Administrative Hearing Officer; and

WHEREAS, James W. Holzapfel, Esq. has provided these services in the past and is uniquely familiar with the County's current policies and the requirements provided under our collective bargaining agreements; and

WHEREAS, the County of Ocean has publicly solicited Request for Qualifications for the provision of a Labor Relations Consultant and Administrative Hearing Officer for the County of Ocean in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the qualifications were received and reviewed by the Ocean County Department of Employee Relations in accordance with the criteria set forth in the Request for Qualifications; and

WHEREAS, the Ocean County Consultant Selection Review Committee has recommended the award of a Professional Services Agreement for a Labor Relations Consultant and Administrative Hearing Officer to James W. Holzapfel, Esq. on the basis of his qualifications; and

WHEREAS, this contract is awarded in compliance with the provisions of N.J.S.A. 19:44-20.4 et seq., the New Jersey "Pay-to-Play" Law; and

WHEREAS, fees for these services, to a maximum of \$37,500 per annum, will be available from an appropriation entitled "Labor Relations Consultant" (016-045-4018-6500) upon funds being available in the 2015 Temporary Budget and the adoption of the 2015 County Budget, at which time, the Department of Finance will notify the appropriate County officials when funds are available; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 50A:11-1 et seq.) requires that the resolution authorizing the award of contracts for "Professional Services" and the contract itself, must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

1. The Director and Clerk of the Board are hereby authorized and directed to execute an Agreement with **JAMES W. HOLZAPFEL, ESQ.**, Citta, Holzapfel & Zabarsky, 248 Washington Street, Toms River, New Jersey 08753 to provide the above-mentioned services, as more specifically set forth in the Agreement.

2. This contract is awarded as a "Professional Service", in accordance with 40A:11-5(1)(a) of the Local Public Contracts Law, because the services to be performed by James W. Holzapfel, Esq. are specialized and qualitative in nature and require expertise, extensive training and a proven reputation in this field of endeavor and shall be provided by a licensed attorney and constitute professional services as defined therein.

3. A notice of this action shall be published once as required by law.

4. The contract number must be placed on all papers, documents, invoices and vouchers pertaining to said contract, the number being **PP2015-5.**

5. This contract is awarded in compliance with N.J.S.A. 19:44A-20.4 et seq.

6. Certified copies of this Resolution shall be made available to the Finance Department, County Auditor, Director of Employee Relations and to Citta, Holzapfel and Zabarsky.

RESOLUTION

January 5, 2015

WHEREAS, there exists a need for a County Auditor to complete the County Audit for 2015 and to audit the records for the County of Ocean in accordance with N.J.S.A. 40A:5-4; and

WHEREAS, such audit services can be provided only by a Licensed Registered Municipal Auditor; and

WHEREAS, the County of Ocean has publicly solicited Request for Qualifications for the provision of audit services for the County of Ocean in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

WHEREAS, the qualifications were received and reviewed by the Ocean County Department of Finance in accordance with the criteria set forth in the Request for Qualifications; and

WHEREAS, the Ocean County Consultant Selection Review Committee has recommended the award of a Professional Services Agreement for auditing services to Robert W. Allison, CPA, RMA, PSA, CGMA on the basis of his qualifications; and

WHEREAS, this contract is awarded as a professional service in accordance with N.J.S.A. 40A:11-5, as the services to be performed are specialized and quantitative in nature and will be performed under the supervision of a licensed account; and

WHEREAS, this contract is awarded in compliance with the provisions of N.J.S.A. 19:44A-20.4 et seq., the New Jersey "Pay-to-Play" Law; and

WHEREAS, funds will be made available upon adoption of the County Budget under the following appropriations: Department of Finance O.E., Audit, O.E., Single Audit O.E. and Departmental Operating Expenses as indicated in the contract.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

1. The Freeholder Director and Clerk of the Board are hereby authorized and directed to execute an Agreement for auditing services with Robert W Allison, CPA, RMA, PSA, CGMA.
2. A copy of this Agreement shall be kept on file and available for public inspection at the Office of the Clerk of the Ocean County Board of Chosen Freeholders, Ocean County Administration Building, Hooper Avenue, Toms River, New Jersey.

3. This contract is awarded as a "Professional Services" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a), as the services required in connection with this Agreement shall be provided by licensed accountants and constitute professional services as defined therein.
4. A notice of this action shall be published once as required by law.
5. The contractor shall include the contract number on all papers, documents, invoices and vouchers pertaining to said contract.
6. Certified copies of this resolution shall be made available to Ocean County Department of Finance and the County Auditor.

RESOLUTION

January 5, 2015

WHEREAS, the County of Ocean is a voting member of the North Jersey Transportation Planning Authority, Inc., which acts as a decision-making forum for major transportation investments and planning activities in the northern New Jersey region.

NOW, THEREFORE, BE IT RESOLVED by the **BOARD OF CHOSEN FREEHOLDERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY** that it hereby appoints the following individuals to represent Ocean County on the **NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY** for the calendar year **2015**:

1. **Freeholder James F. Lacey** - Brick, first voting member.
2. **Frank S. Scarantino** - Toms River, first alternate member.
- 2a. **David L. Fitzgerald** - Toms River, Interim first alternate member.
- 2b. **William F. Braden** - Toms River, Interim second alternate member.

BE IT FURTHER RESOLVED that certified copies of this resolution shall be made available to the North Jersey Transportation Planning Authority, Ocean County Clerk and to each appointee.

R E S O L U T I O N

January 5, 2015

BE IT RESOLVED by the **BOARD OF CHOSEN FREEHOLDERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY** that the following individuals are hereby appointed as members of the **OCEAN COUNTY TRANSPORTATION ADVISORY BOARD** for a term of one (1) year, effective January 1, 2015 and expiring on December 31, 2015:

FREEHOLDER JAMES F. LACEY

FRANK S. SCARANTINO, COUNTY ENGINEER

DAVID L. FITZGERALD, DIRECTOR OF TRANSPORTATION

BE IT FURTHER RESOLVED that certified copies of this resolution shall be made available to the Ocean County Transportation Advisory Board, Ocean County Clerk and to each appointee.

RESOLUTION

January 5, 2015

WHEREAS, in accordance with the State of New Jersey P.L. 1975, C. 127 (NJAC 17:27) each County shall forward the State Affirmative Action Office, the name, title, business, address, telephone and fax numbers of the County Public Agency Compliance Officer by January 10th of every year.

NOW, THEREFORE, BE IT RESOLVED by the **BOARD OF CHOSEN FREEHOLDERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY**, that it hereby designates and appoints **MICHAEL J. FIURE** as the **OCEAN COUNTY PUBLIC AGENCY COMPLIANCE OFFICER** for the year 2015.

BE IT FURTHER RESOLVED, that certified copies of this Resolution shall be made available to the State of New Jersey Affirmative Action Office, the Ocean County Employee Relations Director and to the appointee.

RESOLUTION

January 5, 2015

BE IT RESOLVED by the **BOARD OF CHOSEN FREEHOLDERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY**, that the following individuals are hereby appointed to the **OCEAN COUNTY PLANNING BOARD** for a term of one (1) year, term to expire December 31, 2015:

C. ROBERTS MULLOY, Toms River	Engineer Alternate
EARL F. SUTTON, JR., Little Egg Harbor	Alternate Member No. 1
ALAN W. AVERY, JR., Toms River	Alternate Member No. 2

BE IT FURTHER RESOLVED that certified copies of this resolution shall be made available to the Ocean County Planning Board, Ocean County Clerk and to the appointees.

BILL COMMITTEE REPORT
COUNTY OF OCEAN
SUMMARY OF VOUCHERS

SUMMARY OF BILLS

CERTIFICATE# 1

MASTER VOUCHER-CERTIFICATE FOR CERTIFICATION OF PAYMENT

I, THE UNDERSIGNED, DIRECTOR OF THE DEPARTMENT OF ADMINISTRATION
HAVE EXAMINED THE INDIVIDUAL VOUCHERS SUBMITTED HERE WITHIN FOR
THE PURPOSE OF RECOMMENDING TO THE OCEAN COUNTY BOARD OF CHOSEN
FREEHOLDERS PAYMENT THEREOF ON 01/05/15.

I, HEREBY CERTIFY THESE VOUCHERS, IN THE TOTAL AMOUNT OF \$8,044,556.11
WHICH ARE CONTAINED IN THE ATTACHED REPORT, TO BE VALID CLAIMS, AND I
RECOMMEND APPROVAL AND PAYMENT THEREOF.

FREEHOLDER LACEY

APPROVED

FREEHOLDER KELLY

FREEHOLDER DIRECTOR BARTLETT

FREEHOLDER VICARI

ORDERED PAID

FREEHOLDER LITTLE

BETTY VASIL
CLERK OF THE BOARD
OF CHOSEN FREEHOLDERS

R E S O L U T I O N

JANUARY 5, 2015

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF OCEAN, THAT THE DIRECTOR BE AND IS HEREBY AUTHORIZED AND INSTRUCTED TO EXECUTE MASTER VOUCHER-CERTIFICATE FOR CERTIFICATION OF PAYMENT # 1 SAID MASTER VOUCHER, CONSISTING OF 2 PAGES WITH VOUCHERS TOTALING IN THE AMOUNT OF \$8,044,556.11 WHICH BILLS ARE DEEMED TO BE VALID CLAIMS AS RECOMMENDED BY THE DIRECTOR OF THE DEPARTMENT OF ADMINISTRATION

BE IT FURTHER RESOLVED THAT THE COUNTY TREASURER OF THE COUNTY OF OCEAN IS HEREBY AUTHORIZED AND DIRECTED TO PAY EACH AND EVERY ONE OF THE AFORESAID BILLS ATTACHED TO THIS MASTER VOUCHER-CERTIFICATE FOR CERTIFICATION OF PAYMENT, UPON EXECUTION OF SAME BY SAID DIRECTOR, IF AND WHEN FUNDS ARE AVAILABLE.



COUNTY OF OCEAN
DEPARTMENT OF FINANCE

JULIE N. TARRANT
County Comptroller & CFO

CATHY A. ERNST
Assistant Comptroller

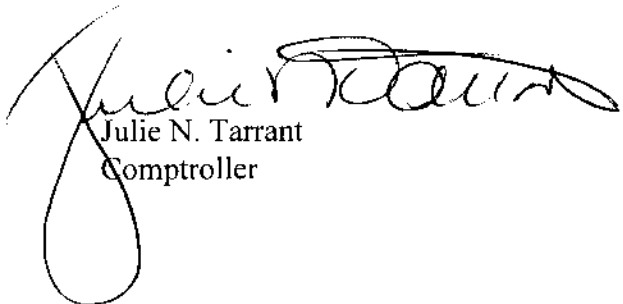
December 29, 2014

Board of Chosen Freeholders
Ocean County Administration Building
Toms River, New Jersey 08754

Dear Board Members:

Accompanying this letter, you will find a copy of the Master Payroll for the payment of all employees of the County of Ocean, setting forth the amounts to be paid on December 31, 2014. This is for the payroll period of December 4, 2014 through December 17, 2014 and for the payroll period December 18, 2014 through December 31, 2014. These payments were made in accordance with the Resolution passed by your Board on June 21, 1972.

Very truly yours,



Julie N. Tarrant
Comptroller

JNTdmd
Pay #14-26
Pd. 12/31/2014

CLERK OF THE BOARD
2014 DEC 29 P 2:32

RECEIVED

COUNTY OF OCEAN, NJ
DEPARTMENT OF FINANCE
MASTER PAYROLL CERTIFICATION


12/29/14

AMOUNT \$ 4,939,094.02

PERIOD FROM: December 4, 2014 TO: December 17, 2014
FROM: December 18, 2014 TO: December 31, 2014

FUND	BANK #	CHECK #	AMOUNT
016	01	wire	4,228,021.77
630	24	24-	0.00
905	26	26-1854	4,747.61
209	67	67-1470	674,400.60
210	68	68-3116	27,582.46
207	73	73-	0.00
201	83	N/A	0.00
225	97	97-1392	4,341.58

Julie N. Tarrant being duly sworn according to law, upon her oath, depose and says that the within County Payroll has been examined by her and has approved the amount of wages for each person as submitted by the various Department Heads.


 Julie N. Tarrant Comptroller

Approved by the Board of Chosen Freeholders


 Director

**No Associated
Documents**

TEMPORARY CAPITAL BUDGET

COUNTY OF OCEAN

WHEREAS, the Division of Local Government Services requires the adoption of a Local Capital Budget, and

WHEREAS, the Local Capital Budget for the year 2015 has not been adopted, and

WHEREAS, it is desired to adopt a Temporary Capital Budget for the year 2015.

NOW, THEREFORE, BE IT RESOLVED, by the BOARD OF CHOSEN FREEHOLDERS, County of Ocean,
that the following capital appropriations be made:

RECORDED VOTE	(((
AYES	(((
		NAYS	(
		((
		((
			ABSTAIN
			(
			ABSENT
			(
			(

BE IT FURTHER RESOLVED, that the above items will be provided for in the 2015 Capital Budget, and

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services.

It is hereby certified that this is a true copy of a resolution adopting a Temporary Capital Budget by the governing body on the 5th day of January 2015.

Certified by:

(Date)

Betty Vasil, Clerk of the Board of Chosen Freeholders

TRENTON, NEW JERSEY

APPROVED _____, 2015

DIRECTOR OF LOCAL GOVERNMENT SERVICES

**No Associated
Documents**

RESOLUTION

January 5, 2015

WHEREAS, it is deemed necessary to designate a County employee authorization to invest County idle funds; and

WHEREAS, the Board of Chosen Freeholders have appointed a Chief Financial Officer in accordance with P.L. 1993, c 87 et. seq. (C 40A:9-28 et. Seq.).

NOW, THEREFORE, BE IT RESOLVED, by the BOARD OF CHOSEN FREEHOLDERS of the COUNTY OF OCEAN, STATE OF NEW JERSEY, that:

1. The County Chief Financial Officer and/or her designee are hereby authorized to invest available funds during the calendar year 2015, said funds only being invested in permitted securities/investments approved by New Jersey State Law. Funds may also be invested with financial institutions listed as authorized designated depositories.

2. The Chief Financial Officer and/or her designees will report to this Board on a monthly basis.

3. Any securities purchased must be maintained by said depositories in safekeeping.

4. A certified copy of this resolution shall be made available to the County Auditor and the Department of Finance.

RESOLUTION

January 5, 2015

WHEREAS, N.J.S.A. 40A:5-14 requires that a local unit designate depository(ies) for County funds; and

WHEREAS, it is the desire of the County of Ocean to comply with such statute.

NOW, THEREFORE, BE IT RESOLVED, by the **BOARD OF CHOSEN FREEHOLDERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY** that the following financial institutions are designated as the Depositories of the County of Ocean for the year 2015:

Amboy National Bank, Old Bridge, New Jersey
Bank of America, Toms River, New Jersey
Bank of New York Mellon
Bogota Savings Bank, Teaneck, New Jersey
Cape Bank, Cape May Court House, New Jersey
Capital One Bank, N.A., Fairfield, New Jersey
Cenlar Federal Savings Bank, Trenton, New Jersey
Century Savings Bank, Vineland, New Jersey
Citibank, N.A., Toms River, New Jersey
Colonial American Bank, Middletown, New Jersey
Crest Savings Bank, wildwood, New Jersey
Crown Bank National, Brick, New Jersey
First Bank, Hamilton, New Jersey
First Choice Bank, Mercerville, New Jersey
First Commerce Bank, Lakewood, New Jersey
First National Bank of Absecon, Absecon, New Jersey
Freedom Bank, Oradell, New Jersey
Freehold Savings and Loan Association, Freehold, New Jersey
Garden State Community Bank, Toms River, New Jersey
Gibraltar Savings Bank, Oak Ridge, New Jersey
Grand Bank, N.A., Hamilton, New Jersey
Haddon Savings Bank, Haddon Heights, New Jersey
Harmony Bank, Jackson, New Jersey
Hudson City Savings Bank, Toms River, New Jersey
Investors Bank, Toms River, New Jersey
J P Morgan Chase Bank, Toms River, New Jersey
Kearny Federal Savings, Toms River, New Jersey
Liberty Bell Bank, Marlton, New Jersey
Manasquan Savings Bank, Manasquan, New Jersey
Mariner's Bank, Edgewater, New Jersey
Millville Savings and Loan Association, Millville, New Jersey
New Jersey Asset & Rebate Management Program (NJ/ARM)
New Millennium Bank, New Brunswick, New Jersey
New York Community Bank, Toms River, New Jersey
Ocean First Bank, Toms River, New Jersey
Penn Federal Savings, Toms River, New Jersey
PNC Bank, Toms River, New Jersey
Provident Bank, Howell, New Jersey
Santander Bank, Toms River, New Jersey
Shore Community Bank, Toms River, New Jersey
State of New Jersey Cash Management Fund
Sturdy Savings Bank, Cape May Court House, New Jersey
Sun National Bank, Toms River, New Jersey
TD Bank, Whiting, New Jersey

The Bank of New Jersey, Whiting, New Jersey
The Bank of Princeton, Princeton, New Jersey
The Depository Trust Company
Tristate Capital Bank, Lawrenceville, New Jersey
Two River Community Bank, Middletown, New Jersey
Unity Bank, Highland Park, New Jersey
Valley National Bank, Wayne, New Jersey
Wells Fargo, N.A., Toms River, New Jersey

BE IT FURTHER RESOLVED that the authorized County Officials are hereby directed and approved to execute any necessary related documents required by said depositories in order to perform their fiduciary responsibility.

BE IT FURTHER RESOLVED that certified copies of this resolution shall be made available to each institution named above, Conner Strong Company, Inc., County Auditor and the Department of Finance.

RESOLUTION

January 5, 2015

WHEREAS, the County of Ocean previously received approval from the State of New Jersey Division of Local Government Services, for various petty cash funds; and

WHEREAS, N.J.S.A. 40A:5-21 requires each petty cash fund be re-authorized annually; and

WHEREAS, the following County departments have a State approved petty cash fund:

Clerk of the Board
Parks and Recreation
Planning Board
Prosecutor's Office -- Emergencies
Prosecutor -- Confidential Investigations
Sheriff's Department
Solid Waste Management Department
Transportation Services Department
Vehicle Services Department

NOW THEREFORE, BE IT RESOLVED that the Ocean County Board of Chosen Freeholders, State of New Jersey, that the petty cash funds approved by the State of New Jersey are hereby re-authorized for the year 2015.

BE IT FURTHER RESOLVED that a certified copy of this resolution be made available to the Finance Department and to the County Auditor.



State of New Jersey
Department of Community Affairs
Division of Local Government Services
Bureau of Financial Regulation and Assistance
Petty Cash

Municipality: Ocean County
County: Ocean
MuniCode: 1500

Received	Approved	Office	Custodian	Amount	Bond
23/11/09	24/11/09	Vehicle Services	James Cury	\$1,000	\$1,000
08/10/97	24/10/97	Planning Board	David McKeon	\$100	\$5,000
	19/10/93	Solid Waste Management	E. Kuhlwein	\$50	\$5,000
	06/09/94	Prosecutors - Confidential Investigations	Glenn M Miller	\$20,000	\$20,000
	10/08/76	Library	S. Mott/ M. Ondricek	\$1,000	\$0
24/02/09	06/03/09	Sheriff	Lori Van Lenten	\$1,500	\$20,000
	18/09/79	Board Social Services	L. Montes	\$50	\$0
	06/09/94	County Clerk to the Board	Betty Vasil	\$200	\$5,000
	03/08/94	Parks/Recreation Cattus Island	Jennifer Jonus	\$300	\$1,000
	17/05/95	Transportation	James Hand	\$50	\$5,000
27/03/08	16/04/08	Prosecutor's Office - Emergencies	Glenn M Miller	\$1,000	\$1,000

RESOLUTION

January 5, 2015

WHEREAS, N.J.S.A. 40A:5-14 requires that a local unit annually adopt a Cash Management Plan; and

WHEREAS, it is the desire of the County of Ocean to comply with such statute.

NOW, THEREFORE, BE IT RESOLVED, by the **BOARD OF CHOSEN FREEHOLDERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY** that the attached Cash Management Plan of the County of Ocean shall serve as the 2015 Cash Management Plan.

BE IT FURTHER RESOLVED that the authorized County Officials are hereby directed and approved to execute any necessary related documents required to implement the 2015 Cash Management Plan.

BE IT FURTHER RESOLVED that certified copies of this resolution shall be made available to the County Auditor and the Department of Finance.

CASH MANAGEMENT PLAN

POLICY

FIN 2015



BOARD OF CHOSEN FREEHOLDERS

OCEAN COUNTY, NEW JERSEY

RESOLUTION

FEBRUARY 4, 1998

WHEREAS, N.J.S.A. 40A:5-14 of the Local Fiscal Affairs Law as amended by P.L. 1997, c. 148 on June 30, 1997 requires that every local unit shall adopt a “Cash Management Plan”; and

WHEREAS, The Cash Management Plan is required to list the GUDPA approved depository banks, any broker/dealers, and the approved investment instruments selected by the local unit’s governing body; and

WHEREAS, The Local unit is required to adopt by resolution its Cash Management Plan on an annual basis.

NOW, THEREFORE, BE IT RESOLVED by the **BOARD OF CHOSEN FREEHOLDERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY**, that the attached Cash Management Plan, known as Form FIN 1-98 be adopted as the Cash Management Plan for the County of Ocean in compliance to N.J.S.A. 40A:5-14 as modified by P.L. 1997, c.148.

BE IT FUTHER RESOLVED that certified copies of this resolution shall be forwarded to the Clerk of the Board, the Department of Finance and the County Auditor.



COUNTY OF OCEAN

POLICY

		FORM FIN 2015
SUBJECT: CASH MANAGEMENT PLAN	EFFECTIVE DATE 1/01/15	APPROVAL

INTRODUCTION

The New Jersey "Local Fiscal Affairs Law", specifically N.J.S.A. 40A:5-14, as amended by P.L. 1997, c.148 on June 30, 1997, requires that every local unit shall adopt a "Cash Management Plan." This plan lists the GUDPA approved depository banks, any broker/dealers, and the approved investment instruments selected by the local unit's governing body.

In addition, the cash management plan is to be adopted by resolution, usually at the reorganization meeting, or the first meeting of the year and will guide the investment of a local unit's idle cash during periods that it is not needed to meet obligations.

The County of Ocean has a formal Cash Management Plan which was initially adopted on July 6, 1983 and revised on February 4, 1998.

The purpose of the current revision is to modify the procedures currently followed under the current Cash Management Plan to comply with the provisions of P.L. 1997, c.148 as enacted on June 30, 1997.

This new act revises and expands the responsibility of the governing body and the role of the Chief Financial Officer in cash management as well as expanding the range of the allowed investment vehicles used by a local unit to invest its idle cash.

County of Ocean

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POLICY

		FORM FIN 2015
SUBJECT: CASH MANAGEMENT PLAN	EFFECTIVE DATE 1/01/15	PAGE 1 OF 8

I. GENERAL AUTHORITY

The Board of Chosen Freeholders for the County of Ocean authorizes the Chief Financial Officer of the County of Ocean to administer the Cash Management Plan in order to deposit and invest the County of Ocean's idle cash pursuant to the stipulations contained in the Cash Management Plan.

II. ELIGIBLE DEPOSITORIES FOR PUBLIC FUNDS

Eligible depositories for County funds are New Jersey banks or savings and loans specifically approved by the New Jersey Department of Banking and Insurance under the Government Unit Depository Protection Act (GUDPA) and maintain a banking presence in the County of Ocean. Deposits of County funds in institutions other than those covered by GUDPA are prohibited by law.

As part of the County's Cash Management Plan, annually The Board of Chosen Freeholders shall adopt a list of the approved depositories for the County (ATTACHMENT A).

RFP – Request for Proposal

While P.L. 1997, c.148 formally exempts banking services and investment purchases from the bidding provisions of the Local Public Contracts Law N.J.S.A. 40A:11, all investment and banking services for the County of Ocean will be selected through a Request For Proposal (RFP) process.

When the need for banking and investment services exists, the County Chief Financial Officer may solicit RFP's from the eligible banking and investment institutions.

Upon receipt of the RFP's, the County Chief Financial Officer will then review each proposal. After the review, the County Chief Financial Officer will make recommendations to the Board of Chosen Freeholders. If necessary, the County Auditor may be asked to aid in the review process.

Once an investment or banking institution has been selected, the County's Cash Management Plan will be revised and adopted by resolution by the Board of Chosen Freeholders for the County of Ocean.

POLICY

		FORM FIN 2015
SUBJECT: CASH MANAGEMENT PLAN	EFFECTIVE DATE 1/01/15	PAGE 2 OF 8

III. CASH MANAGEMENT POLICY

It shall be the policy of the Board of Chosen Freeholders for the County of Ocean to adopt the Cash Management Plan by resolution at the annual reorganization meeting or during the year as deemed necessary to reflect changes in laws, depositories, investments or funds.

The Chief Financial Officer for the County of Ocean is directed to invest and deposit funds pursuant to the cash management plan as adopted by resolution of The Board of Chosen Freeholders of the County of Ocean.

It is the objective of the Cash Management Policy to maximize the investment and interest income earned on idle County funds while providing adequate liquidity to meet the obligations of the County.

Timely Deposit of all County Funds:

As required by N.J.S.A. 40A:5-15, all monies collected or received from any source by or on behalf of the County or any board or Department thereof shall be paid to the "Treasurer, County of Ocean", who shall deposit all such funds within 48 hours after receipt, to the credit of the County of Ocean in one of the designated legal depositories.

All deposits forwarded to the Chief Financial Officer of the County of Ocean shall be accompanied by a revenue transmittal form listing cash and individual checks and will include a revenue account to which funds will be credited upon deposit.

Deposits to Interest Bearing Accounts:

It is the explicit policy of the County of Ocean that all funds be deposited into interest bearing accounts except as noted below.

All Departments and/or agencies of the County who collect monies for the County in the normal course of its activities must deposit said monies in an interest bearing account until such time as these monies are turned over to the County Treasurer or designee.

POLICY

		FORM FIN 2015
SUBJECT: CASH MANAGEMENT PLAN	EFFECTIVE DATE 1/01/15	PAGE 3 OF 8

Exceptions to Interest Bearing Account Requirements:

The following types of funds are not required to be placed in Interest Bearing Accounts:

1. Petty Cash and Change Funds under \$5,000.00
2. Cash drawn from a Federal agency under a letter of credit, which cash is to be paid out within 5 working days to a vendor.
3. Amounts derived from the sale of bonds or notes, only to the extent that a specific written opinion of counsel states that the earning of (full) interest would result in the bonds or notes being classified as an arbitrage (not federally tax-exempt) issue pursuant to Federal regulations. To the extent that some interest is allowable, it shall be deposited at such a rate if such a rate is obtainable.

Treasurer's Report:

It shall be the responsibility of the County Treasurer to provide to the Board of Chosen Freeholders a Treasurer's Report on a monthly basis which shall detail the following information as required by N.J.S.A. 40A:5-14.e. as amended by P.L. 1997, c.148 on June 30, 1997:

1. All investments made or redeemed over the past month;
2. Each financial institution holding local unit funds;
3. The amount of securities purchased or sold, class or type of securities purchased, book value, earned income, fees incurred, and market value of all investments as of the report date and;
4. Other information that may be required by the Board of Chosen Freeholders or deemed appropriate by the Chief Financial Officer.

POLICY

		FORM FIN 2015
SUBJECT: CASH MANAGEMENT PLAN	EFFECTIVE DATE 1/01/15	PAGE 4 OF 8

Cash Flow Analysis:

An important part of establishing the County investment program includes detailed study of "cash flow" – when money comes in, when it goes out, and how much cash lies available for how long. Such an analysis provides the information needed to plan a viable investment procedure, including the projected length of time that funds can be invested in order to take full advantage of maturity periods with the highest yields.

Analysis of cash flow will alert the Treasurer to possible rescheduling of payments that will result in extending the life of short term investments. The Treasurer's calendar, compiled by the Division of Local Government Services and the Division of Taxation is an excellent source of specific dates regarding the above information. ⁽¹⁾

Reconciliation of Cash Deposits:

On a monthly basis, the Chief Financial Officer or designee shall forward revenue reports to all departments and agencies of the County of Ocean who collect monies for the County detailing cash deposits made to their revenue accounts.

The individual departments and agencies are required to then reconcile the County's reports to the records maintained by the departments.

A form provided by the Chief Financial Officer will be returned by the department or agency either agreeing with the County's records, or listing any discrepancies to be researched by the Chief Financial Officer or designee.

Bank Reconciliations:

It is the policy of the County of Ocean that all bank statements be reconciled to the County's records when received or within a reasonable time thereafter.

⁽¹⁾Adapted from Municipal Finance Administration in New Jersey (New Brunswick; Rutgers University Bureau of Government Research, 1975, pg. 132).

POLICY

		FORM FIN 2015
SUBJECT: CASH MANAGEMENT PLAN	EFFECTIVE DATE 1/01/15	PAGE 5 OF 8

IV. INVESTMENT POLICY

The investment objectives of the County of Ocean, listed in order of importance from greatest to least, are as follows:

1. The ability of the investment instrument to provide for the security and safety of County funds.
2. Liquidity of the investment instrument necessary to provide for County operations and obligations.
3. Yield or return on the investment instrument (only after the first two considerations are met).
4. Investments requiring the payment of a premium should not be purchased without the written consent of the Chief Financial Officer.

Therefore, with these objectives in mind and in compliance with the allowable investments detailed in N.J.S.A. 40A:5-14 as modified by P.L. 1997, c.148, the County Chief Financial Officer will decide on the investment vehicles to be included as approved in the County's Cash Management Plan adopted by resolution by the Board of Chosen Freeholders for the County of Ocean and reflected in ATTACHMENT B.

Additionally, the County Chief Financial Officer will select approved investment vehicles to achieve the maximum rate of return while minimizing costs and fees and providing for investment portfolio diversification by spreading idle County funds among a number of these approved investments as listed in ATTACHMENT B.

POLICY

		FORM FIN 2015
SUBJECT: CASH MANAGEMENT PLAN	EFFECTIVE DATE 1/01/15	PAGE 6 OF 8

ATTACHMENT A

APPROVED COUNTY DEPOSITORIES

See Attachment A - Resolution dated January 5, 2015

POLICY

FORM
FIN 2015

SUBJECT: CASH MANAGEMENT PLAN	EFFECTIVE DATE 1/01/15	7 OF 8
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ATTACHMENT B

Approved Investment Vehicles

Any investment instruments in which the security is not physically held by the County of Ocean shall be covered by a third party custodial agreement which shall provide for the designation of such investment in the name of the County of Ocean and prevent unauthorized use of such investments.

Any investment not purchased and redeemed directly from the issuer, government money market mutual fund, local government investment fund, or the State of New Jersey Cash Management Fund, shall be purchased and redeemed through the use of a national or State bank located within the State of New Jersey or through a broker dealer, which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967, c.93 (C.49:3-5) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

Securities which may be purchased by the County include:

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America. This includes instruments such as Treasury bills, notes and bonds.
2. Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors.
3. Bonds or other obligations of the County or school districts of which the County is a part.
4. Any other bonds or obligations with maturities not exceeding 397 days, as permitted by the Division of Investments. This includes Certificates of Deposit.
5. Local government investment pools, such as New Jersey CLASS, and the New Jersey Asset and Rebate Management Program.

POLICY

		FORM FIN 2015
SUBJECT: CASH MANAGEMENT PLAN	EFFECTIVE DATE 1/01/15	8 OF 8

6. State of New Jersey Cash Management Fund
7. Government money market mutual funds in compliance with the following conditions:
 - A. Registered as a mutual fund with the Securities and Exchange Commission (SEC) and operated in accordance with 17 CFR sec. 270.2a7 (2a7).
 - B. Be rated by a nationally recognized statistical rating organization, i.e. Standards & Poors.
 - C. Have their portfolio limited to U.S. government securities as defined in 17 CFR sec. 270.2a7 and repurchase agreements collateralized by such U.S. securities
8. Repurchase agreements (repos) of fully collateralized securities, subject to conditions discussed in detail below:
 - A. Repurchase Agreements collateralized by U.S. Government Obligations, as described in Sections 1 and 2 above.
 - B. Custody of the collateral is transferred to a third party. This means the bank must contract with a trusted third party to hold the collateral to insure that it is not pledged against other investments.
 - C. The maturity of the agreement is not more than 30 days.
 - D. Underlying securities are purchased through a GUDPA bank.
 - E. A master repurchase agreement providing for the custody and security of collateral is executed.

Note: At no time shall investments contrary to the intent of N.J.S.A. 40A:5-15, et sequential be allowed.

R E S O L U T I O N

January 5, 2015

WHEREAS, Jennifer L. Bowens has been appointed Purchasing Agent; and

WHEREAS, N.J.S.A.40A:11-9 authorizes the Purchasing Agent to award contracts and administer competitive contracts and institutes a 15 percent of the bid limit quotation threshold.

NOW, THEREFORE, BE IT RESOLVED, by the **BOARD OF CHOSEN FREEHOLDERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY**, as follows:

1. Jennifer L. Bowens as the appointed Purchasing Agent is authorized to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30), with specified relevance to the authority, responsibility , and accountability of the purchasing activity of the contracting unit.
2. The County Purchasing Agent is hereby authorized to purchase materials, supplies and equipment for the County of Ocean through Bids, Contracts, Quotations, State Contracts and Proprietary Goods and Services in accordance with State Law.
3. The County Purchasing Agent is authorized to administer competitive contracting, (40A:11-4.1 et seq).
4. The County Purchasing Agent is authorized to award contracts that are in the aggregate less than 15 percent of the bid threshold without soliciting competitive quotations (40A:11-6.1).
5. Such purchases shall be made in accordance with the approved, annual budget of this Board.
6. Copies of this Resolution shall be forwarded to the County Management & Budget Department, Department of Finance and Auditor.

RESOLUTION
January 5, 2015

WHEREAS, there exists a need for professional appraisers to testify as expert witnesses in County condemnation matters and perform all other County appraisal work as needed; and

WHEREAS, the County of Ocean has publicly solicited Request for Qualifications for the provision of professional appraisal services in accordance with N.J.S.A. 19:44A-20.4 et. seq.; and

WHEREAS, the responses received by the County of Ocean were reviewed by the Ocean County Consultant Selection Review Committee in accordance with the criteria approved by the Ocean County Board of Chosen Freeholders for the evaluation of the same; and

WHEREAS, the Ocean County Consultant Selection Review Committee has recommended the award of a Professional Services Agreement for professional appraisal services to the individuals set forth below for calendar year 2015; and

WHEREAS, partial funds for these services will be made available upon the adoption of the 2015 Temporary County Budget with the balance to be available contingent upon adoption of the 2015 County Budget, at which time the Department of Finance will notify the appropriate County official when funds have become available; and

WHEREAS, the Local Public Contracts Law requires that the Resolution authorizing the award of contracts for Professional Services and the contract itself must be available for public inspection.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY as follows:

1. The Freeholder-Director and Clerk of the Board are hereby authorized and directed to enter into and execute Agreements with:

RICHARD E. HALL, Hall Realty Consultants, LLC
29 Hadley Avenue, Toms River, New Jersey 08753;

ANTHONY S. GRAZIANO,
Integra Realty Resource, 1415 Hooper Avenue, Toms River, NJ;

HENRY MANCINI, Henry J. Mancini & Associates
691 Mill Creek Road, Unit 11, Manahawkin, NJ 08050; and

2. These Agreements are awarded as professional services in accordance with N.J.S.A. 40A:11-5, as the services to be performed are specialized and qualitative in nature and require expertise, extensive training and a proven reputation in this field of endeavor.

3. These Agreements are awarded in compliance with the provisions of N.J.S.A. 19:44A-20.4 et seq.

4. A notice of this action shall be published once as required by law.

5. The contract number must be placed on all documents pertaining to this Agreement.

6. A certified copy of this Resolution, together with a copy of the Agreement executed by the parties, shall remain on file and be available for public inspection at the office of the Clerk of the Board of Chosen Freeholders.

7. A certified copy of this resolution shall be forwarded to:

Ocean County Comptroller;
Ocean County Auditor,
Ocean County Counsel,
Richard E. Hall,
Anthony S. Graziano, and
Henry J. Mancini.

RESOLUTION

January 5, 2015

WHEREAS, there exists a need for the services of Special Counsel to represent patients at Kimball Medical Center-Psychiatric Unit, Barnabas Behavioral Health Center and Jersey Shore University Medical Center at commitment hearings; and

WHEREAS, the term of the agreement is for one (1) year commencing on January 1, 2015; and

WHEREAS, the Local Public Contracts Law requires that the Resolution authorizing the award of contracts for Professional Services and the contract itself must be available for public inspection;

WHEREAS, partial funds for these services will be made available upon the adoption of the 2015 Temporary County Budget with the balance to be available contingent upon adoption of the 2015 County Budget, at which time the Department of Finance will notify the appropriate County official when funds have become available; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY as follows:

1. The Freeholder-Director and Clerk of the Board are hereby authorized and directed to enter into and execute an Agreement with **Sean D. Gertner, Esq.**, 2095 West County Line Road, Suite 4, Jackson, New Jersey 08527.
2. This Agreement is awarded as a professional service in accordance with N.J.S.A. 40A:11-5, because legal services are professional in nature and Sean D. Gertner is a licensed attorney, authorized to practice law in the State of New Jersey.
3. This Agreement shall not exceed \$15,000.00 per annum without further authorization and approval by the County.
4. This Agreement is awarded in compliance with the provisions of N.J.S.A. 19:44A-20.4 et seq.
5. A notice of this action shall be published once as required by law.
6. The contract number must be placed on all documents pertaining to this Agreement.

7. A certified copy of this Resolution, together with a copy of the Agreement executed by the parties, shall remain on file and be available for public inspection at the office of the Clerk of the Board of Chosen Freeholders.

8. A certified copy of this resolution shall be forwarded to:

Ocean County Adjuster;
Ocean County Comptroller;
Director, Ocean County Employee Relations Dept.;
Ocean County Counsel, and
Sean D. Gertner, Esq.

RESOLUTION

January 5, 2015

WHEREAS, there exists a need for the services of Special Counsel to represent patients at Kimball Medical Center-Psychiatric Unit, Barnabas Behavioral Health Center and Jersey Shore University Medical Center at commitment hearings; and

WHEREAS, the term of the agreement is for one (1) year commencing on January 1, 2015; and

WHEREAS, the Local Public Contracts Law requires that the Resolution authorizing the award of contracts for Professional Services and the contract itself must be available for public inspection:

WHEREAS, partial funds for these services will be made available upon the adoption of the 2015 Temporary County Budget with the balance to be available contingent upon adoption of the 2015 County Budget, at which time the Department of Finance will notify the appropriate County official when funds have become available; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY as follows:

1. The Freeholder-Director and Clerk of the Board are hereby authorized and directed to enter into and execute an Agreement with **Lisa E. Halpern, Esq.**, 500 Hooper Avenue, PO Box 726, Toms River, New Jersey 08754.
2. This Agreement is awarded as a professional service in accordance with N.J.S.A. 40A:11-5, because legal services are professional in nature and Lisa E. Halpern is a licensed attorney, authorized to practice law in the Sate of New Jersey.
3. This Agreement shall not exceed \$15,000.00 per annum without further authorization and approval by the County.
4. This Agreement is awarded in compliance with the provisions of N.J.S.A. 19:44A-20.4 et seq.
5. A notice of this action shall be published once as required by law.
6. The contract number must be placed on all documents pertaining to this Agreement.

7. A certified copy of this Resolution, together with a copy of the Agreement executed by the parties, shall remain on file and be available for public inspection at the office of the Clerk of the Board of Chosen Freeholders.

8. A certified copy of this resolution shall be forwarded to:

Ocean County Adjuster;
Ocean County Comptroller;
Director, Ocean County Employee Relations Dept;
Ocean County Counsel, and
Lisa E. Halpern, Esq.

RESOLUTION
January 5, 2015

WHEREAS, the OCEAN COUNTY BOARD OF CHOSEN FREEHOLDERS ("County") requires the services of an Certified Shorthand Reporter for the purposes of stenographically reporting the proceedings of the Ocean County Construction Board of Appeals, and such other proceedings as may be required on a when and as needed basis by the County, and its various Boards and Departments, in accordance with the standards set forth in the New Jersey statutes; and

WHEREAS, the County of Ocean has publicly solicited Request for Qualifications for the provision of such services in accordance with N.J.S.A. 19:44A-20.4 et. seq.; and

WHEREAS, the responses received by the County were reviewed by the Ocean County Consultant Selection Review Committee in accordance with the criteria approved by the Ocean County Board of Chosen Freeholders for the evaluation of the same; and

WHEREAS, the Ocean County Consultant Selection Review Committee has recommended the award of a Professional Services Agreement for Certified Shorthand Reporter services, on a when and as needed basis as required by the County, and its various Boards and Departments, to State Shorthand Reporting Service, Inc. for calendar year 2015; and

WHEREAS, partial funds for these services will be made available upon the adoption of the 2015 Temporary County Budget with the balance to be available contingent upon adoption of the 2015 County Budget, at which time the Department of Finance will notify the appropriate County official when funds have become available; and

WHEREAS, the Local Public Contracts Law requires notice be given of an award of contracts Professional Services and the contract itself must be available for public inspection; and

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF CHOSEN FREEHOLDERS OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:

1. The Freeholder-Director and Clerk of the Board are hereby authorized and directed to enter into and execute an Agreement with **State Shorthand Reporting Service, Inc.** for the provision of the services set forth above for the calendar year 2015.

2. This Agreement is awarded as a professional service in accordance with N.J.S.A. 40A:11-5 of the Local Public Contracts Law, which recognizes certified shorthand reporting services, such as those required in connection with this Agreement, are professional services authorized by law.

3. This Agreement is awarded in accordance with the provisions of N.J.S.A. 19:44A-20.4 et seq.

4. Copies of this Resolution, together with copies of the above Agreement, shall remain on file and be available for public inspection in the Office of the Clerk of the Board during normal business hours.

5. The contract number shall be placed on all papers, documents, invoices and vouchers pertaining to this Agreement.

6. Notice of this action shall be published once as required by law.

7. Certified copies of this Resolution shall be forwarded to:

Ocean County Construction Board of Appeals,
Ocean County Department of Employee Relations,
Ocean County Comptroller,
Ocean County Counsel, and
State Shorthand Reporting Service, Inc.

**No Associated
Documents**

**No Associated
Documents**

**No Associated
Documents**

**No Associated
Documents**

**No Associated
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