



**COUNTY OF OCEAN**  
**DEPARTMENT OF PARKS & RECREATION**  
1198 Bandon Road, Toms River, NJ 08753  
732-506-9090 FAX 732-270-9464  
or Toll Free 1-877-OC-PARKS  
[www.oceancountyparks.org](http://www.oceancountyparks.org)

**RULES & REGULATIONS FOR PICNIC AND PAVILION PERMITS**

ALL PICNIC PAVILION RESERVATIONS FOR GROUP SIZES FROM 26 TO 500 PEOPLE ARE TAKEN ON A FIRST-COME, FIRST-SERVED BASIS. APPLICATIONS AND PAYMENT MUST BE SUBMITTED AT LEAST THREE (3) WEEKS BEFORE YOUR REQUESTED DATE

**Park Locations and Maximum Capacity:**

Wells Mills County Park, Waretown	99
Jakes Branch County Park, Beachwood	74
Ocean County Park, Lakewood	500
Stanley "Tip" Seaman Co. Park, Tuckerton	95

**ABSOLUTELY NO REFUNDS ON PICNIC  
RESERVATIONS - DATES ARE NOT  
TRANSFERABLE**

**Pavilion Location and Capacity:**

John C. Bartlett Jr. County Park, Berkeley Twp.	110
Large charcoal grill, water and electric	
Patriots' County Park, Jackson	80
Grills available	
Robert J. Miller Co., Airpark, Berkeley Twp.	100
Water, electric, large grill	
A. Paul King County Park, Manahawkin	110
Large charcoal grill, water and electric	
Mill Creek County Park, Berkeley Twp.	65
Grills available	

**PROHIBITED ITEMS**

- Amplified music or loudspeakers to include bands, recorded music, DJ's or generators.
- Poles, stakes, holes, tents, tarps or any shelters in the ground.
- Carnival equipment, including moon bounce, inflatable slides, etc.
- Propane-type grills, wood fires, bonfires
- Horses, or horse-and-carriages.
- Operation of model planes, remote-controlled boats, drones etc.
- Styrofoam products.
- Roller skating or skateboarding is NOT permitted.
- Decorations and/or balloons of any kind including water balloons

**PATRON'S RESPONSIBILITY**

- Charcoal for grilling. Please **DO NOT** dispose of embers in the woods or trash under any circumstances.
- Make sure that all fires are extinguished before leaving the park.
- Check closing time of park and be ready to exit the park at closing time.
- If applicable, outside caterers must meet all Health Department and Fire code guidelines.
- Clean up of all trash and use of proper containers.
- **Any damage to park property or disregard of park rules and regulations will result in denial of future reservations.**

**THE PARKS AND RECREATION DEPARTMENT WILL PROVIDE** a designated section for your picnic area marked with a sign bearing the name of your group.

**I HAVE READ THE ABOVE RULES & REGULATIONS AND AGREE TO ABIDE BY THE TERMS AND CONDITIONS LISTED ABOVE**

\_\_\_\_\_  
(Print Name) Responsible Party

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**PLEASE RETURN THE SIGNED RULES & REGULATIONS, RESERVATION FORM AND PAYMENT**

# OCEAN COUNTY PARKS AND RECREATION PICNIC/ PAVILION RESERVATION FORM

Park or Pavilion of Choice

(From attached sheet) \_\_\_\_\_

**ABSOLUTELY NO REFUNDS ON PICNIC RESERVATIONS - DATES ARE NON TRANSFERABLE**

**RESERVATION DATE:** \_\_\_\_\_

Start time: \_\_\_\_\_ (No reservations prior to 9:00 a.m.) Max # of people attending \_\_\_\_\_

**NAME OF ORGANIZATION OR COMPANY:** \_\_\_\_\_

RESPONSIBLE PERSON: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

TOWN: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_

DAYTIME PHONE #: \_\_\_\_\_ EMAIL ADDRESS: \_\_\_\_\_

**PLEASE MAKE YOUR CHOICE HERE BY CHECKING THE APPROPRATE BOX:**

PAVILION RESERVATION (Check one)	ATTENDANCE (Fill in)	FLAT RATE FEE
<input type="checkbox"/> John C. Bartlett Jr. County Park (110)		\$130.00
<input type="checkbox"/> Robert J Miller County Air Park (100)		\$110.00
<input type="checkbox"/> Patriots' County Park (80)		\$110.00
<input type="checkbox"/> A. Paul King County Park, Manahawkin (110)		\$130.00
<input type="checkbox"/> Mill Creek County Park (65)		\$65.00

PICNIC AREA RESERVATION (uncovered) Park Location (Check one) Max Capacity	ATTENDANCE (Check one)	FEE
<input type="checkbox"/> Ocean County Park Lakewood (500)	<input type="checkbox"/> 26-74 Attendees	\$25.00
<input type="checkbox"/> Jakes Branch County Park, Beachwood (74)	<input type="checkbox"/> 75-149 Attendees	\$55.00
<input type="checkbox"/> Stanley "Tip" Seaman County Park, Tuckerton (99)	<input type="checkbox"/> 300-500 Attendees (OCP only)	\$110.00
<input type="checkbox"/> Wells Mills County Park, Waretown (99)		

<input type="checkbox"/> <b>BEER AND WINE PERMIT</b> (No glass bottles)	\$35.00
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**A BEER AND WINE PERMIT may only be obtained at the time of application submittal.**

**A Beer and Wine Permit will only be issued with proof of legal age, a valid driver's license matching the name and street address of applicant must be submitted.**

Please return this form, a **signed** copy of the Rules and Regulations, and payment to the above address  
All checks or money orders must be made payable to: **"County of Ocean"**. Name and address on the check **MUST** match the name and address of the responsible person listed.

**Applications submitted without payment will be returned unprocessed.**

*Do not send your invitations out until you receive confirmation in writing from the Ocean County Parks and Recreation Department.*

FOR OFFICIAL USE ONLY

Check Number \_\_\_\_\_ Total Amount \_\_\_\_\_ Staff Initial \_\_\_\_\_