



2019 Ocean County Tourism Promotional Matching Grant Application

CHECKLIST- Submit for Payment

Return the Checklist below with your final paperwork by Oct 30, 2019:

- Signed Ocean County Payment Form (White form sent AFTER grant award notification)
- Paid Invoices in the name of the grant recipient for **AT LEAST twice** the total amount of the awarded grant funding
- Documentation proof of use of the REQUIRED LOGO, WEBSITE ADDRESS (www.OceanCountyTourism.com) and VERBIAGE (copies of ads, web pages, materials, commercials, etc)

For grant recipients whose events are held in the Fall or Winter, CONTACT us directly to schedule your extended deadline for submission. Failure to CONTACT us before October 30, 2019 will result in disqualification for the grant funds

Name of Organization _____

If grant is for event, enter date of event, _____ Today's Date _____

Amount of Grant \$ _____

Total amount of Bills to be Submitted \$ _____
(*must be twice the amount of the grant*)

Contact Person, for questions: _____ Day Phone () _____

E-mail Address _____

Checklist II

[illegible]

***** USE of ALL LOGO Elements MUST be Included to Qualify*****

(with the exception of RADIO ads, in which case the following verbiage is required:

“Funded in part by a Grant from the Ocean County Board of Freeholders. Visit OceanCountyTourism.com”)

Minimum Size Requirements For Use Of Grant Logo

W: 200 px



Funded in part by a grant from the
Ocean County Board of Freeholders
Explore more at
OceanCountyTourism.com


 H: 50 px



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H: 50 px



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 H: 50 px

W: 115 px



H: 100 px

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***Submit all paperwork and final grant fulfillment report to
Patricia Rutkowski
Ocean County Dept of Business Development and Tourism
101 Hooper Avenue, Room 109
Toms River, NJ 08754***

Thank you for your support of Tourism in Ocean County!

LOAD YOUR EVENTS: Help US help YOU!

We want to include your tourism event on our website Calendar of Events. We invite you to register for a login and password at www.oceancountytourism.com. Please see the “Sign Up” link at the top corner of our HOME page and follow the instructions to submit your event(s) for our calendar. You are welcome to submit

ALL of your tourism-based events throughout the year. We draw from our website calendar to populate our “Weekly Event Highlights” Newsletter which is emailed, posted on social media and linked weekly on our website. We also use our event calendar to provide lists of events for the NJ State Tourism calendar, other tourism outlets, monthly event brochures, LIVE radio announcements and multi-media marketing. For personal assistance on the event loading process, contact our office at 732-929-2000.

If any of the details involving your event change, advise the Ocean County Business Development and Tourism Department immediately since the event may be listed in the Ocean County Calendar of Events and distributed through our various communication outlets. We are happy to help notify of cancellations and other changes if we have the information.