

# OCEAN COUNTY SHERIFF'S OFFICE INTERNAL AFFAIRS COMPLAINT/REPORT FORM

DEPARTMENT OCEAN COUNTY SHERIFF'S OFFICE		ORI NO. NJ0150000	INTERNAL AFFAIRS CASE NO.	
<b>PERSON MAKING REPORT</b>				
NAME			NICKNAME	
ADDRESS			HOME PHONE	
CITY	STATE	ZIP	CELL PHONE	
DOB	SSN	AGE	SEX	RACE
EMPLOYER/SCHOOL			PHONE	
ADDRESS		CITY	STATE	ZIP
<b>INCIDENT</b>				
NATURE OF COMPLAINT				
COMPLAINT AGAINST				BADGE NO.
DATE	TIME	DATE/TIME REPORTED	HOW REPORTED	
LOCATION OF INCIDENT			TOWN	
DESCRIPTION OF INCIDENT				
DESCRIPTION OF ANY INJURIES				
PLACE OF TREATMENT		DOCTOR'S NAME	DATE OF TREATMENT	
COMMENTS				
COMPLAINANT – PRINT NAME		COMPLAINANT SIGNATURE	DATE RECEIVED	

RECEIVED BY – PRINT NAME & SIGNATURE	BADGE NO.	DATE RECEIVED
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## OCEAN COUNTY SHERIFFS OFFICE

### CITIZEN COMPLAINT INFORMATION SHEET

The members of the **Ocean County Sheriff's Office** are committed to providing law enforcement services that are fair, effective and impartially applied. It is in the best interest of everyone that your complaint about the performance of an individual officer/employee is resolved fairly and promptly. The **Ocean County Sheriff's Office** has formal procedures for investigating your complaint. These procedures ensure fairness and protect the rights of both citizens and law enforcement officers/employees.

- Your complaint will be sent to a superior officer or a specially trained internal affairs officer who will conduct a thorough and objective investigation.
- You might be asked to help in the investigation by giving a detailed statement about what happened or providing other important information.
- All complaints against law enforcement officers/employees are thoroughly investigated. You will be advised, in writing, of the outcome of the investigation.
- If our investigation results in an officer/employee being charged with a violation of department rules, you might be asked to testify in a department hearing.
- If our investigation shows that the complaint is unfounded or that the officer/employee acted properly, the matter will be closed.
- All disciplinary hearings shall be closed to the public unless the defendant officer/employee requests an open hearing.
- ***It is unlawful to provide information in this matter which you do not believe to be true.***
- You may contact the **Professional Standards Unit** at 732-929-2189 with any additional information or any questions about this case.