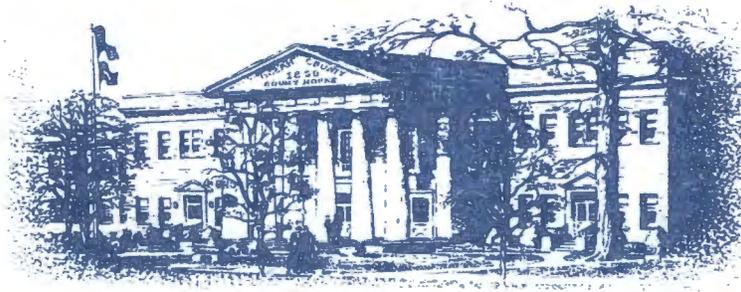


SCOTT M. COLABELLA
COUNTY CLERK

BARBARA LANUTO
DEPUTY COUNTY CLERK



COURTHOUSE
P.O. BOX 2191
TOMS RIVER, N.J. 08754-2191

(732) 929-2018
FAX: (732) 349-4336
1-800-722-0291



www.facebook.com/oceancountyclerk
www.oceancountyclerk.com

COUNTY OF OCEAN OFFICE OF THE COUNTY CLERK

IMPORTANT RECORDING NOTICE HOMELESSNESS TRUST FEE - EFFECTIVE SEPT. 1, 2023

Dear Recording Customer:

Please be advised that starting **September 1, 2023 a \$5.00 surcharge** will be applied to most recorded documents with the Ocean County Clerk's Office for deposit into the Ocean County Homelessness Trust Fund. All of the revenue received from this surcharge will stay in Ocean County to meet the needs of the disadvantaged and homeless population. The surcharge and Fund were adopted by the Ocean County Board of Commissioners pursuant to P.L. 2009 Ch. 123 and an ordinance approved by the County Commissioners.

If you submit land documents to our office for recording via **U.S. Mail, Express Mail, Courier Service, Electronic transmission or In-Person Over the Counter the \$5.00 surcharge is required.**

For your convenience - a user-friendly on-line PDF List containing the instruments that the surcharge is applied to is available at www.oceancountyclerk.com our internet web site. Also enclosed with this notice is a paper version of the list (please feel free to re-produce).

ALL LAND DOCUMENTS received in our office for recording on September 1, 2023 must include the surcharge fee.

- If you submit a land document without the surcharge fee - your document will be rejected and returned to you requesting the \$5.00 fee.

- E-Recording Customers will find the \$5.00 surcharge will be automatically calculated with the total fee to record the document and will be listed as a separate line item on your receipt following the successful electronic recording with our office.

If you are interested in becoming an E-Record Customer and would like to register for an E-Record Account please go on the internet to:

<https://secure.njcountyrecording.com/dsms/njdsms/NJAccountRequest.aspx>

Thank you for your cooperation in complying with this new ordinance. Please contact our Recording Office at (732) 929-2110 if you need assistance.

Enclosure

Ocean County Clerk's Office

*A \$5.00 Fee will be applied to all of the Documents listed below for the
Ocean County Homelessness Trust Fund starting Sept 1, 2023

Document Type	Document Code
AERIAL EASEMENT	AIRESMNT
AIRCRAFT LIEN	ARCLIEN
ASSIGNMENT OF MORTGAGE	ASSN MTG
BANKRUPTCY LIEN	BRTYLIEN
BILL OF SALE	BILLSALE
BUILDING CONTRACT	BUILDCON
CANCELLED MORTGAGE	CANMORT
CANCELLED MORTGAGE RECORDED 2 TIMES	CANMORT2
CANCELLED MORTGAGE RECORDED 3 TIMES	CANMORT3
CANCELLED MORTGAGE RECORDED 4 TIMES	CANMORT4
COLLATERAL ASSIGMENT	COLL ASSN
CONSTRUCTION LIEN CLAIM	CONLIEN
CONTRACT OF SALE	CONTSALE
DEED	DEED
DISCHARGE CONSTRUCTION LIEN	DSCOLIEN
DISCHARGE OF BUILDING CONTRACT	DISBLCON
DISCHARGE OF COLLATERAL ASSIGNMENT	DISCHCOL
DISCHARGE OF CONTRACT OF SALE	DISCONSA
DISCHARGE OF JUDGEMENT LIEN	DSJUDLIEN
DISCHARGE OF LEASE	DISLEASE
DISCHARGE OF LIS PENDENS	DISCHLIS
DISCHARGE OF MECHANIC'S LIENS	DSMELIEN
DISCHARGE OF MECHANICS NOTICE INTENSION	DMECHNOI
DISCHARGE OF MORTGAGE	DISCHMTG
DISCHARGE OF NOTICE OF SETTLEMENT	DISNOTSETL
DISCHARGE OF REIMBURSEMENT AGREEMENTS	DISREIMB
DISCHARGE OF TAX SALE CERTIFICATE	DISTSC
DISCHARGE RECOGNIZANCE	DISRECOG
DISCLAIMER	DISCLAIM
EASEMENTS	EASEMENT
FEDERAL LIEN	FEDLIEN
FINAL JUDGEMENT	FINJUDGE
LAND USE PERMIT	LANDUSE
LEASE	LEASE
LIS PENDENS	LISPEN
MECHANIC'S LIEN	MECHLIEN
MORTGAGE	MORT
MORTGAGE MODIFICATION	MTG MOD
MUNICIPAL TAX FORECLOSURE	INREM
MUNICIPAL TAX SALE CERTIFICATE	MTSC
NOTICE OF LIS PENDING RECORDED	NTCELIS
NOTICE OF SETTLEMENT	NOTSETL
NOTICE OF SETTLEMENT DOUBLE TRANSACTION	NOTSETDT
POWER OF ATTORNEY	POA
RECOGNIZANCE BOND	RECOG
RELEASE / STIPULATION	RELSTIP
RELEASE OF ASSIGNMENT OF MORTGAGE	REASSN
RELEASE OF BOND CONSTR LIEN	RELBONCN
RELEASE OF FEDERAL TAX LIEN	RLFESLEN
RELEASE OF MORTGAGE	RELMORT
REPAYMENT AGREEMENT	REPAY
REVOCATION OF POWER OF ATTORNEY	REVPOA
STATE PERMIT	STPERM
STOP NOTICE	STOPNOT
SUBDIVISION MAPS	SUBMAPS
SUBDIVISION	SUBDIV
TAX SALE CERTIFICATE	TSC
TRUST AGREEMENT	TRUSTAGR
UNDERGROUND EASEMENT	UNGESMNT
VACATIONS	VACATION
WARANT OF EXECUTION	WAREXEC
WARRANT OF SATISFACTION	WARSATFN
WRIT OF EXECUTION	WRITEXEC