

# Minutes

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## OCEAN COUNTY AIRPORT ADVISORY COMMITTEE

*January 23, 2019*

*Ocean County Airport, Terminal Building*

*Berkeley Township, NJ*

**Attendance:** Jim Candeletti, Kevin Douthitt, Bob Newman, David Peck, Richard Ritorto, Steve Simone (Principal Planner)

**Opening:** 7:01 PM

**Welcome & Sign In:**

Mr. Simone

- Welcome

**Old Business:**

### 2019 T-Hangar Lease Agreements

Mr. Simone

- T-hangar leases were mailed out at the end of last year. Most tenants have returned them.
- Some tenants have yet to provide proof of aircraft liability insurance. We may send out a reminder letter.

Mr. Ritorto

- Perhaps emailing the tenants would be a more effective means of reaching the tenants?

Mr. Simone

- We have been compiling email addresses of tenants, and that will be an option going forward.
- Mailing remains the preferred option, because it is easier to keep a paper trail and to confirm receipt.
- The waiting list for T-hangars stands at seventeen names. Six of these are current tenants who are interested in a second unit.

### 6-24 Pavement Rehabilitation Project & PAPI/REIL Replacement

Mr. Simone

- The design phase of the pavement rehabilitation project will be closed out soon.
- Construction activities are nearly complete. The only outstanding item is Taxiway J.

Mr. Candeletti

- Will this taxiway have to be milled and repaved?

Mr. Simone

- At least partially, yes. At least half of the taxiway will need to be milled and repaved.

Mr. Ritorto

- What is the issue with this taxiway?

Mr. Simone

- The asphalt undulates. Surfacing was also not completed.

Mr. Douthitt

- Was Cardinal the primary contractor on this project?

Mr. Simone

- Yes.

### Underground Storage Tanks

Mr. Simone

- The County is engaged in various efforts to bring the airport's USTs into compliance with new State regulations, and to correct some persistent problems.
- The 1,000 gallon oil/water separator system at the fuel farm was recently addressed. This system was installed at the same time as the fuel farm itself, and is intended to capture any fuel that may be spilled at that site. Over the past several months, a new probe and a new monitoring unit were installed, the tank was completely cleaned out, and the interior was inspected. The system is now back on line.
- Five separate concrete pads which encase the access ports to various tanks will be replaced in the coming months. You may see this activity going on at the fuel farm and around Hangar 54.
- Some of the manways themselves need to be repaired, and this will be coordinated with the replacement of the concrete pads, where applicable. One manway on the AvGas tank will need to be completely replaced.

Mr. Candeletti

- Could the County switch to above ground tanks in the future?

Mr. Simone

- Above ground and underground tanks each come with their own set of pros and cons.
- With above ground storage tanks, weather, vandalism, and accidents are greater concerns.

Mr. Candeletti

- Other aviation facilities have successfully incorporated above ground tanks.
- Placing the tanks within reinforced concrete vaults may be an option.

Mr. Simone

- As it happens, the Ocean County Department of Engineering has recently assumed responsibility for the administration of the County's UST systems. This was formally the responsibility of the Department of Solid Waste Management.
- Engineering has been coordinating with Planning, Roads, and Buildings and Grounds regarding necessary repairs and improvements at all of the disparate sites.
- As it now stands, there are no plans to replace any of the underground systems at the airport with above ground systems before the lifespan of the existing tanks are up, and that will be several years from now.

### New Business:

#### Airport Capital Improvement Program Update

Mr. Simone

- Tony Agliata met with representatives from the FAA HARADO earlier today to review the airport's capital improvement program.
- The next big construction project planned for the airport is the Apron Expansion project, which is slated for 2020. The budget is expected to be approximately two million dollars. The County will be submitting grant funding applications this summer.

#### Apron Expansion Design and Rotating Beacon Design

Mr. Simone

- The design phases for these projects is underway, and are being performed by our engineering consultant, C&S.
- The FAA awarded a grant for both projects in the amount of \$125,190.00. The NJDOT awarded grants totaling \$6,705.00. The County commitment will be approximately seven thousand dollars.

Mr. Candeletti

- Will the new beacon be higher than the existing beacon?
- This was an item that was brought up in the past by Marty Smolen.

Mr. Simone

- We have made C&S aware of the concerns over the visibility of the beacon.

### Engineering Consultant RFQ

Mr. Simone

- The County issued a "Request for Qualifications" for a new airport engineering consultant contract in December. Responses were due in early January.
- The County received four responses, and two of these candidates were called in for interviews.
- The County's contract award will be announced at the February 6, 2019 board meeting.
- C&S has been under contract for the past three five-year periods.

Mr. Douthitt

- If C&S is not awarded the new contract, would that delay the ongoing design projects?

Mr. Simone

- No. It has been written into the RFQ that should another firm be selected for the five-year consultant contract, C&S's contract on these projects will not be disrupted.

### New Airport Website

Mr. Simone

- The new Ocean County Airport website went live recently. It can be accessed through the Planning Department's website.

Mr. Douthitt

- Will there be a live camera feed on the new website?

Mr. Simone

- No, there is currently no plan to include a streaming camera feed as a feature.
- The new website includes a page on this committee, including a list of the current members and downloadable pdfs of past meeting minutes.

Mr. Douthitt

- Can you email us a link to the new website?

Mr. Simone

- Yes. I'll send out a link next week.

### Committee Membership

Mr. Simone

- As a reminder, all committee member terms are up on March 14, 2019.
- We will be contacting all members next month to confirm that you wish to be reappointed.

### Items from the Floor:

#### FAA Event/Airport Etiquette

Mr. Candeletti

- I would like to propose that an FAA Safety Team (FAAST) event be held at the airport.
- Dr. Parvez Dara, a T-hangar tenant, has offered to conduct a FAAST seminar.
- An overview of proper airport etiquette could be given concurrently. This would remind pilots to not do run ups at the T-hangars, to close their T-hangar doors during flights, to adhere to the proper traffic pattern, etc.

- Late April or early May would be an ideal time.
- If feasible, we could hold the event in the OEM building.

Mr. Ritorto

- In regards to issues with the traffic pattern, days on which the weather is calm are particularly chaotic.

Mr. Candeletti

- I concur. A high number of approaches raises the chances of disruptions to the pattern.

Mr. Simone

- If you are willing to submit a proposal, the County will review and see if such an event can be accommodated.

### **Playground Equipment**

Mr. Candeletti

- Another pilot has expressed interest in adding some playground equipment to the airpark grounds.
- Several other demographics are already attracted by the dog park and the picnic area. A jungle gym would be a nice amenity for families with young kids.

Mr. Simone

- Of course there are serious liability concerns to consider.
- The County will take this under consideration.

### **Date and Time of Next Meeting:**

Mr. Simone

- The next meeting was originally slated to be held at 7:00 PM on April 24, 2019 at the Terminal Building.
- Subsequent meetings are slated for July 24, 2019 and October 23, 2019.
- I understand that certain members of the committee have inquired about changing the meeting schedule.

Mr. Newman

- Yes. The April meeting often conflicts with the Sun 'N Fun International Fly-In Expo in Florida. This is not an issue this year, but it has been in the past.
- Also, the July meeting often conflicts with the EAA AirVenture in Oshkosh, Wisconsin. This year the event overlaps with the proposed committee meeting date.

Mr. Peck

- Perhaps the July meeting could be moved to the week after?

Mr. Candeletti

- Or the week before? I don't foresee any conflicts with the 17<sup>th</sup> of July.

Mr. Simone

- Seeing as there is no issue with the April meeting date, we will proceed to hold the next meeting at 7:00 PM on April 24, 2019 at the Terminal Building.
- We will look into alternative dates for the July meeting and get back to the committee as soon as possible.

**Closing:** 7:56 PM