

## APPLICATION FOR PARADE PERMIT

### Special Outdoor Dining Provisions for Municipalities.

In light of the social distancing requirements as a result of the current pandemic and the need for dining establishments to utilize public right of ways to establish outdoor dining areas, Ocean County has established the following guidelines. These guidelines will remain in place until further notice.

#### Application Requirements:

- Application to be completed by the Municipality and printed out on letter sized paper (8.5" x 11").
- A Certificate of Insurance with Ocean County as "Additional Insured" must be included with the completed Application.
- **Parking Occupancy:** Outdoor dining areas must occupy the existing sidewalk. An ADA accessible path must be provided to divert pedestrians onto the roadway utilizing existing parking areas. Appropriate barriers to protect pedestrians must be provided.
- **Road Closure:** On a case by case basis, closure and detour of roadways may be permitted for limited duration closures.
- The Municipality will be responsible for all costs associated with the closure and occupancy of the roadway
- For "Type of Event" use either "COVID 19 Parking Occupancy" or "COVID 19 Road Closure"
- Locations limited to roadways with a posted speed limit of 25 MPH.
- For both types of Outdoor Dining Permits, provide a plan signed and sealed by a New Jersey Professional Engineer.
- Plan Requirements:
  - Parking Occupancy: Plan detailing the type and location of the barrier and location of existing and proposed ADA ramps.
  - Road Closure: Detour plan in accordance with the MUTCD, days/hours of closure, and detail of barrier provided to protect diners utilizing the roadway.
- **IT IS STRONGLY RECOMMENDED THAT A PRE-APPLICATION CONFERENCE CALL/MEETING IS REQUESTED WITH THE COUNTY ENGINEER PRIOR TO COMMENCING WITH YOUR PLAN. MEETING REQUESTS WILL BE EXPEDITED DUE TO THE TIME SENSITIVE NATURE OF THESE REQUESTS.**

Completed Application should be emailed to the Ocean County Engineer at:

[OCEngineering@co.ocean.nj.us](mailto:OCEngineering@co.ocean.nj.us)

If you have any questions or require additional information, please contact the Office of the Ocean County Engineer.

Office: 732-929-2130

Fax: 732-506-5182

**Permits shall remain valid for the remainder of the calendar year in which they are issued.**