OCEAN COUNTY BOARD OF SOCIAL SERVICES NOVEMBER 24, 2026
OPEN PUBLIC AGENDA

OCEAN COUNTY RESOURCE CENTER
1005 HOOPER AVENUE
P.O. BOX 547
TOMS RIVER, N.J. 08753-0547
2:00 P.M. – 3rd FLOOR

I. CALL TO ORDER AND FLAG SALUTE - Chairperson
II. OPEN PUBLIC MEETINGS ACT - Chairperson
III. ROLL CALL – Chairperson
IV. OCBSS EMPLOYEE VETERAN RECOGNITION - Chairperson

V. PRESENTATION/MAILING OF RESOLUTION OF RECOGNITION FOR RETIRING AGENCY BOARD EMPLOYEES - Chairperson

Employee/Title	Years of Service	Retirement Date
Terri Reynolds, Senior Receptionist	11	December 1, 2026
Meredith Sheehan, Director	28	December 1, 2026

VI. ADOPT AND MAIL RESOLUTION OF RECOGNITION FOR RETIRING AGENCY BOARD EMPLOYEE - Chairperson

Employee/Title	Years of Service	Retirement Date
Teodoro Pepito, Human Services Specialist 4 Bilingual English/Spanish	14	January 1, 2026

VII. APPROVAL OF MINUTES OF OCTOBER 27, 2026 OCBSS MONTHLY MEETING - Chairperson
Members Present: P. Hartney, S. Sternbach, C. Thomas-Henkel, J. Byrnes, K. Isnardi, C. Lindenbaum, Commissioner J. Bacchione, Commissioner R. Arace, J. Sahradnik

Member Absent: B. A. Miles, Vice Chairperson

Vote by Members Present at the October 27, 2026 meeting

MOTION / ROLL CALL

VIII. INFORMATIONAL REPORTS - (Provided at Board)
A. Employment Activity Report – (Provided for Board)

IX. CONSENT AGENDA
A. MOTIONS
All matters listed on the consent agenda are considered routine and shall be enacted by one motion. Should any member of the Board or the Public seek separate discussion of any item, that item shall be removed and discussed separately.

1. Affirmative Action Statistical Report – (Provided for Board)
2. Monthly Report – (Provided at Board)

B. RESOLUTIONS

Authorization requested for Director and/or Chairperson or Vice Chairperson to enter into contract with the following entities/vendors. Contracts, where applicable, are subject to cancellation on 30 days notice and are also subject to the availability and appropriation annually of adequate funds to meet Board's obligations. Authorization is also requested to open a bank account when appropriate, accept funds, deposit funds into a first advantage consolidation account, when appropriate, disburse funds, and list for Board ratification.

1. Salary & Benefits Resolutions – (Provided at Board)
   a.) Salary Resolution
   b.) Amended 2026 Salary & Benefits Resolution for ACFME
   c.) Amended 2026 Exclude Minimum Salary Resolution

2. Authorization to Enter into an Agreement with Iron Recovery and Wellness Center, Inc.
   Vendor: Iron Recovery and Wellness Center, Inc.
   Period of Agreement: 01/01/25 – 12/31/27 (Year Three (3) of a Three (3) Year Agreement)
   Purpose: To agree to work cooperatively together and to accept appropriate referrals services as necessary

3. Authorization to Enter into the Third (3rd) Year of a Three (3) Year Memorandum of Agreement with South Jersey AIDS Alliance
   Period of Agreement: 01/28/27 – 01/28/28 (Third (3rd) year of a three (3) year agreement)
   Purpose: To acknowledge that persons living with an HIV diagnosis will be referred and receive services for which they are eligible, whenever appropriate, and in accordance with each agency's admission/residency requirements

4. Authorization to Enter into Agreement with Providers of Statewide Respite Care Program (SRCP)
   Period of Agreement: 01/01/27 – 12/31/27
   Note: This agreement is ancillary to the agreement with the New Jersey Department of Human Services, Division of Aging to administer the SRCP authorized at 8/25/26 Board Meeting

5. Authorization to Enter into Contract for After Hours Service for Adult Protective Services
   Vendor: NJ211
   Period of Agreement: 01/01/27 – 12/31/27
   Cost: Not to exceed $9,000.00
   Purpose: After hours call service

6. Authorization to Contract with the Following Vendor
   Vendor: SHI International, Corporation
   Item: Cloudflare Enterprise Tier
   Period of Agreement: 01/01/27 – 12/31/27
   Cost: $34,959.65
   Purpose: To provide secure, reliable, and high-performance connectivity and protection for internet-facing applications, networks, and services
   Note: Request to release this Resolution prior to formal adoption

7. Authorization to Contract with the Following Vendor
   Vendor: Specialty Systems, Inc.
   Item: Technical Support Services
   Period of Agreement: 01/01/27 – 12/31/27
   Cost: Not to exceed $100,000.00
   Purpose: Service agreement for consulting, design, development, support services, and required upgrades to computers and software systems
   Note: Request to release this Resolution prior to formal adoption

8. Authorization to Contract with the Following Vendor
   Vendor: SHI International, Corp.
   Item: Nelco Software
   Period of Agreement: One-Time Purchase
   Cost: $1,093.81
   Purpose: To procure Nelco Software to file 1095 Forms required under the Affordable Care Act (ACA)
   Note: Request to release this Resolution prior to formal adoption

9. Authorization to Dispose of Quotes and Enter into Contract for Annual Fire Extinguisher, Backflow Preventer and Fire Sprinkler Inspections
   Vendor: AISH Fire Protection Company
   Period of Agreement: 01/01/27 – 12/31/27
   Cost: $1,021.00
   Purpose: To Obtain Annual Fire Extinguisher, Backflow Preventer, and Fire Sprinkler Inspections for 333 Haywood Road, Manahawkin, NJ
   Note: Request to release this Resolution prior to formal adoption

10. Authorization to Enter into a One (1) One Year Maintenance Agreement
    Vendor: COPYMASTER Company
    Period of Agreement: 01/01/27 – 12/31/27
    Cost: $160.00 annually
    Purpose: One (1) Agency Date/Stamp Machine
    Note: Request to release this Resolution prior to formal adoption

11. Vendor: Ricoh USA, Inc.
    Period of Agreement: 02/01/27 – 01/31/31
    Cost: $242.00 per month ($11,616.00 total over 48 months). Overages are billed at $0.0069 per copy.
    Purpose: Forty-eight (48) month lease for the Ricoh IM4510 multi-function photocopier; 12,000 black and white copies per month. This replaces the Ricoh IM 8000, Serial #C91246962. Located in the Manahawkin Office, 2nd Floor/Call Center/Income Maintenance Unit. This price includes delivery, installation, toner, and staples
    Note: Request to release this Resolution prior to formal adoption

12. Disbursement from the 2026 Administrative Account
    Board Resolution authorizing disbursement from the Administrative Account from 12/09/26 through 12/31/26 up to the limit of funds available and ratify at the January Board
    Note: Request to release this Resolution prior to formal adoption

13. Authorization to Enter into an Intergovernmental Agreement
    Entity: County of Ocean
    Period of Agreement: 01/01/27 – 12/31/27
    Cost: Not to exceed $37,136.00
    Purpose: Vehicle maintenance for agency vehicles, gasoline, oil & lubricants
    Note: Request to release this Resolution prior to formal adoption

C. APPROVAL OF MONTHLY BILLS
   1. Abstention List;
   2. Bill Lists distributed at meeting;
   3. Bill Lists for ratification; distributed at meeting

D. COMMENTS FROM THE PUBLIC – Public comments are permitted at this time and limited to five (5) minutes per speaker.

END OF CONSENT AGENDA - MOTION/ROLL CALL

X. BOARD CORRESPONDENCE

XI. Designation of January 2027 Annual Reorganization Meeting Date - (Chairperson)
Proposed Meeting Day: 4th Tuesday, January 26, 2027
Meeting Time: 2:00 p.m.
Location: 1005 Hooper Avenue, Conference Room 319, 3rd Floor

MOTION / ROLL CALL

XII. For Information Only
a. Upcoming Board Date: December 8, 2026, 2:00 p.m.
b. OCBSS 2026 Holiday Toy Collection/Distribution Program

XIII. Comments from the Board

XIV. Comments from the Public - Public comments are permitted at this time and limited to five (5) minutes per speaker.

XV. Resolution to Hold Executive Session

XV. Final Executive Matters for Action in Open Session

XVI. Adjournment