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# A Guide To The Ocean County Workforce Investment Board 2005-2006

## A Message from the WIB Chair



Dear Workforce Development Partner:

All those who have been involved with the Workforce Investment Board's (WIB) endeavors can appreciate the enormous amount of time and work involved to ensure positive outcomes. The success of the WIB is the result of our committed WIB members, the hard work of the One-Stop Career Center Partners, and the participation and collaboration of all who continuously share their dedication and talent with the WIB.

As we continue to implement the Workforce Investment Act (WIA) Plan and the "To Work" Consolidation Plan the WIB takes pride in the relationships and collaborative efforts that have been built over the years. The WIB and the Board of Chosen Freeholders work closely together to establish a strong foundation for the creation of workforce development programs while our relationship with local workforce development partners ensures success in the implementation process. A product of the WIB's relationship with our partners is the success of the One-Stop Career System which has continued to provide quality services to the many Ocean County residents seeking workforce related assistance and guidance.

I would like to thank the members of the WIB, the Board of Chosen Freeholders, the subcommittee members, the One-Stop Career Center partners, service organizations and agencies, and the residents of Ocean County for their contributions to the success we have had and will continue to have in the future.

Sincerely,

*Nina Anuario*

Nina Anuario,  
Workforce Investment Board Chair

# About The Workforce Investment Board

**Workforce Investment Boards** were created to meet the needs of the nation's businesses and job seekers through Federal legislation entitled the Workforce Investment Act of 1998 (WIA). The WIA legislation can be accessed at [www.usworkforce.org](http://www.usworkforce.org). WIBs are responsible for implementing a local plan that establishes an effective service delivery system to meet the needs of the local workforce.

**The Ocean County Workforce Investment Board (OCWIB)** is a local partnership of private and public sector representatives that provide coordinated planning, policy guidance and oversight for all workforce readiness programs in Ocean County through the One-Stop System. The OCWIB is responsible for assessing the needs of the local workforce, as well as developing strategies to meet those needs. Through strategically utilizing the knowledge and expertise of key industry leaders and OCWIB members, the development of strategies to meet the needs of the local workforce have been successful both in conceptualization and implementation.

**WIB Committees:** The WIB uses committees to address specific areas of workforce development. Currently, the WIB has the following active committees:

- **Youth Investment Council**-develops strong and lasting partnerships between the local business community and the schools in the County.
- **One-Stop Committee**-ensures that the One-Stop Career Center provides career and employment services to meet the needs of job seekers and employers.
- **Economic Development Committee**-works closely with local, county and state economic development agencies, and business leaders, to develop policy recommendations to strengthen all economic development in Ocean County.
- **Marketing Committee**-develops a strategy that communicates the goals of the WIB and the One-Stop Career Centers in the County.
- **Welfare to Work/"To Work" Advisory Committee**-oversees the delivery of career and employment services through the WorkFirst New Jersey program.
- **Literacy Committee**-ensures that literacy programs and services are available through the One-Stop System.

# Acknowledgements

Thank you to all of our Workforce Investment Partners for your continued collaboration.

## **Business Partners**

Commerce Insurance Services  
Community Medical Center  
CONI-SEAL  
Jersey Central Power and Light  
Lakewood Chamber of Commerce  
Meridian Health System  
New Jersey Natural Gas  
Northern Ocean County Small Business Assn.  
Ocean First Bank  
Six Flags Great Adventure  
Snelling Personnel Services  
Southern Ocean County Hospital  
TR-OC Chamber of Commerce  
United Garden State Rest. & Lodging Assn.

## **Labor Partners**

AFL-CIO  
Carpenters and Millwrights  
IBEW International  
NJ Carpenters Fund  
OPIEU Local 14

## **Community Partners**

Boy Scouts of America  
Children's Home Society of NJ  
Literacy Volunteers of America  
National Council on Aging  
O.C.E.A.N. Inc.  
Ocean Harbor House  
Preferred Behavioral Health  
Preferred Children's Services  
Puerto Rican Action Board  
St. Francis Community Center, LBICC  
Temple Community Development Corporation  
United Way of Ocean County

## **Education Partners**

Ocean County Superintendent of Schools  
Jackson Township Schools  
Lakewood Community School  
Ocean County College  
Pinelands Regional Schools  
Toms River Schools  
Southern Regional High School

## **County Partners**

Ocean County Youth Services Commission  
Ocean County Planning Department  
Ocean County Transportation Department  
Ocean County Board of Social Services  
Ocean County Health Department  
Ocean County Juvenile Services  
Ocean County Library System  
Ocean County Probation Office  
Ocean County Veterans Bureau

## **Local Government Partners**

Cedarbridge Development Authority  
Lakewood Housing Authority  
Lakewood Industrial Connection  
Lakewood Police Department  
Manchester Police Department  
Municipal Welfare Agencies

## **State Partners**

NJ Division of Family Development  
NJ Dept. of Human Services  
NJ Dept. of Labor and Workforce Development  
NJ Division of Youth and Family Services  
NJ Economic Development Agency

# One-Stop Career and Business Resource Centers

**One-Stop Career Centers:** One of the major accomplishments of the WIB is the development of the One-Stop Career Centers. The One-Stop Career Centers are physical locations where the public, including local businesses can access a variety of key services for their workforce development needs.

**One-Stop Career Center Locations:** Ocean County currently has two One-Stop Career Centers that are operational. The comprehensive Center is located at 1959 Route 9 in Toms River (732) 240-5995. A second location is at 1027 Hooper Avenue, Building 6, in Toms River (732) 286-5627. Both Centers are open to the public and are equipped with staff and technology to assist our local employers, job seekers and students.



**The Business Resource Center:** The Business Resource Center (BRC) is part of the One-Stop Career Center system, established through a Department of Labor and Workforce Development initiative. The BRC works in partnership with local chambers of

commerce, the WIB, Ocean County College, and other workforce development partners to provide employers the services needed to develop, maintain or expand a business in Ocean County.

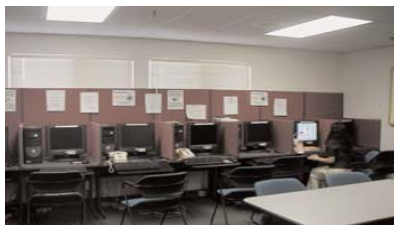


**Services available through the SBRC:** The staff at the BRC will help businesses to pre-screen and assess job applicants, conduct on-site interviewing, participate in job fairs, gather information on assistance programs available for workers, and even help employers apply for special customized training grants. The BRC maintains an extensive library of business related materials, labor market information, tax information, and more.

**In addition,** the BRC is equipped with technology to assist businesses with their workforce related needs. At the BRC you will find:

- High Speed Internet Connected PCs
- Fax Machine
- Telephones
- Television with DVD Player
- Individual Workstations

**C**areer and employment services that the centers offer are listed below:



## One-Stop for Employers

### Post Job Openings

Post a job with America's Job Bank!

### Find Qualified Workers

Conduct online searches for employees on America's Talent Bank.

### Workforce NJ

Utilize the services of the Workforce NJ staff to post job openings, schedule interviews, and access a pool of potential employees who are currently enrolled with Workforce NJ services.

### Restructuring Assistance

If you are fighting to avoid downsizing or closing, a Response Team can help assess and identify the issues and develop recommendations to assist you and your staff to cope with changes.

### Business Resources

The One-Stop Career Centers are a clearing house of information where you can find all of your workforce related questions answered through a comprehensive network of services.

## One-Stop for Job Seekers

### Create Resumes

Learn how to market your skills and write an effective resume and cover letter.

### Assess Your Skills

Assess your skill level, abilities and aptitudes to help achieve your goals.

### Access Services

Gain access to information for support services, such as transportation, child care, and mental health services.

### Unemployment

Find assistance to help in filing claims for unemployment insurance.

### Career Counseling

Take advantage of group, one-on-one and personalized counseling for career development, employment plans, and case management.

### Workforce Learning Link

Assess and upgrade your literacy skills.

### Job Training

If eligible access job training opportunities.

## One-Stop for Students

### Research Careers

Utilize a variety of resources to learn about educational requirements, job descriptions, salaries, and the projected need for workers in a specific career or trade.

### Financial Aid Information

Find out about financial aid options and how to apply.

### Apprenticeship Programs

Learn about different trades and the availability of apprenticeship programs.

### Career Advice

Utilize One-Stop resources and career assessment tools to find out what career is right for you.

### Education Information

Find out about different colleges, universities, youth programs, training programs, and more.

### Other Services

Find information about transportation, child care, mental health services, and more.

## Ocean County Workforce Investment Board

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**The Ocean County Workforce Investment Board  
is an activity of the  
Ocean County Board of Chosen Freeholders**

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