

APPLICATION FOR ROADWAY SOLICITATIONS

Attached is the Application form to be submitted for Ocean County's approval for use of County roads for Roadway Solicitation and a copy of the "Guidelines for Roadway Solicitation."

Municipal approval must be obtained prior to submitting the Application to the Office of the Ocean County Engineer.

The following items must be submitted along with the Application:

1. Map of the area where solicitation is to occur.
2. Certificate of Insurance with Ocean County as Additional Insured.

Completed Application should be mailed to:

Office of the Ocean County Engineer
129 Hooper Avenue
PO Box 2191
Toms River, NJ 08754-2191

If you have any questions or require additional information please contact the Office of the Ocean County Engineer.

Office: 732-929-2130

Fax: 732-506-5182

GUIDELINES FOR ROADWAY SOLICITING

OCEAN COUNTY

As a result of a recent law enacted by the State of New Jersey permitting volunteer organizations to solicit funds along various roadways, the following guidelines are required for roadways under the maintenance jurisdiction of the County of Ocean:

- ❖ Soliciting shall include coin toss, canisters, containers or physical acceptance of any financial notes, coins or promissory notes.
- ❖ Any volunteer organization that solicits shall only permit participation by duly authorized members who are registered within the municipality in which they are located.
- ❖ Prior to the scheduled date of the event, all organizations must register the event with the County Engineer. Specific dates and times must be indicated on the Application.
- ❖ Portable signs indicating the activity SHALL NOT:
 - a. Interfere with sight distance of other drivers and traffic signs
 - b. Extend into the roadway
 - c. Be placed in a roadway
 - d. Be the color or shape of other traffic signs
 - e. Use regulatory or other traffic signs without consent of the County Engineer.
- ❖ All solicitors shall wear a uniform or identification indicating the organization they represent.
- ❖ All solicitors must wear a bright colored vest (orange). NOTE: If the event is at dawn, dusk or after dark, the vest must be reflective.
- ❖ Soliciting shall be permitted only where stop signs or traffic signals are in operation. This excludes flashing yellow beacons. There shall be no soliciting on any roadway where there is free-flowing vehicle traffic.
- ❖ Solicitors may not be in the roadway under the following conditions:
 - a. During inclement weather
 - b. When traffic signals are yellow or green
 - c. Where a concrete divider exists
 - d. Where special hazards exist, such as dual turning movements, right turn slots with yield control, etc.
 - e. Where there is active road construction such as road openings, curb/sidewalk installations, utility excavations or where overhead work is being conducted.
- ❖ Solicitors may not enter a roadway until lead vehicles in all lanes and shoulders have come to a complete stop.
- ❖ A spotter shall be used to identify any unusual activity to warn solicitors, i.e., a speeding vehicle, abrupt lane change, aggressive driver or a traffic signal change activated by an intersecting roadway or emergency vehicle.
- ❖ Any solicitation activities and/or solicitor may be removed from any location, at any time, by state or local police authority or by the County Engineer where actions are deemed hazardous, potentially a threat to vehicular accidents, their own safety or that of the motoring public.
- ❖ Solicitors at no time should extend their body into any vehicle, i.e., head or arms.
- ❖ Solicitors shall not exchange negative comments with any driver or occupants of any vehicle.
- ❖ Solicitors shall remain watchful for any drivers or occupants who may intentionally discard bottles, cans, lit cigarettes, cigars or objects which may inflict physical injury to a solicitor.
- ❖ Solicitors shall be trained to be alert for sight obstructions, inoperative or missing traffic control devices, roadway or sidewalk obstructions and/or construction hazards, puddles, mud, loose stones, sand or debris such as broken bottles, which may cause physical injury to the solicitor.
- ❖ Solicitor shall be trained and instructed on how to identify vehicles by body style, color and license tag number.
- ❖ Solicitors "public image" must be exemplary, including neatness of appearance. While soliciting there should be no smoking or alcohol consumption. Solicitors shall be respectful to the traveling public.
- ❖ Solicitors shall be identified by N.J.S.A. 45:17A-20.
- ❖ Solicitors must be 18 years or older.
- ❖ Solicitors shall provide a Certificate of Insurance, which denotes Ocean County as an additional insured.