

## **OPERATING THE ELECTRONIC VOTING MACHINE:**

The panel will look similar to your sample ballot. (Close the curtains)

1. Press the button [ ] to the right of the candidate of your choice; a green "X" will appear next to your selection.
2. To change a selection, press the button [ ] again. The green "X" will disappear and you may make a new selection.
3. If you wish to cast a **WRITE-IN** vote, go to the **PERSONAL CHOICE** column and press the button [ ] next to **WRITE-IN** across from the office you wish to write-in. A blinking green "X" will appear. Using the alphabetical keyboard, enter the name of the person of your choice, one letter at a time. To make a space between first and middle name or initial and last name use the arrow pointing to the right on the keyboard. To make a correction, use the arrow pointing to the left. The name you enter will appear in the display to the left of the keyboard. When you have entered the whole name, proof it, then press the **ENTER** button on the keyboard. Your choice is recorded and removed from the display. Do not press the Cast Vote Button until all other choices are made. (Each write-in is a separate entry.)  
  
**WARNING!** An improperly cast write-in vote will be deemed void. Be sure that your write-in vote is cast in the **PERSONAL CHOICE** column on the same line as the office for which you are casting the write-in vote.
4. To vote on the **PUBLIC QUESTIONS** press the button [ ] to the right of the word "YES" or "NO"; a green "X" will appear next to your selection.
5. After ALL selections have been made, press the **RED CAST VOTE BUTTON** located in the lower right corner.
6. When you hear the tone after pressing the **RED CAST VOTE BUTTON**, your vote has been received and you may exit the voting booth.

**IF YOU HAVE ANY QUESTIONS REGARDING THESE  
INSTRUCTIONS, PLEASE ASK A BOARD WORKER BEFORE  
ENTERING THE VOTING BOOTH.**