Ocean County Americans with Disabilities Act Plan Update 2013

An Activity of the Ocean County Board of Chosen Freeholders:
John C. Bartlett, Jr.   Gerry P. Little   John P. Kelly
James F. Lacey   Joseph H. Vicari

RESOLUTION
February 6, 2013

WHEREAS, the Ocean County Department of Human Services through the Americans with Disabilities Act (ADA) is charged with the responsibility of planning for the accessibility needs of Ocean County residents; and

WHEREAS, the Ocean County Department of Human Services in response to updated ADA regulations issued by the United States Department of Justice on September 15, 2010, and taking effect on March 15, 2011, has developed a planning document entitled: Ocean County Americans with Disabilities Act Plan Update 2013 which includes a County-Wide Assessment of accessibility needs: and

WHEREAS, after public review, the Ocean County Department of Human Services approved and endorsed the planning document on August 17, 2012:

NOW, THEREFORE, BE IT RESOLVED that the Ocean County Americans with Disabilities Act Plan Update 2013 is approved and endorsed by the **BOARD OF CHOSEN FREEHOLDERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY.**

BE IT FURTHER RESOLVED, that certified copies of this resolution shall be made available to the Ocean County Department of Human.

I certify the foregoing to be a
True copy of a Resolution *adopted*
By the Board of Chosen Freeholders
of the County of Ocean, on the
_6th_ day of _Feb._, 20_13_

Betty Vasil
Betty Vasil
Clerk of the Board

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OVERVIEW OF THE OFFICE FOR INDIVIDUALS WITH DISABILITES AND THE ADA

The Ocean County Office for Individuals with Disabilities is committed to improving the quality of life for residents living with disabilities in Ocean County through awareness and education. The Advisory Board to the Office, the Commission for Individuals with Disabilities, was established in 1983 to address issues of inclusion and awareness in the community. As part of our mission, the Office collaborates with organizations and participates in information sharing activities to enhance program planning. The Commission provides a forum for individuals, families and communities to voice their views and concerns about disability related issues, and a place for that voice to be effectively heard.

Since 1983 Ocean County Department of Human Services has offered resource, referral and advocacy services through the Office for Individuals with Disabilities. The Office, which was originally staffed by volunteers, has evolved to address the growing concerns of Ocean County's disabled community. In 2010 alone, the Office engaged in 700 phone calls, created and distributed over 3000 Ocean County Housing Resource Guides, and provided over 3000 Ocean County Disability Resource Guides to community residents. In addition, the Office serves as a leader in the development and implementation of policy and planning which impacts individuals with disabilities, and their families, in Ocean County.

The Americans with Disabilities Act (ADA), enacted on July 26, 1990, is a civil rights law prohibiting discrimination against individuals on the basis of disability. ADA consists of five titles outlining protections in the following areas: Employment; State and local government services; Public accommodations; Telecommunications; and Miscellaneous Provisions.

Title II of ADA pertains to the programs, activities and services public entities provide.   As a provider of public services and programs, Ocean County must comply with this section of the Act as it specifically applies to local government public service agencies. Title II of ADA provides that, "…no qualified individual with a disability shall, by reason of such disability, be excluded from participation in or be denied the benefits of the services, programs, or activities of a public entity, or be subjected to discrimination by any such entity." (42 USC. Sec. 12132; 28 CFR. Sec. 35.130)

As required by Title II of ADA, 28 CFR. Part 35 Sec. 35.105 and Sec. 35.150, the Office was charged with conducting a self-evaluation of its facilities and developed a Transition Plan of 1997 detailing how the organization will ensure that all of its facilities, services, programs and activities are accessible to all individuals. The transition plan is a living document that will receive routine updates, the most recent taking place over a two-year period beginning in May 2010.

TABLE OF ORGANIZATION

Ocean County Commission for Individuals with Disabilities/ ADA Compliance Committee

Bert Kormann, Chair	Anne "Nan" Coll	Helen Springer
Linda Fazio, Vice- Chair	Sally Jankowsky	Jeff Thelen
Regina Ferris, Secretary	Dorothy McDowell	Deborah Thompson
Priscilla Barden	Jeanine Niemira	Philip Valese
Robert Barden	Colleen O'Dell-Multer	Fay Wilson
John Budenas	James Rodgers	
Linda Capuano	Thomas Spadaro	

County Representatives

Board of Chosen Freeholders

Gerry P. Little, Liaison to the Commission
Joseph H. Vicari
John C. Bartlett, Jr.
John P. Kelly
James F. Lacey

County Administrator

Carl Block

Ocean County Department of Human Services (OCDHS)

Jill S. Perez, Director
Tracy Maksel, Assistant Director

OCDHS Office for Individuals with Disabilities Unit

Ryan Reilly, Coordinator
Terri Battaglio, Clerk Typist
Phil Valese, Clerk

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Ocean County Board of
Chosen Freeholders
        |
County Administrator
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County Department
of Human Services
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        +----------------- Office for Individuals
                           with Disabilities
                                   |
                           Commission for Individuals
                           with Disabilities/ ADA
                           Compliance Committee
                                   |
                           ADA Planning Team
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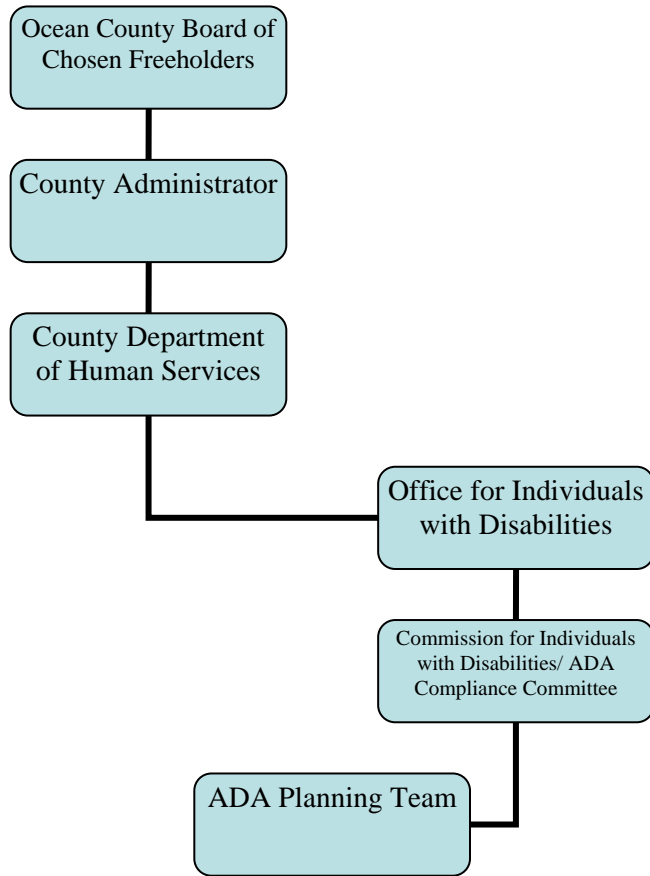
UDATE SUMMARY

Overview

The Commission for Individuals with Disabilities/ ADA Compliance Committee of the Ocean County Department of Human Services' Office for Individuals with Disabilities was charged with the task of completing an update to the Americans with Disabilities Act Transition Plan of 1997 to assess and address Ocean County's compliance with the federal statute for 2011. The Commission developed an ADA Planning Team with 18 members comprised of governmental, nonprofit, and community individuals to take the lead in developing and carrying out the planning process. Utilizing a Planning Calendar, the Team engaged key stakeholders in a series of planning activities which began in May of 2010 and concluded in October of 2011.

Update Process

The ADA Planning Team launched the Plan Update process by engaging in facility surveys to assess Ocean County building's structural compliance with ADA regulations. The facility surveys required physical walkthroughs of over 120 County facilities. The Facility Survey commenced in May of 2010 and concluded in October of 2010. Facility Survey data was recorded and entered into Survey Monkey, an online service available specifically for survey research. The comprehensive facility inventory, facility survey and survey results can be found in Appendix A, B, and C.

Upon completion of the facility surveys, the Team initiated a programmatic e-survey in March of 2011 to solicit County Department Director input regarding service, or program, accessibility. The comprehensive Programmatic Survey and data is presented in Appendix D and E.

Once all data collection was achieved, the Team hosted a series of three (3) planning forums to analyze the data collected, prioritize areas of improvement, and to develop action steps. A summary of the planning forums and outcomes was presented to the Commission for Individuals with Disabilities on October 21, 2011.

Conclusions

Ocean County recognizes the need to assess and address ADA compliance on a continuum, especially considering the trajectory of the County's changing locations and milieu of services. The following prioritization of ADA compliance issues was developed to set forth an action plan to address the identified elements. The prioritization, shown on Table 1 portrays a portion of the top priorities, with a more detailed summary available in Appendix F and G. Ultimately it is the intent that the Facility Prioritization Scale (Appendix F) serves as a mechanism to inform future modifications to Ocean County government facilities and structures, to be determined

by the County Board of Chosen Freeholders though the Building and Ground Department.

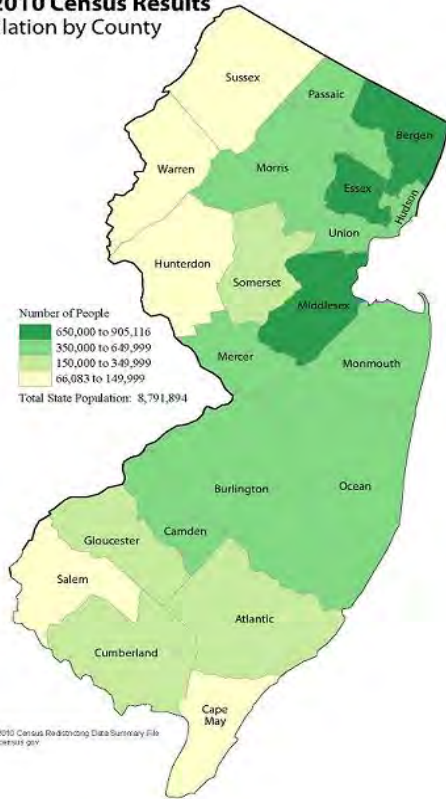*Table 1: ADA Top Planning Priorities (Refer to Appendix F and G for full Priorities)*

ADA Planning Priorities				
Facilities/Structures				
Building #	**Address**	**Occupant**	**Township**	**Plan**
1	1 Mott Place	Prosecutors	Toms River	Address parking, signage and facility accessibility.
4	206 Courthouse Lane	Courtroom	Toms River	Address facility accessibility.
6	6 Mott Place	Warrants	Toms River	Address parking, signage and facility accessibility.
11	213 Washington St.	Probation	Toms River	Address facility accessibility.
14	129 Hooper Ave.	Parking Garage	Toms River	Address parking and signage.
Programs/Services				
Department	**Compliance Issue**	**Plan**		
All	Not informing public of existing accommodations	Properly advertise programs and accommodations that are available to the public for better awareness.		
All	Not aware of ways to make accommodations	Provide education on various common accommodations for staff		
All	Proper advertising of accommodations for meetings	Provide Departments with wording and images to add to there meeting paper work		

In response to the Plan Update, the Commission's meeting agenda will be reorganized to include ADA Plan Update reports. The inclusion of this agenda item allows for ADA compliance to be discussed on a regular basis. The Commission will report ADA compliance issues specific to County buildings and services to the County Department of Human Services' Office for Individuals with Disabilities. In addition, all meeting minutes detailing ADA Plan Update reports and Commission discussion specific to County ADA compliance will be provided to the County Board of Chosen Freeholders regularly.

It is understood by those involved in the completion of this document that it is a living document. Modifications are continually occurring due to permutations in building usage regarding various programs, as well as programmatic evolution. Changes that have effected building use or the programs within since the initial evaluations were completed will be reflected in ongoing addendums to this Update, as the main body of this report reflects what was viewed at the time of the evaluations.

OCEAN COUNTY'S POPULATION

New Jersey - 2010 Census Results
Total Population by County

Number of People
- 650,000 to 905,116
- 350,000 to 649,999
- 150,000 to 349,999
- 66,083 to 149,999

Total State Population: 8,791,894

Source: U.S. Census Bureau, 2010 Census Redistricting Data Summary File
For more information visit www.census.gov

Ocean County has been the sixth most populous county in the state of New Jersey in recent years. With 576,567 residents in 2010 according to the US Census Bureau, Ocean continues to grow. Ocean County ranks as sixth in New Jersey for most populous and the statistics indicated that there was a 12.8% increase in Ocean County between 2000 and 2010 (US Census, 2011). (Table 2)

Due to the population increase, the demand for all services has, likewise, increased. Ocean County strives to keep up with the needs of its residents; a group that is expanding at record speeds. Funding formulas need to be sensitive to population growth in order to adequately serve Ocean County.

Table 2: Population

County Population 2010		Rank	County Population Change 2000—2010	% Change	Ocean's Population Compared to the State	Ocean	NJ	Ocean % of NJ
Bergen	905,116	1	Gloucester	13.2%	2000	510,916	8,414,350	6.1%
Middlesex	809,858	2	*Ocean*	*12.8%*	2010	576,567	8,791,894	6.5%
Essex	783,969	3	Somerset	8.7%	Change	65,651	377,544	17.4%
Hudson	634,266	4	Atlantic	8.7%				
Monmouth	630,380	5	Middlesex	8.0%				
Ocean	*576,567*	*6*	Cumberland	7.1%				
Union	536,499	7	Warren	6.1%				
Camden	513,657	8	Burlington	6.0%				
Passaic	501,226	9	Hunterdon	5.2%				
Morris	492,276	10	Morris	4.7%				
Burlington	448,734	11	Mercer	4.5%				
Mercer	366,513	12	Hudson	4.2%				
Somerset	323,444	13	Sussex	3.5%				
Gloucester	288,288	14	Salem	2.8%				
Atlantic	274,549	15	Union	2.7%				
Cumberland	156,898	16	Passaic	2.5%				
Sussex	149,265	17	Monmouth	2.5%				
Hunterdon	128,349	18	Bergen	2.4%				
Warren	108,692	19	Camden	0.9%				
Cape May	97,265	20	Essex	-1.2%				
Salem	66,083	21	Cape May	-4.9%				

PREVALENCE OF DISABILITIES IN OCEAN COUNTY

With a population of 576,567, and growing, Ocean County is currently considered the sixth most populous county in New Jersey (US Census, date). The US Census Bureau's American Community Survey (ACS) shows that in 2009 10.1% of New Jersey's population was living with disabilities. Using the ACS's 10.1% statistic, it can be concluded that 58,233 Ocean County residents are disabled.

According to the 2009 ACS, the majority of Ocean County residents, 56.8%, were between 18 and 64 years of age. However, 33.7% of individuals age 64 and older had a disabling condition (Table 3).

Table 3: ACS Population Data

Ocean County 2009 ACS		
Age	*% of Population*	*% of Population with a Disability*
Birth to 5	6.70%	0.80%
6 to 17	15.50%	4.60%
18 to 64	56.80%	7.70%
64 +	21%	33.70%

US Census Data from 2010 shows 576,567 Ocean County residents. Applying the 2009 ACS survey percentage for population by age and disability a more precise number of individuals can be determined, 70,411 (Table 4). Because the ACS is a more targeted survey it is able to show that Ocean County's population of individuals with disabilities is over 12,000 more then the US Census data.

Table 4: Census Population Data

Ocean County 2010 US Census with 2009 ACS Percentages				
	% of Population	Total Population	% of Population with a Disability	# of Individuals with Disabilities
Birth to 5	6.70%	38,630	0.80%	309
6 to 17	15.50%	89,368	4.60%	4,111
18 to 64	56.80%	327,490	7.70%	25,217
64 +	21%	121,079	33.70%	40,804
	Total	576,567	Total	70,411

It is difficult, however, to decipher actual disability related statistics, as numbers reported are often impacted by a number of influential factors. The first, and possibly most influential, is a bifurcated issue that survey data is predicated upon an individual's

ability to recognize and account for their own disability when engaging in the survey tool. An individual with a disability has to not only recognize themselves as an 'individual with a disability', but then must be willing to disclose that information for a survey instruments to yield an accurate assessment of the population. It can be assumed that underreporting due to issues with self recognition and a willingness to disclose information is often encountered during survey research.

The second area of concern regarding the survey is the operational definition of "disability". Survey tools are designed around concepts, as is the case with the ACS survey which was created to assess the concept of disability. It is often difficult to ensure that survey respondents are interpreting the survey's concepts in a consistent and meaningful way. Therefore, it is assumed that many times construct validity can be compromised if an individual's perspective of their disability does not correspond well with the surveys definitions. The issue of construct validity may cause the survey results to miss critical information about individuals who should be captured.

The third area that needs to be considered when discussing survey statistics is institutionalization. Surveys, unless otherwise stating, are limited to responses from the 'civilian' or non-institutionalized population. This is important as New Jersey currently institutionalizes different populations that may indeed be considered disabled based on the ACS's operational definition. Since accurate data of individuals with disabilities who are institutionalized is not calculated into the US Census or the ACS data, an accurate count of Ocean County residents can not be reached from the survey data.

However, even with the data's inherently flawed nature it is the most accurate number that can be obtained with the information available. Thus making the population data that we are using will be an under estimation of Ocean County's population with disabilities.

PLANNING ACTIVITIES

Introduction

To address Ocean County's compliance with ADA regulations for facilities and programming, the Office, under the direction of the Ocean County Department of Human Services, engaged an ADA Planning Team in May of 2010. The Team was tasked with a facilities and programming analysis that would lead to an Ocean County ADA Plan Update for 2011.

Phase 1 – Preparation and Start Up

The Ocean County Commission for Individuals with Disabilities/ADA Compliance Committee began the planning process in May of 2010 by identifying an ADA Planning Team comprised of the following individuals:

Table 5: ADA Planning Team Members

Name	Representing
Terri Battaglio	Ocean County Department of Human Services
John Brown	Ocean County Planning Department
Linda Capuano	Community Partner
Antoinette DePaola	Ocean County Risk Management
Michael L DeRosa	Ocean County Information and Technology
Jennifer Eannone	Ocean County Buildings and Grounds
Regina Ferris	Community Partner
Jamie Hart	Ocean County Department of Human Services
Craig Johnson	Ocean County Information and Technology
Tracy Maksel	Ocean County Department of Human Service
Mary Jane Mehorter	Ocean County Parks and Recreation
Colleen O'Dell-Multer	Community Partner
James Rogers	Community Partner
Ryan Reilly	Ocean County Department of Human Service
Mike Roche	Community Partner
Jeff Thelen	Community Partner
Philip Valese	Ocean County Department of Human Service
Bill Santos	Ocean County Buildings and Grounds

The first task of the ADA Planning Team was to develop a Planning Calendar to serve as a guide for the process. Twelve phases over a twelve month period were identified for the planning process, as detailed in the Timeline below.

Table 6: Planning Timeline

Project Phase	Start Date	End Date	Activities
Phase 1 – Preparation and Start Up	May 2010	May 2010	Establish ADA Planning Team; Determine planning strategy; Evaluate facility survey; Evaluate program survey
Phase 2 – Data Collection	May 2010	April 2011	Evaluate facility inventory; Perform structural surveys; Perform programmatic survey
Phase 3 – Data Assessment	April 2011	April 2011	Analyze facility data; Analyze programmatic data; Prepare data analysis documents
Phase 4 – Planning Meeting 1	January 2011	January 2011	Develop facility recommendations
Phase 5 – Planning Meeting 2	April 2011	April 2011	Develop programmatic recommendations
Phase 6 – Stakeholder Meeting	June 2011	June 2011	Present Team's recommendations and solicit input from Department Directors to determine ADA priorities
Phase 7 – Document Preparation	April 2011	February 2012	Prepare draft planning document
Phase 8 – Draft Plan Review	March 2012	May 2012	County Administrator, County Counsel and Director of Buildings and Grounds review draft Plan Update for feasibility, appropriateness, and legal compliance
Phase 9 – Commission Review	August 17, 2012		Commission reviews and approves final Plan Update
Phase 10 – Open Public Comment	August 17, 2012	September 17, 2012	Plan Update made available for 30 day open public comment
Phase 11 – Freeholder Review	September 2012	December 2012	Freeholder Board review and endorsement of final Plan Update
Phase 12 – Plan Update Distribution	February 6, 2013		Plan Update distribution

Phase 2 – Data Collection

Assessment tools were necessary to gauge ADA compliance for both Ocean County facilities and services. A Facility Survey was employed to specifically assess structural compliance with ADA standards. The Facility Survey required physical walkthroughs of over 120 County facilities. The Facility Survey commenced in May of 2010 and concluded in October of 2010. Facility Survey data was recorded and entered into Survey Monkey, an online service available specifically for survey research. The comprehensive facility inventory, facility survey and survey results can be found in Appendix A, B, and C.

In March of 2011 a Programmatic Survey was issued to County Department Directors via email in an effort to assess service, or program, accessibility. The

Programmatic Survey was made available through Survey Monkey to engage in online, web based, survey distribution and data collection. The comprehensive Programmatic Survey and data is provided in Appendix D and E.

Phase 3 – Data Assessment

By January of 2011 the Planning Team synthesized the Facility Survey data to uncover areas considered in need of improvement specific to ADA compliance. Some of the most common issues with ADA compliance that the Team identified were the lack of proper signage identifying accessible routes for individuals with disabilities to access buildings, improperly measured parking spaces and access isles, and area of refuge at the building entrances. However, some of the most common areas where Ocean County buildings met with ADA compliance were having a clear 36" path of travel through the building, all elevators were in compliance, and ample handicap parking spaces at all locations.

By April of 2011 the Planning Team synthesized the Programmatic Survey data to uncover areas considered in need of improvement specific to ADA compliance. Some of the most common issues with ADA compliance that the were identified from the survey results were programs not informing public of existing accommodations, programs not being aware of ways to make accommodations when requested, and programs properly advertising accommodations for meetings. However, some of the most common areas where Ocean County programs met with ADA compliance were the program including accessibility symbol on publications, programs offering electronic publications, and the facilities where the programs are housed are located on public transportation routes.

Phase 4 – Planning Meeting 1

The ADA Planning Team met in January 2011, for the purpose of further deconstructing the already created facility data assessments to develop a recommendation for prioritization of ADA compliance issues. The recommended facility prioritization was based upon two critical elements: (1) the most frequently accessed facilities by the public; and (2) the total number of identified compliance issues recorded during the Facility Survey. It is important to mention that in 2008 a lawsuit was filed against Ocean County for areas of noncompliance with the ADA regulations. This legal matter was settled and the details are reflected in the recommended facility prioritization sections of this document. Below is an excerpt of Appendix F that shows the buildings that were recommended as Highest Priority.

Table 7: Recommended Facility Priorities - High

Recommended Facility Prioritization			
Building	**Address**	**Occupant**	**Location**
1	1 Mott Place	Prosecutors	Toms River
2	2 Mott Place	Jail Addition	Toms River
* 3	3 Mott Place	Family Crisis	Toms River
* 4	206 Courthouse Lane	Courtroom	Toms River
5	5 Mott Place	Buildings & Grounds	Toms River
* 6	6 Mott Place	Warrants	Toms River
* 11	213 Washington St.	Probation	Toms River
* 14	129 Hooper Ave.	Parking Garage	Toms River
* 15	129 Hooper Ave.	PEER Building	Toms River
* 17	101 Hooper Ave	Administration Bld.	Toms River
* 19	120 Hooper Ave.	Justice Complex	Toms River
* 20	118 Washington St./100 Hooper	Courthouse	Toms River
* 24	125 Washington St.	Juvenile Courts / Domestic	Toms River
36	155 Sunset Ave.	JINS Building	Toms River
* 38	175 Sunset Ave.	Health Dept.	Toms River
* 41	225 4th St.	Northern Resource Center	Lakewood
* 94	1027 Hooper Ave.	Vets / Office of Aging / BOSS	Toms River
PARK	Rt. 539	Freedom Fields County Park	Little Egg Harbor
PARK	County Club Boulevard	Ocean County Golf Course at Atlantis	Little Egg Harbor
PARK	Chambers Bridge Road	Ocean County Golf Course at Forge Pond	Brick
PARK	659 Rt. 88	Ocean County Park / Off Leash Dog Facility	Lakewood
PARK	Cattus Island Boulevard	Cattus Island County Park	Toms River
PARK	Mill Creek Road & Chelsea Drive	Mill Creek County Park	Berkley
PARK	Brennan Concourse	Berkeley Island County Park	Berkeley

Phase 5 – Planning Meeting 2

The ADA Planning Team met in April 2011, for the purpose of further deconstructing the already created programmatic data assessments to develop a recommendation for prioritization of ADA compliance issues. The recommended programmatic prioritization was based upon two critical elements: (1) the most frequently accessed programs by the public; and (2) the total number of identified compliance issues recorded from the Programmatic Survey.

Table 8: Recommended Programmatic Priorities – High

Recommended Programmatic Prioritization		
Compliance Issue	**Department**	**Plan**
Not informing public of existing accommodations	Administrator's Office	Properly advertise programs and accommodations that are available to the public for better awareness.
	Board of Elections	
	Clerk of the Board	
	Consumer Affairs	
	County Connection/Public Affairs	
	Employee Relations	
	Human Services	
	Parks and Recreation	
	Planning Department	
	Public Affairs & Tourism	
	Senior Services	
	Transportation Services Department	
Proper advertising of accommodations for meetings	Board of Elections	Provide Departments with wording and images to add to there meeting paper work
	Clerk of the Board	
	County Connection/Public Affairs	
	Fire & EMS Training Center	
	Juvenile Services	
	Public Affairs & Tourism	
	Roads	
	Senior Services	
Unaware of ways to make accommodations	All	Provide education on various common accommodations for staff
Unaware of ways to find interpreters, devices, etc.	All	Provide Departments with information to locate the desired accommodations when they are requested.

Phase 6 – Stakeholder Meeting

A Stakeholder Meeting was held on June 8, 2011 to discuss ADA compliance and the recommended priorities as identified through the Data Assessment and Team Meeting phases. The Stakeholders in attendance were presented with a comprehensive summary of all planning activities, including facility and programmatic survey data analysis. Furthermore, Stakeholders were engaged in a cursory overview, and open

discussion, of ADA regulations and the County's responsibility to ensure compliance of facilities and services.

During the course of the meeting participants were provided with a detailed categorization of facilities and services needing improvement in order to satisfy ADA compliance. Discussion was encouraged regarding perceptions of the data provided, along with how the County should address the areas of need. With no disputes or objections offered, the stakeholders were agreeable to the recommended priorities as presented by the Planning Team.

Table 9: Stakeholder Meeting Attendance

Department Head ADA Meeting Attendance List	
Name	**Department**
Carl Block	County Administrator
Howard Asay	Information and Technology
Ralph Paterson	Management & Budget
John Dorrity	Veterans Services
Bill Santos	Buildings and Grounds
Jerry Bowden	Juvenile Services
Ashley Fiore	County Surrogate
Jill Perez	Human Services
Susan Quinn	Ocean County Library
Joe Cahill	Ocean County Library
Mary Ann Dreikorn	Extension Services
Barbara Steele	Public Affairs & Tourism
Tony Agliata	Planning Department
Jackie Rohan	Senior Services
Marie O'Connor	Human Services
Hal Morris	Fire/EMS
Tom Curcio	Roads Department
Mike Fiure	Parks Department
Planning Team	
Ryan Reilly	Human Services
Terri Battaglio	Human Services
Bill Santos	Buildings and Grounds
Jennifer Eannone	Buildings and Grounds
Antoinette DePaola	Risk Management

Mary Bavais Mehorter	Parks Department
John Brown	Planning Department
Mike Roche	Advocate
Regina Ferris	Advocate

Phase 7 – Document Preparation

Staff of the Office for Individuals with Disabilities worked in collaboration with the Planning Team to document all phases of planning activities and outcomes. Data collected through Survey Monkey was downloaded, extracted, and filtered into discernable data to be utilized in the body of this document. The Planning Team collectively organized the information into appropriate categories and themes to present a parsimonious planning document.

Phase 8 through 11 – Plan Review and Approval

Interpretations and recommendations formulated through the Planning Team Meetings, Stakeholder Meeting, Open Public Comment Period, and County Administration review were synthesized and captured into an ADA Plan Update Draft for presentation to the members of the Commission for Individuals with Disabilities/ADA Compliance Committee. On August 17, 2012 the Commission formally approved the final Plan Update determining its readiness for Freeholder Board approval.

The Plan Update was then submitted to the Ocean County Board of Chosen Freeholders in September of 2012 for review and endorsement on February 6, 2013.

Phase 12 – Plan Distribution

In order to sustain the County Department of Human Services efforts to remain environmentally friendly, the Office for Individuals with Disabilities has made the Ocean County ADA Plan Update for 2013 available electronically. Members of the public may access the Plan Update online through the Ocean County Department of Human Services website (http://www.co.ocean.nj.us/ocdhs). Furthermore, CD-ROMS containing the Plan Update are available upon request. Hard copies of the Plan Update are also available.

APPENDIX

Appendix A - Facility Inventory
Appendix B – Facility Survey
Appendix C – Facility Survey Summary
Appendix D – Programmatic Survey
Appendix E – Programmatic Survey Summary
Appendix F – Facility Prioritization Scale
Appendix G – Programmatic Prioritization Scale
Appendix G – Public Comment

Appendix A - Facility Inventory

Updated 4/22/10

BLD. #	LOCATION	OCCUPANT
	Downtown Toms River	
1	1 Mott Place	Prosecutors
2	2 Mott Place	Jail Addition
* 3	3 Mott Place	Family Crisis
* 4	206 Courthouse Lane	Courtroom
5	5 Mott Place	Buildings & Grounds
* 6	6 Mott Place	Warrants
7	7 Hadley Ave.	Prosecutors
* 11	213 Washington St.	Probation
12	44 Hadley Ave.	Prosecutors
* 14	129 Hooper Ave.	Parking Garage
* 15	129 Hooper Ave.	PEER Building
16	119 Hooper Ave.	Prosecutors
* 17	101 Hooper Ave	Administration Bld.
* 18	212 Washington St.	Supt. Of Schools
* 19	120 Hooper Ave.	Justice Complex
* 20	118 Washington St./100 Hooper	Courthouse
* 24	125 Washington St.	Juvenile Courts / Domestic
* 25	15 Hooper Ave.	Probation
* 27	14 Hooper Ave.	Cultural and Heritage
* 28	100 Water St.	Carriage House
* 67	102 Water St.	Domestic Violence
PARK	Water St.	Riverfront Landing County Park

BLD. #	LOCATION	OCCUPANT
	Chestnut St.	
30	152 Chestnut St.	Chestnut St. Garage
31	152 Chestnut St.	Vehicle Services
32	Chestnut St.	Vehicle Services
33	141 Maple St.	Sign Shop
53	144 Chestnut St.	CIU
58	146 Chestnut St.	Communications
60	138 Chestnut St.	Central Supply / Storage
61	156 Chestnut St.	B&G Maintenance Shop
65	162 Chestnut St.	B&G Warehouse
96	138 Chestnut St.	Warehouse
* 97A	152 Chestnut St.	County Connection Bus

BLD. #	LOCATION	OCCUPANT
	Sunset Ave.	
36	155 Sunset Ave.	JINS Building
37	165 Sunset Ave.	Juvenile Detention Center
* 38	175 Sunset Ave.	Health Dept.
* 38A	175 Sunset Ave.	Red Cross Trailer
* 39	1623 Whitesville Rd.	Agriculture Building

BLD. #	LOCATION	OCCUPANT
	Other Toms River Sites	
* 40	1959 Rt. 9	PIC - Job Training

* 50	1198 Bandon Rd.	Parks Administration Building
63	1959 Rt. 9	Handicap Transportation
* 94	1027 Hooper Ave.	Vets / Office of Aging / BOSS
* 97	Hooper Ave - Ocean County Mall	County Connection
PARK	Cattus Island Boulevard	Cattus Island County Park

Berkeley Township

47	Dover & Mule Road	Lacey Garage
* 51	Rt. 530 & Mule Road	Civil Air Patrol
52	Rt. 530 & Mule Road	Emergency Services
* 56	Rt. 530 & Mule Road	Airpark Terminal
66	Rt. 530 & Mule Road	Guard House
PARK	Rt. 530 & Mule Road	Robert J. Miller County Airpark & Off-Leash Dog Facility
PARK	Mill Creed Road & Chelsea Drive	Mill Creek County Park
PARK	Brennan Concourse	Berkeley Island County Park

Beachwood

PARK	1100 Double Trouble Road	Jake's Branch County Park

Lakewood

8	110 Lehigh Ave.	Voting Machine Warehouse
* 41	225 4th St.	Northern Resource Center
* 42	659 Rt. 88	Police Academy
43	659 Rt. 88	Security Building
44	1300 Kennedy Blvd.	Lakewood Garage
* 68	601 New Hampshire Ave.	Northern Recycling
68 B.	601 New Hampshire Ave.	Vehicle Building
68 D.	601 New Hampshire Ave.	RRT Offices
68 E.	601 New Hampshire Ave.	Scale House
* 93	659 Rt. 88	Fire Marshall's Office
* 95	601 New Hampshire Ave.	Recycling Ed. Center
PARK	659 Rt. 88	Ocean County Park / Off Leash Dog Facility
PARK	New Hampshire Ave.	Shenandoah County Field Sports Complex

Brick

PARK	Mantoloking Bridge	Mantoloking Fishing Pier
PARK	Chambers Bridge Road	Ocean County Golf Course at Forge Pond

Pt. Pleasant

PARK	Bridge Ave.	Beaver Dam Creek County Park
PARK	Broadway, Pt. Pleasant Beach	Gull Island Conservation Area

Jackson

* 29	Rt. 547	Northern Animal Shelter
45	38 Don Connor Blvd.	Jackson Garage
PARK	Bowman Rd.	Patriots' County Park

Whiting

* 77	29 Lacey Rd.	Whiting Reading Center

Plumsted

46	273 Lakewood New Egypt Rd.	Plumsted Garage

Forked River

PARK	330 East Lacey Rd.	Eno's Pond County Park

Ocean / Waretown

* 91	200 Volunteer Way, Waretown	Fire Training Center
PARK	Rt. 532, Ocean Township	Wells Mills County Park

Barnegat

PARK		Cloverdale
PARK		Rail Trail
64	784 West Bay Ave.	Mosquito Commission

Stafford

* 13	511 Driftwood Plaza	Probation
* 104	321 Haywood Rd.	Southern Animal Shelter
* 105	Haywood Rd.	Recycling Storage Building
106	Haywood Rd.	Transportation / Const. Inspections
107	Haywood Rd.	Vehicle Services
108	Haywood Rd.	Road Dept. Salt Barn
109	Haywood Rd.	Road Dept. Garage
110	Haywood Rd.	Road Dept. Storage
111	Haywood Rd.	Road Dept. Sweeper Barn
112	Haywood Rd.	Road Dept Pole Barn
113	300 Haywood Rd.	Recycling Transfer Facility
* 114	300 Haywood Rd.	SWM Administration Building / Scale House
* 115	333 Haywood Rd.	Dental Clinic -BOSS
PARK	Rt. 72 & 9	A. Paul King County Park

Shipbottom

49	6th Ave & Barnegat Ave.	Shipbottom Garage

Little Egg Harbor

PARK	Rt. 539	Freedom Fields County Park
PARK	County Club Boulevard	Ocean County Golf Course at Atlantis

Tuckerton

PARK	Lakeside Drive	Stanley H. "Tip" Seaman County Park

NOTE: *Indicates Public Use Buildings

Highlighted buildings are either outside the jurisdiction of Ocean County or are facilities that do not provide goods or services directly to the public.

Appendix B – Facility Survey

Ocean County ADA Compliance Survey 2010

1. General Info

* 1. Facility Name -

* 2. Address -

* 3. Completed by -

* 4. Date -

Page 1

Ocean County ADA Compliance Survey 2010

2. Building Info

1. What year was the building constructed?

[   ]

2. Is the building leased or County owned?

[   ]

3. Is there an accessible route within the boundry and ROW? (Section 402.2 &1104.1)

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

4. Is a clear 60in. path of travel maintained throughout the site?

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

5. Is there signage identifying accessible entrance if all are not accessible?

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

6. Do all driveway ramps and curb ramps meet ADA Standards? (8.33% slope - 2% cross Slope)

If NOT, please note measurements.

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

21

7. Are all sidewalks up to ADA standards running slope of 5% and cross slope of 2%?

If NOT, please note measurements.

☐ YES   ☐ N/A

☐ NO

Notes
[   ]

8. Do handicap ramps have a 2% cross slope?

If NOT, please note measurements.

☐ YES   ☐ N/A

☐ NO

Notes
[   ]

9. Are handrails used on ramps with more than 6ft. of rise?

☐ YES   ☐ N/A

☐ NO

Notes
[   ]

10. Do the handrails have a return on the top and bottom of the ramp? (12in min. return)

☐ YES   ☐ N/A

☐ NO

Notes
[   ]

11. Are handrails mounted at 34"-38" above ramp? (Section 505.4)

☐ YES   ☐ N/A

☐ NO

Notes
[   ]

12. What is the height of the tread risers? (4"-7")

☐ YES   ☐ N/A

☐ NO

Notes

☐

13. Is the tread surface compliant? (Section 302.1)

☐ YES   ☐ N/A

☐ NO

Notes

☐

14. Is the nosing compliant? (1/2")

☐ YES   ☐ N/A

☐ NO

Notes

☐

15. What is the width of the stairs?

☐ YES   ☐ N/A

☐ NO

Notes

☐

16. Is there signage locating accessible route around the stairs?

☐ YES   ☐ N/A

☐ NO

Notes

☐

Ocean County ADA Compliance Survey 2010

3. Parking Spaces/Passenger drop off zones

1. Does the accessible parking spots correspond with the number of regular spots? (Table 1106.1)

☐ YES   ☐ N/A

☐ NO

Notes
_____

2. Please list the number of accessible spots to regular spots.

Accessible   _____

Regualr   _____

3. Is there (1) van accessible spot (with signage stating can accessible for every (6) accessible spots? (Section 1106.5)

☐ YES   ☐ N/A

☐ NO

Notes
_____

4. Are the accessible spots marked with signage stating that they are accessible?

☐ YES   ☐ N/A

☐ NO

Notes
_____

5. Are the handicap signs mounted at 60" measured from the bottom of the top sign to the ground? (Not including the penalty sign)

☐ YES   ☐ N/A

☐ NO

Notes
_____

6. Is the fine signage shown at each accessible spot?

☐ YES   ☐ N/A

☐ NO

Notes

---

7. Are the accessible spots located on the closest path to the building/facility? If not, explain.

☐ YES   ☐ N/A

☐ NO

Notes

---

8. Is there no more than a 2% (1:48) cross slope in any direction of the parking access aisle?

☐ YES   ☐ N/A

☐ NO

Notes

---

9. Are the access aisles free of obstructions? If not explain.

☐ YES   ☐ N/A

☐ NO

Notes

---

10. Are the van access aisles marked at 8'? (132" min./11 ft)

☐ YES   ☐ N/A

☐ NO

Notes

25

11. Are the car access aisles marked at 5'?

☐ YES   ☐ N/A

☐ NO

Notes

12. Is there an accessible route leading from the parking lot to the facility?

☐ YES   ☐ N/A

☐ NO

Notes

Ocean County ADA Compliance Survey 2010

4. Doors leading in the building

1. Is there at least 5'x5' level landing at the door?

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

2. Is the door hardware accessible? If not, explain.

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

3. Is the door hardware mounted at an accessible height? Please list height. (34"min-48"max/ Section 404.4.2.6)

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

4. Is the door clearance at least 32" wide?

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

5. Is the threshold 1/2" max or less? If no, explain (section 404.2.4)

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

27

6. Do the doors have the proper maneuvering clearance located on the sides? (Section 403.5.1 & 404.2.3.1)

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

7. Do all interior doors operate with less than 5lbs of pressure max? (Section 404.2.8

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

28

5. Access to all the required rooms

1. Is there a clear 36" path of travel and accessible entrance door to all required rooms?

☐ YES   ☐ N/A

☐ NO

Notes

2. Are there rooms that are not accessible? If so, explain.

☐ YES   ☐ N/A

☐ NO

Notes

3. Are there any protruding objects (water fountains, fire extinguishers, etc.)?

☐ YES   ☐ N/A

☐ NO

Notes

4. Is there any change of elevations greater than 1/4" vertical up to 1/2" beveled?

☐ YES   ☐ N/A

☐ NO

Notes

5. Is signage provided? (Section 703.3.10)

☐ YES   ☐ N/A

☐ NO

Notes

6. Is signage between 48"-60"? (Section 703.3.10)

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

7. Is signage located on latch side of door? (Section 703.3.11)

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

30

Ocean County ADA Compliance Survey 2010

6. Fire Alarms

1. What is the height of the strobe?

[ ]

2. Are audible alarms provided?

[ ] YES   [ ] N/A

[ ] NO

Notes

[ ]

3. Are fire alarms located in every public, common use and work areas including hallways and stairways except closets and storage areas?

[ ] YES   [ ] N/A

[ ] NO

Notes

[ ]

31

7. Stairs

1. What is the height of the tread risers?

[   ]

2. Is the tread surface compliant?

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

3. Are the handrails compliant?

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

4. What is the width of the stairs?

[   ]

5. Is there an area of refuge located within the stairway?

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

8. Elevators

1. Passenger or freight?

[   ]

2. Are the call buttons and locations of (inside and outside) compliant?

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

3. Are the signals (hall, audible, visible) compliant?

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

4. Are the height and size of all buttons compliant?

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

5. Is all signage (tactile type located on hoist entrances) compliant?

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

6. Does the door operation and amount of time it stays open for responses compliant?

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

7. Are all dimensions of cars compliant?

☐ YES   ☐ N/A

☐ NO

Notes

☐

8. Are emergency communications provided?

☐ YES   ☐ N/A

☐ NO

Notes

☐

34

Ocean County ADA Compliance Survey 2010

9. Stores or places of purchase

1. Do the doors have the compliant maneuvering clearance located on the sides?

☐ YES   ☐ N/A

☐ NO

Notes

☐

2. Does the door have a closer?

☐ YES   ☐ N/A

☐ NO

Notes

☐

3. Does the door have a latch?

☐ YES   ☐ N/A

☐ NO

Notes

☐

4. Is the door a minimum of 32" wide?

☐ YES   ☐ N/A

☐ NO

Notes

☐

5. Is the threshold 1/2" max or less? If no, explain.

☐ YES   ☐ N/A

☐ NO

Notes

☐

35

6. Is there 5'x5' turning radius or other wheelchair turning space configuration in room? Which configuration is used?

☐ YES   ☐ N/A

☐ NO

Notes

☐

7. Is a clear path of travel maintained within the room?

☐ YES   ☐ N/A

☐ NO

Notes

☐

8. Is the counter height accessible?

☐ YES   ☐ N/A

☐ NO

Notes

☐

9. What kind of approach to the counter (parallel or forward)?

☐ YES   ☐ N/A

☐ NO

Notes

☐

10. Handicap Restroom

1. What floor is the restroom located on?

[   ]

2. Is there proper signage indicating a handicap restroom?

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

3. Are adult and children heights used?

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

4. Are the restrooms single or multiple use?

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

5. Is the restroom unisex?

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

6. How many gang toilets?

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

7. Do the doors have the compliant maneuvering clearance located on the sides? (Section 404.2.3)

☐ YES   ☐ N/A

☐ NO

Notes
☐

8. Does the door have a closer?

☐ YES   ☐ N/A

☐ NO

Notes
☐

9. Does the door have a latch?

☐ YES   ☐ N/A

☐ NO

Notes
☐

10. Is the door a minimum of 32" wide?

☐ YES   ☐ N/A

☐ NO

Notes
☐

11. Is the threshold 1/2" max or less? If no explain.

☐ YES   ☐ N/A

☐ NO

Notes
☐

38

12. Does the door swing into the clear floor space of any fixture? If so, which one?

- [ ] YES
- [ ] NO
- [ ] N/A

Notes

13. Is there a 5'x5' turning radius in the room?

- [ ] YES
- [ ] NO
- [ ] N/A

Notes

14. Are the soap and towel dispensers at the proper height?

- [ ] YES
- [ ] NO
- [ ] N/A

Notes

15. Are the mirrors at the proper height? 40"

- [ ] YES
- [ ] NO
- [ ] N/A

Notes

16. Are the sinks at the proper height? 27"-29"

- [ ] YES
- [ ] NO
- [ ] N/A

Notes

17. Are the pipes insulated or hid? Please note which one. (Section 606.6)

- [ ] YES
- [ ] NO
- [ ] N/A

Notes

39

18. Do the sinks have operable hardware? (Section 606.4)

☐ YES   ☐ N/A

☐ NO

Notes
_____

19. Is there a clear floor space located in the front of the sinks? (48"x36" Section 305.3)

☐ YES   ☐ N/A

☐ NO

Notes
_____

20. Are the faucets compliant?

☐ YES   ☐ N/A

☐ NO

Notes
_____

21. Are the urinals at the proper height and depth from the wall and floor? (17"max) (Section 605.2)

☐ YES   ☐ N/A

☐ NO

Notes
_____

22. Are the flush controls for the urinals at the proper height? (48" max 15"min Section 308.2)

☐ YES   ☐ N/A

☐ NO

Notes
_____

23. Is there a clear floor space located in the front of the urinals?

☐ YES   ☐ N/A

☐ NO

Notes

24. Is an ambulatory stall needed? (6 or more stalls in a restroom Section 604.9)

☐ YES   ☐ N/A

☐ NO

Notes

25. Are the ambulatory stalls the proper width and depth? (60" min depth 36" width Section 604.9.2)

☐ YES   ☐ N/A

☐ NO

Notes

26. Are the grab bars in the ambulatory stalls compliant? (Section 604.9.4)

☐ YES   ☐ N/A

☐ NO

Notes

27. Does the door hardware on both stalls meet the operable parts?(Section 604.9.3)

☐ YES   ☐ N/A

☐ NO

Notes

41

28. Are the door pulls located on both the interior and exterior sides of the door?

☐ YES   ☐ N/A

☐ NO

Notes

☐

29. If coat hooks and shelves are installed do they fall within the reach range? (48" above the floor) (Section 604.11)

☐ YES   ☐ N/A

☐ NO

Notes

☐

30. Are grab bars installed in both accessible stalls at the proper height?

☐ YES   ☐ N/A

☐ NO

Notes

☐

31. Does the accessible door swing out unless it has room to swing in without swinging into clear floor space of toilet?

☐ YES   ☐ N/A

☐ NO

Notes

☐

32. In the accessible water closet does it have the required dimension (is toe clearance needed)?

☐ YES   ☐ N/A

☐ NO

Notes

☐

33. Does it have the 60" clear floor space measured perpendicular from wall?

☐ YES   ☐ N/A

☐ NO

Notes

_____

34. Is the toilet at proper height and distance from the sidewall?

☐ YES   ☐ N/A

☐ NO

Notes

_____

35. Is the paper dispenser at proper height and proper distance from toilet?

☐ YES   ☐ N/A

☐ NO

Notes

_____

36. Are the flush controls compliant?

☐ YES   ☐ N/A

☐ NO

Notes

_____

43

11. Breakrooms

1. How many breakrooms are on site?

[   ]

2. Does the door have the compliant maneuvering clearance located on the sides?

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

3. Does the door have a closer?

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

4. Does the door have a latch?

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

5. Is the threshold 1/2" max or less? If no, explain.

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

6. Is there a wheelchair turning radius within room?

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

7. Is the counter height and depth accessible?

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

8. Do the cabinets meet the square footage percentage of useable storage space?

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

9. Are the appliances accessible (stoves, fridges, microwave, etc)?

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

45

12. Common Use Kitchens

1. How many kitchens are on site?

2. What type of kitchen?

3. Do the doors have the compliant maneuvering clearance located on the sides?

☐ YES   ☐ N/A

☐ NO

Notes

4. Does the door have a closer?

☐ YES   ☐ N/A

☐ NO

Notes

5. Does the door have a latch?

☐ YES   ☐ N/A

☐ NO

Notes

6. Is the threshold 1/2" max or less? If no, explain.

☐ YES   ☐ N/A

☐ NO

Notes

7. Is there a wheelchair turning radius within room?

☐ YES   ☐ N/A

☐ NO

Notes

46

8. Is the counter height and depth accessible?

☐ YES   ☐ N/A

☐ NO

Notes
[   ]

9. Do the cabinets meet the square footage percentage of useable storage space?

☐ YES   ☐ N/A

☐ NO

Notes
[   ]

10. Are the appliances accessible (stoves, fridges, microwave, etc)?

☐ YES   ☐ N/A

☐ NO

Notes
[   ]

11. Is the sink accessible and have knee and toe clearance with insulated pipes and operable hardware?

☐ YES   ☐ N/A

☐ NO

Notes
[   ]

13. Classrooms

1. Do the doors have the compliant maneuvering clearance located on the sides?

☐ YES   ☐ N/A

☐ NO

Notes
_____

2. Does the door have a closer?

☐ YES   ☐ N/A

☐ NO

Notes
_____

3. Does the door have a latch?

☐ YES   ☐ N/A

☐ NO

Notes
_____

4. Is the door a minimum of 32" wide?

☐ YES   ☐ N/A

☐ NO

Notes
_____

5. Is the threshold 1/2" max or less? If no, explain.

☐ YES   ☐ N/A

☐ NO

Notes
_____

48

6. Is there 5'x5' turning radius or other wheelchair turning space configuration in room? Which configuration is used?

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

7. Are 5% but not less then 1 of the desk counter or workstation accessible?

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

8. Are the counter tops mounted at 34"?

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

9. Is 50% of the upper shelf space accessible?

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

10. Is 50% of the lower shelf space accessible?

☐ YES   ☐ N/A

☐ NO

Notes

[   ]

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Ocean County ADA Compliance Survey 2010

14. Meeting Rooms/Assembly Areas

1. Are desk and tables accessible?

☐ YES   ☐ N/A

☐ NO

Notes

2. Do the doors have the compliant maneuvering clearance located on the sides?

☐ YES   ☐ N/A

☐ NO

Notes

3. Does the door have a closer?

☐ YES   ☐ N/A

☐ NO

Notes

4. Does the door have a latch?

☐ YES   ☐ N/A

☐ NO

Notes

5. Is the door a minimum of 32" wide?

☐ YES   ☐ N/A

☐ NO

Notes

50

6. Is the threshold 1/2" max or less? If no, explain.

☐ YES   ☐ N/A

☐ NO

Notes
☐

7. Is there 5'x5' turning radius or other wheelchair turning space configuration in room? Which configuration is used?

☐ YES   ☐ N/A

☐ NO

Notes
☐

8. Is accessible seating provided on an accessible route? If no, explain.

☐ YES   ☐ N/A

☐ NO

Notes
☐

9. Is payphones are provided is there a TTY provided on the floor?

☐ YES   ☐ N/A

☐ NO

Notes
☐

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Appendix C – Facility Survey Summary

Ocean County ADA Compliance Survey 2010

1. Facility Name -

	Response Count
	179
answered question	179
skipped question	0

2. Address -

	Response Count
	179
answered question	179
skipped question	0

3. Completed by -

	Response Count
	179
answered question	179
skipped question	0

4. Date -

	Response Count
	179

answered question	179
skipped question	0

5. What year was the building constructed?

	Response Count
	65

answered question	65
skipped question	114

6. Is the building leased or County owned?

	Response Count
	88

answered question	88
skipped question	91

7. Is there an accessible route within the boundry and ROW? (Section 402.2 &1104.1)

	Response Percent	Response Count
YES	29.2%	26
NO	53.9%	48
N/A	18.0%	16
Notes		1
answered question		89
skipped question		90

8. Is a clear 60in. path of travel maintained throughout the site?

	Response Percent	Response Count
YES	44.4%	40
NO	44.4%	40
N/A	11.1%	10
Notes		13
answered question		90
skipped question		89

55

9. Is there signage identifying accessible entrance if all are not accessible?

		Response Percent	Response Count
YES		6.5%	6
NO		88.2%	82
N/A		5.4%	5
	Notes		5

	answered question	93
	skipped question	86

10. Do all driveway ramps and curb ramps meet ADA Standards? (8.33% slope - 2% cross Slope) If NOT, please note measurements.

		Response Percent	Response Count
YES		32.3%	30
NO		46.2%	43
N/A		21.5%	20
	Notes		13

	answered question	93
	skipped question	86

11. Are all sidewalks up to ADA standards running slope of 5% and cross slope of 2% ? If NOT, please note measurements.

		Response Percent	Response Count
YES		39.4%	37
NO		40.4%	38
N/A		21.3%	20
	Notes		6
	answered question		94
	skipped question		85

12. Do handicap ramps have a 2% cross slope? If NOT, please note measurements.

		Response Percent	Response Count
YES		14.1%	13
NO		39.1%	36
N/A		46.7%	43
	Notes		22
	answered question		92
	skipped question		87

57

13. Are handrails used on ramps with more than 6ft. of rise?

		Response Percent	Response Count
YES		15.1%	14
NO		25.8%	24
N/A		59.1%	55
	Notes		1
	answered question		93
	skipped question		86

14. Do the handrails have a return on the top and bottom of the ramp? (12in min. return)

		Response Percent	Response Count
YES		8.5%	8
NO		30.9%	29
N/A		60.6%	57
	Notes		2
	answered question		94
	skipped question		85

58

15. Are handrails mounted at 34"-38" above ramp? (Section 505.4)

		Response Percent	Response Count
YES		21.3%	20
NO		16.0%	15
N/A		62.8%	59
	Notes		9

answered question	94
skipped question	85
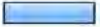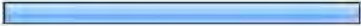
16. What is the height of the tread risers? (4"-7")

		Response Percent	Response Count
YES		14.4%	13
NO		16.7%	15
N/A		68.9%	62
	Notes		10

answered question	90
skipped question	89

59

17. Is the tread surface compliant? (Section 302.1)

		Response Percent	Response Count
YES		18.1%	17
NO		16.0%	15
N/A		66.0%	62
	Notes		0
	answered question		94
	skipped question		85

18. Is the nosing compliant? (1/2")

		Response Percent	Response Count
YES		17.4%	16
NO		13.0%	12
N/A		69.6%	64
	Notes		0
	answered question		92
	skipped question		87

19. What is the width of the stairs?

		Response Percent	Response Count
YES		12.4%	11
NO		13.5%	12
N/A		**74.2%**	66
	Notes		4
	answered question		89
	skipped question		90

20. Is there signage locating accessible route around the stairs?

		Response Percent	Response Count
YES		3.2%	3
NO		33.3%	31
N/A		**63.4%**	59
	Notes		1
	answered question		93
	skipped question		86

21. Does the accessible parking spots correspond with the number of regular spots? (Table 1106.1)

		Response Percent	Response Count
YES		48.9%	45
NO		37.0%	34
N/A		14.1%	13
		Notes	8
		answered question	92
		skipped question	87

22. Please list the number of accessible spots to regular spots.

		Response Percent	Response Count
Accessible		96.9%	63
Regualr		38.5%	25
		answered question	65
		skipped question	114

23. Is there (1) van accessible spot (with signage stating can accessible for every (6) accessible spots? (Section 1106.5)

		Response Percent	Response Count
YES		22.8%	21
NO		60.9%	56
N/A		16.3%	15
	Notes		12
	answered question		92
	skipped question		87

24. Are the accessible spots marked with signage stating that they are accessible?

		Response Percent	Response Count
YES		31.5%	29
NO		46.7%	43
N/A		21.7%	20
	Notes		6
	answered question		92
	skipped question		87
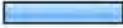
25. Are the handicap signs mounted at 60" measured from the bottom of the top sign to the ground? (Not including the penalty sign)

		Response Percent	Response Count
YES		19.4%	18
NO		55.9%	52
N/A		24.7%	23
	Notes		15

answered question	93
skipped question	86
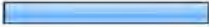
26. Is the fine signage shown at each accessible spot?

		Response Percent	Response Count
YES		22.8%	21
NO		54.3%	50
N/A		22.8%	21
	Notes		20

answered question	92
skipped question	87
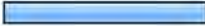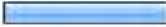
27. Are the accessible spots located on the closest path to the building/facility? If not, explain.

		Response Percent	Response Count
YES		51.6%	47
NO		25.3%	23
N/A		23.1%	21
	Notes		3
	answered question		91
	skipped question		88

28. Is there no more than a 2% (1:48) cross slope in any direction of the parking access aisle?

		Response Percent	Response Count
YES		36.7%	33
NO		40.0%	36
N/A		23.3%	21
	Notes		5
	answered question		90
	skipped question		89

29. Are the access aisles free of obstructions? If not explain.
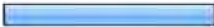
		Response Percent	Response Count
YES		39.6%	36
NO		28.6%	26
N/A		31.9%	29
	Notes		8

	answered question	91
	skipped question	88

30. Are the van access aisles marked at 8'? (132" min./11 ft)

		Response Percent	Response Count
YES		23.3%	21
NO		41.1%	37
N/A		35.6%	32
	Notes		20
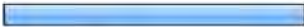
	answered question	90
	skipped question	89
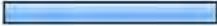
31. Are the car access aisles marked at 5'?

		Response Percent	Response Count
YES		22.2%	20
NO		35.6%	32
N/A		42.2%	38
	Notes		7
	answered question		90
	skipped question		89

32. Is there an accessible route leading from the parking lot to the facility?

		Response Percent	Response Count
YES		20.0%	18
NO		58.9%	53
N/A		21.1%	19
	Notes		18
	answered question		90
	skipped question		89

33. Is there at least 5'x5' level landing at the door?

		Response Percent	Response Count
YES		41.6%	37
NO		43.8%	39
N/A		14.6%	13
	Notes		9
	answered question		89
	skipped question		90

34. Is the door hardware accessible? If not, explain.

		Response Percent	Response Count
YES		48.9%	44
NO		36.7%	33
N/A		14.4%	13
	Notes		15
	answered question		90
	skipped question		89
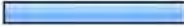
35. Is the door hardware mounted at an accessible height? Please list height. (34"min-48"max/ Section 404.4.2.6)

		Response Percent	Response Count
YES		68.5%	61
NO		15.7%	14
N/A		15.7%	14
	Notes		4

answered question	89
skipped question	90

36. Is the door clearance at least 32" wide?

		Response Percent	Response Count
YES		65.6%	59
NO		20.0%	18
N/A		14.4%	13
	Notes		11

answered question	90
skipped question	89

37. Is the threshold 1/2" max or less? If no, explain (section 404.2.4)

		Response Percent	Response Count
YES		35.6%	32
NO		50.0%	45
N/A		14.4%	13
	Notes		8

	answered question	90
	skipped question	89

38. Do the doors have the proper maneuvering clearance located on the sides? (Section 403.5.1 & 404.2.3.1)

		Response Percent	Response Count
YES		50.0%	45
NO		34.4%	31
N/A		15.6%	14
	Notes		6

	answered question	90
	skipped question	89

39. Do all interior doors operate with less than 5lbs of pressure max? (Section 404.2.8

		Response Percent	Response Count
YES		53.4%	47
NO		23.9%	21
N/A		22.7%	20
	Notes		5
	answered question		88
	skipped question		91
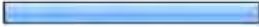
40. Is there a clear 36" path of travel and accessible entrance door to all required rooms?

		Response Percent	Response Count
YES		52.9%	45
NO		24.7%	21
N/A		22.4%	19
	Notes		7
	answered question		85
	skipped question		94

41. Are there rooms that are not accessible? If so, explain.

		Response Percent	Response Count
YES		20.8%	16
NO		44.2%	34
N/A		36.4%	28
	Notes		5
	answered question		77
	skipped question		102
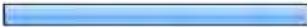
42. Are there any protruding objects (water fountains, fire extinguishers, etc.)?

		Response Percent	Response Count
YES		28.6%	24
NO		50.0%	42
N/A		21.4%	18
	Notes		13
	answered question		84
	skipped question		95

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43. Is there any change of elevations greater than 1/4" vertical up to 1/2" beveled?

	Response Percent	Response Count
YES	13.3%	11
NO	62.7%	52
N/A	24.1%	20
Notes		3
answered question		83
skipped question		96
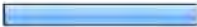
44. Is signage provided? (Section 703.3.10)

	Response Percent	Response Count
YES	8.3%	7
NO	59.5%	50
N/A	32.1%	27
Notes		0
answered question		84
skipped question		95

45. Is signage between 48"-60"? (Section 703.3.10)

		Response Percent	Response Count
YES		9.9%	8
NO		32.1%	26
N/A		58.0%	47
	Notes		2
	answered question		81
	skipped question		98

46. Is signage located on latch side of door? (Section 703.3.11)

		Response Percent	Response Count
YES		8.5%	7
NO		37.8%	31
N/A		53.7%	44
	Notes		2
	answered question		82
	skipped question		97
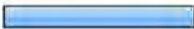
47. What is the height of the strobe?

	Response Count
	46
answered question	46
skipped question	133

48. Are audible alarms provided?

		Response Percent	Response Count
YES		40.5%	34
NO		17.9%	15
N/A		41.7%	35
	Notes		1
	answered question		84
	skipped question		95
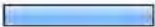
49. Are fire alarms located in every public, common use and work areas including hallways and stairways except closets and storage areas?

		Response Percent	Response Count
YES		33.3%	28
NO		29.8%	25
N/A		36.9%	31
	Notes		0
	answered question		84
	skipped question		95
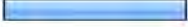
50. What is the height of the tread risers?

	Response Count
	41
answered question	41
skipped question	138

51. Is the tread surface compliant?

		Response Percent	Response Count
YES		29.2%	19
NO		9.2%	6
N/A		61.5%	40
	Notes		2
	answered question		65
	skipped question		114

52. Are the handrails compliant?

		Response Percent	Response Count
YES		3.1%	2
NO		35.4%	23
N/A		61.5%	40
	Notes		2
	answered question		65
	skipped question		114

53. What is the width of the stairs?

	Response Count
	20
answered question	20
skipped question	159

54. Is there an area of refuge located within the stairway?

		Response Percent	Response Count
YES		21.5%	14
NO		15.4%	10
N/A		63.1%	41
	Notes		3
	answered question		65
	skipped question		114

55. Passenger or freight?

	Response Count
	44
answered question	44
skipped question	135

56. Are the call buttons and locations of (inside and outside) compliant?

		Response Percent	Response Count
YES		20.3%	13
NO		9.4%	6
N/A		70.3%	45
	Notes		6

	answered question	64
	skipped question	115

57. Are the signals (hall, audible, visible) compliant?

		Response Percent	Response Count
YES		21.9%	14
NO		7.8%	5
N/A		70.3%	45
	Notes		2

	answered question	64
	skipped question	115

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58. Are the height and size of all buttons compliant?

		Response Percent	Response Count
YES		23.4%	15
NO		6.3%	4
N/A		70.3%	45
	Notes		4

	answered question	64
	skipped question	115

59. Is all signage (tactile type located on hoist entrances) compliant?

		Response Percent	Response Count
YES		4.7%	3
NO		23.4%	15
N/A		71.9%	46
	Notes		6

	answered question	64
	skipped question	115

60. Does the door operation and amount of time it stays open for responses compliant?

	Response Percent	Response Count
YES	1.6%	1
NO	27.0%	17
N/A	71.4%	45
Notes		7
answered question		63
skipped question		116

61. Are all dimensions of cars compliant?

	Response Percent	Response Count
YES	20.6%	13
NO	7.9%	5
N/A	71.4%	45
Notes		7
answered question		63
skipped question		116

62. Are emergency communications provided?

		Response Percent	Response Count
YES		29.7%	19
NO		0.0%	0
N/A		70.3%	45
	Notes		1
	answered question		64
	skipped question		115

63. Do the doors have the compliant maneuvering clearance located on the sides?

		Response Percent	Response Count
YES		15.0%	9
NO		3.3%	2
N/A		81.7%	49
	Notes		0
	answered question		60
	skipped question		119

64. Does the door have a closer?

		Response Percent	Response Count
YES		18.0%	11
NO		0.0%	0
N/A		82.0%	50
	Notes		0
	answered question		61
	skipped question		118

65. Does the door have a latch?

		Response Percent	Response Count
YES		10.0%	6
NO		5.0%	3
N/A		85.0%	51
	Notes		2
	answered question		60
	skipped question		119

66. Is the door a minimum of 32" wide?

	Response Percent	Response Count
YES	16.9%	10
NO	0.0%	0
N/A	83.1%	49
Notes		0
answered question		59
skipped question		120

67. Is the threshold 1/2" max or less? If no, explain.

	Response Percent	Response Count
YES	13.3%	8
NO	3.3%	2
N/A	83.3%	50
Notes		0
answered question		60
skipped question		119

68. Is there 5'x5' turning radius or other wheelchair turning space configuration in room? Which configuration is used?

		Response Percent	Response Count
YES		20.0%	12
NO		0.0%	0
N/A		80.0%	48
	Notes		0
	answered question		60
	skipped question		119

69. Is a clear path of travel maintained within the room?

		Response Percent	Response Count
YES		20.3%	12
NO		0.0%	0
N/A		79.7%	47
	Notes		0
	answered question		59
	skipped question		120

70. Is the counter height accessible?

		Response Percent	Response Count
YES		10.0%	6
NO		11.7%	7
N/A		78.3%	47
	Notes		6
	answered question		60
	skipped question		119

71. What kind of approach to the counter (parallel or forward)?

		Response Percent	Response Count
YES		4.1%	2
NO		0.0%	0
N/A		95.9%	47
	Notes		13
	answered question		49
	skipped question		130

72. What floor is the restroom located on?

	Response Count
	148
answered question	148
skipped question	31

73. Is there proper signage indicating a handicap restroom?

	Response Percent	Response Count
YES	19.6%	30
NO	76.5%	117
N/A	3.9%	6
Notes		24
answered question		153
skipped question		26

74. Are adult and children heights used?

	Response Percent	Response Count
YES	1.3%	2
NO	91.6%	142
N/A	7.1%	11
Notes		2
answered question		155
skipped question		24
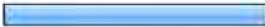
75. Are the restrooms single or multiple use?

		Response Percent	Response Count
YES		42.1%	8
NO		26.3%	5
N/A		31.6%	6
	Notes		146

answered question	19
skipped question	160

76. Is the restroom unisex?

		Response Percent	Response Count
YES		44.5%	69
NO		51.6%	80
N/A		3.9%	6
	Notes		2

answered question	155
skipped question	24
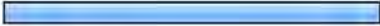
77. How many gang toilets?

		Response Percent	Response Count
YES		0.6%	1
NO		48.7%	76
N/A		50.6%	79
	Notes		0
	answered question		156
	skipped question		23
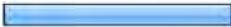
78. Do the doors have the compliant maneuvering clearance located on the sides? (Section 404.2.3)

		Response Percent	Response Count
YES		62.2%	97
NO		33.3%	52
N/A		4.5%	7
	Notes		4
	answered question		156
	skipped question		23
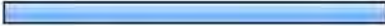
79. Does the door have a closer?

		Response Percent	Response Count
YES		73.7%	115
NO		22.4%	35
N/A		3.8%	6
	Notes		1
	answered question		156
	skipped question		23

80. Does the door have a latch?

		Response Percent	Response Count
YES		51.9%	81
NO		44.2%	69
N/A		3.8%	6
	Notes		12
	answered question		156
	skipped question		23

81. Is the door a minimum of 32" wide?

		Response Percent	Response Count
YES		75.2%	118
NO		21.0%	33
N/A		3.8%	6
	Notes		16
	answered question		157
	skipped question		22

82. Is the threshold 1/2" max or less? If no explain.

		Response Percent	Response Count
YES		51.9%	80
NO		36.4%	56
N/A		11.7%	18
	Notes		3
	answered question		154
	skipped question		25

83. Does the door swing into the clear floor space of any fixture? If so, which one?

		Response Percent	Response Count
YES		55.2%	85
NO		40.9%	63
N/A		3.9%	6
	Notes		9

	answered question	154
	skipped question	25
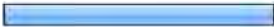
84. Is there a 5'x5' turning radius in the room?

		Response Percent	Response Count
YES		58.3%	91
NO		37.8%	59
N/A		3.8%	6
	Notes		2

	answered question	156
	skipped question	23
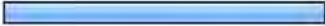
85. Are the soap and towel dispensers at the proper height?

		Response Percent	Response Count
YES		25.3%	37
NO		68.5%	100
N/A		6.2%	9
	Notes		51
	answered question		146
	skipped question		33

86. Are the mirrors at the proper height? 40"

		Response Percent	Response Count
YES		39.4%	61
NO		52.9%	82
N/A		8.4%	13
	Notes		24
	answered question		155
	skipped question		24

87. Are the sinks at the proper height? 27"-29"

		Response Percent	Response Count
YES		62.8%	98
NO		32.1%	50
N/A		5.1%	8
	Notes		25
	answered question		156
	skipped question		23

88. Are the pipes insulated or hid? Please note which one. (Section 606.6)

		Response Percent	Response Count
YES		57.6%	76
NO		34.8%	46
N/A		7.6%	10
	Notes		59
	answered question		132
	skipped question		47

89. Do the sinks have operable hardware? (Section 606.4)

		Response Percent	Response Count
YES		78.3%	123
NO		15.9%	25
N/A		5.7%	9
	Notes		3

answered question	157
skipped question	22

90. Is there a clear floor space located in the front of the sinks? (48"x36" Section 305.3)

		Response Percent	Response Count
YES		73.7%	115
NO		20.5%	32
N/A		5.8%	9
	Notes		4

answered question	156
skipped question	23

91. Are the faucets compliant?

		Response Percent	Response Count
YES		75.9%	120
NO		17.7%	28
N/A		6.3%	10
	Notes		5

	answered question	158
	skipped question	21

92. Are the urinals at the proper height and depth from the wall and floor? (17"max) (Section 605.2)

		Response Percent	Response Count
YES		23.3%	35
NO		20.7%	31
N/A		56.0%	84
	Notes		8

	answered question	150
	skipped question	29

93. Are the flush controls for the urinals at the proper height? (48" max 15"min Section 308.2)

		Response Percent	Response Count
YES		26.7%	40
NO		13.3%	20
N/A		60.0%	90
	Notes		13
	answered question		150
	skipped question		29
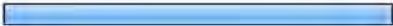
94. Is there a clear floor space located in the front of the urinals?

		Response Percent	Response Count
YES		29.8%	45
NO		13.2%	20
N/A		57.0%	86
	Notes		2
	answered question		151
	skipped question		28

95. Is an ambulatory stall needed? (6 or more stalls in a restroom Section 604.9)

	Response Percent	Response Count
YES	8.6%	10
NO	20.7%	24
N/A	70.7%	82
Notes		1

answered question	116
skipped question	63

96. Are the ambulatory stalls the proper width and depth? (60" min depth 36" width Section 604.9.2)

	Response Percent	Response Count
YES	16.2%	19
NO	7.7%	9
N/A	76.1%	89
Notes		1

answered question	117
skipped question	62

97. Are the grab bars in the ambulatory stalls compliant? (Section 604.9.4)

		Response Percent	Response Count
YES		21.3%	26
NO		8.2%	10
N/A		70.5%	86
Notes			1

answered question	122
skipped question	57

98. Does the door hardware on both stalls meet the operable parts?(Section 604.9.3)

		Response Percent	Response Count
YES		16.1%	19
NO		5.9%	7
N/A		78.0%	92
Notes			2

answered question	118
skipped question	61

98

99. Are the door pulls located on both the interior and exterior sides of the door?

		Response Percent	Response Count
YES		11.9%	14
NO		11.0%	13
N/A		77.1%	91
	Notes		1

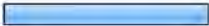|	answered question	118
	skipped question	61

100. If coat hooks and shelves are installed do they fall within the reach range? (48" above the floor) (Section 604.11)

		Response Percent	Response Count
YES		13.8%	16
NO		12.9%	15
N/A		73.3%	85
	Notes		8

	answered question	116
	skipped question	63

101. Are grab bars installed in both accessible stalls at the proper height?

		Response Percent	Response Count
YES		49.3%	67
NO		31.6%	43
N/A		20.6%	28
	Notes		15

	answered question	136
	skipped question	43

102. Does the accessible door swing out unless it has room to swing in without swinging into clear floor space of toilet?

		Response Percent	Response Count
YES		46.7%	56
NO		14.2%	17
N/A		40.0%	48
	Notes		7

	answered question	120
	skipped question	59

103. In the accessible water closet does it have the required dimension (is toe clearance needed)?

	Response Percent	Response Count
YES	26.1%	31
NO	30.3%	36
N/A	43.7%	52
Notes		3
answered question		119
skipped question		60

104. Does it have the 60" clear floor space measured perpendicular from wall?

	Response Percent	Response Count
YES	47.1%	57
NO	20.7%	25
N/A	32.2%	39
Notes		5
answered question		121
skipped question		58
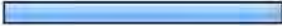
105. Is the toilet at proper height and distance from the sidewall?

	Response Percent	Response Count
YES	56.6%	86
NO	34.2%	52
N/A	9.2%	14
Notes		35
answered question		152
skipped question		27

106. Is the paper dispenser at proper height and proper distance from toilet?

	Response Percent	Response Count
YES	51.3%	79
NO	40.3%	62
N/A	8.4%	13
Notes		13
answered question		154
skipped question		25

107. Are the flush controls compliant?

		Response Percent	Response Count
YES		54.6%	83
NO		36.8%	56
N/A		8.6%	13
	Notes		31

answered question	152
skipped question	27

108. How many breakrooms are on site?
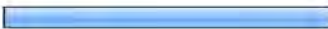
	Response Count
	46

answered question	46
skipped question	133

109. Does the door have the compliant maneuvering clearance located on the sides?

		Response Percent	Response Count
YES		20.3%	13
NO		17.2%	11
N/A		62.5%	40
	Notes		5

answered question	64
skipped question	115

110. Does the door have a closer?

		Response Percent	Response Count
YES		15.6%	10
NO		20.3%	13
N/A		64.1%	41
	Notes		0
	answered question		64
	skipped question		115

111. Does the door have a latch?

		Response Percent	Response Count
YES		15.6%	10
NO		20.3%	13
N/A		64.1%	41
	Notes		0
	answered question		64
	skipped question		115

112. Is the threshold 1/2" max or less? If no, explain.

		Response Percent	Response Count
YES		23.8%	15
NO		11.1%	7
N/A		65.1%	41
	Notes		0
	answered question		63
	skipped question		116

113. Is there a wheelchair turning radius within room?

		Response Percent	Response Count
YES		23.8%	15
NO		17.5%	11
N/A		58.7%	37
	Notes		4
	answered question		63
	skipped question		116

114. Is the counter height and depth accessible?

		Response Percent	Response Count
YES		3.1%	2
NO		31.3%	20
N/A		65.6%	42
	Notes		5

	answered question	64
	skipped question	115

115. Do the cabinets meet the square footage percentage of useable storage space?

		Response Percent	Response Count
YES		15.9%	10
NO		15.9%	10
N/A		68.3%	43
	Notes		1

	answered question	63
	skipped question	116

116. Are the appliances accessible (stoves, fridges, microwave, etc)?

		Response Percent	Response Count
YES		4.7%	3
NO		35.9%	23
N/A		59.4%	38
	Notes		2

answered question	64
skipped question	115

117. How many kitchens are on site?

	Response Count
	40
answered question	40
skipped question	139

118. What type of kitchen?

	Response Count
	23
answered question	23
skipped question	156

119. Do the doors have the compliant maneuvering clearance located on the sides?

	Response Percent	Response Count
YES	15.1%	8
NO	13.2%	7
N/A	71.7%	38
Notes		2

answered question	53
skipped question	126

120. Does the door have a closer?

	Response Percent	Response Count
YES	14.5%	8
NO	16.4%	9
N/A	69.1%	38
Notes		1
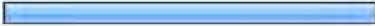
answered question	55
skipped question	124

121. Does the door have a latch?

		Response Percent	Response Count
YES		22.2%	12
NO		9.3%	5
N/A		68.5%	37
	Notes		0
	answered question		54
	skipped question		125

122. Is the threshold 1/2" max or less? If no, explain.

		Response Percent	Response Count
YES		21.2%	11
NO		5.8%	3
N/A		73.1%	38
	Notes		0
	answered question		52
	skipped question		127

123. Is there a wheelchair turning radius within room?

		Response Percent	Response Count
YES		16.4%	9
NO		23.6%	13
N/A		60.0%	33
	Notes		3
	answered question		55
	skipped question		124

124. Is the counter height and depth accessible?

		Response Percent	Response Count
YES		7.3%	4
NO		30.9%	17
N/A		61.8%	34
	Notes		13
	answered question		55
	skipped question		124

125. Do the cabinets meet the square footage percentage of useable storage space?

		Response Percent	Response Count
YES		11.1%	6
NO		14.8%	8
N/A		74.1%	40
	Notes		1

answered question	54
skipped question	125

126. Are the appliances accessible (stoves, fridges, microwave, etc)?

		Response Percent	Response Count
YES		10.9%	6
NO		29.1%	16
N/A		60.0%	33
	Notes		2

answered question	55
skipped question	124

127. Is the sink accessible and have knee and toe clearance with insulated pipes and operable hardware?

		Response Percent	Response Count
YES		0.0%	0
NO		41.1%	23
N/A		58.9%	33
	Notes		2
	answered question		56
	skipped question		123

128. Do the doors have the compliant maneuvering clearance located on the sides?

		Response Percent	Response Count
YES		22.4%	13
NO		5.2%	3
N/A		72.4%	42
	Notes		2
	answered question		58
	skipped question		121

129. Does the door have a closer?

		Response Percent	Response Count
YES		17.2%	10
NO		10.3%	6
N/A		72.4%	42
	Notes		1
	answered question		58
	skipped question		121

130. Does the door have a latch?

		Response Percent	Response Count
YES		22.4%	13
NO		5.2%	3
N/A		72.4%	42
	Notes		0
	answered question		58
	skipped question		121

131. Is the door a minimum of 32" wide?

		Response Percent	Response Count
YES		19.0%	11
NO		8.6%	5
N/A		72.4%	42
	Notes		3
	answered question		58
	skipped question		121

132. Is the threshold 1/2" max or less? If no, explain.

		Response Percent	Response Count
YES		21.1%	12
NO		1.8%	1
N/A		77.2%	44
	Notes		0
	answered question		57
	skipped question		122

114

133. Is there 5'x5' turning radius or other wheelchair turning space configuration in room? Which configuration is used?

		Response Percent	Response Count
YES		20.7%	12
NO		6.9%	4
N/A		72.4%	42
	Notes		2
	answered question		58
	skipped question		121

134. Are 5% but not less then 1 of the desk counter or workstation accessible?

		Response Percent	Response Count
YES		13.8%	8
NO		12.1%	7
N/A		74.1%	43
	Notes		3
	answered question		58
	skipped question		121

135. Are the counter tops mounted at 34"?

	Response Percent	Response Count
YES	3.4%	2
NO	13.8%	8
N/A	82.8%	48
Notes		2

answered question	58
skipped question	121

136. Is 50% of the upper shelf space accessible?

	Response Percent	Response Count
YES	0.0%	0
NO	7.0%	4
N/A	93.0%	53
Notes		0

answered question	57
skipped question	122

137. Is 50% of the lower shelf space accessible?

		Response Percent	Response Count
YES	▮	1.8%	1
NO	▭	7.0%	4
N/A	▬▬▬▬▬▬	91.2%	52
	Notes		0
	answered question		57
	skipped question		122

138. Are desk and tables accessible?

		Response Percent	Response Count
YES	▭	15.0%	9
NO	▭	16.7%	10
N/A	▬▬▬▬▬	68.3%	41
	Notes		14
	answered question		60
	skipped question		119

139. Do the doors have the compliant maneuvering clearance located on the sides?

		Response Percent	Response Count
YES		19.7%	12
NO		16.4%	10
N/A		63.9%	39
	Notes		2

answered question	61
skipped question	118
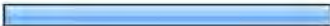
140. Does the door have a closer?

		Response Percent	Response Count
YES		26.2%	16
NO		6.6%	4
N/A		67.2%	41
	Notes		1

answered question	61
skipped question	118

141. Does the door have a latch?

		Response Percent	Response Count
YES		23.0%	14
NO		9.8%	6
N/A		67.2%	41
	Notes		0
	answered question		61
	skipped question		118
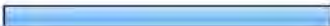
142. Is the door a minimum of 32" wide?

		Response Percent	Response Count
YES		23.0%	14
NO		13.1%	8
N/A		63.9%	39
	Notes		6
	answered question		61
	skipped question		118

143. Is the threshold 1/2" max or less? If no, explain.

		Response Percent	Response Count
YES		23.0%	14
NO		8.2%	5
N/A		68.9%	42
Notes			1
answered question			61
skipped question			118

144. Is there 5'x5' turning radius or other wheelchair turning space configuration in room? Which configuration is used?

		Response Percent	Response Count
YES		24.6%	15
NO		11.5%	7
N/A		63.9%	39
Notes			0
answered question			61
skipped question			118

145. Is accessible seating provided on an accessible route? If no, explain.

		Response Percent	Response Count
YES		18.0%	11
NO		14.8%	9
N/A		67.2%	41
	Notes		3

answered question	61
skipped question	118

146. Is payphones are provided is there a TTY provided on the floor?

		Response Percent	Response Count
YES		0.0%	0
NO		14.8%	9
N/A		85.2%	52
	Notes		1

answered question	61
skipped question	118

147. Notes/Extra

	Response Count
	72

answered question	72
skipped question	107

Appendix D – Programmatic Survey

ADA Accessibility Survey for Programs and Services

1.

The Americans with Disabilities Act (ADA) was signed into law on July 26, 1990 and took effect in January 1992. It is admittedly the most comprehensive formulation of civil rights for people with disabilities in the history of the United States.

According to the 2009 US Census American Community Survey, more than 13.8% of Ocean County residents have some kind of physical, hearing, vision, cognitive or mental disability. Since Ocean County's general population stands at approximately 573,678, the number of people with disabilities in Ocean County is 79,126. However, this figure does not adequately express the potential impact of ADA on our citizenry as it does not take into account that virtually every individual is touched at one time or another by the experience of disability, either personally or via a family member. The ADA's far-reaching provisions for employment, public accommodations, state and local government, transportation and telecommunications, therefore, have the potential to benefit almost everyone. Clearly, not only is ADA compliance the law and a social responsibility, it also makes good business sense. There is tremendous potential for welcoming a large population to the County's programs and services, who previously were unable to access these services and programs. Furthermore, accommodations made for people with disabilities have universal benefits for people without disabilities. For instance, people pushing strollers and making deliveries have benefited greatly from the use of ramps and curb cuts. Approaching ADA compliance from the point of view of developing an inclusive, universal environment and experience yields both creative and effective solutions to barrier removal.

ADA Accessibility Survey for Programs and Services

2. Page 1

* 1. Department Name

* 2. Location/Address

* 3. Department Director

* 4. Name of Person Completing Form

* 5. Telephone Number

* 6. Number of Full Time Staff

* 7. Number of Part Time Staff

DISCLAIMER: Information included in this document is intended as a resource and is for informational purposes only. It is neither a determination of your legal rights and responsibilities under state or federal access laws, nor binding on any agency with enforcement procedures.

For complete ADA regulations, standards and guidelines, contact the U.S. Department of Justice ADA Information hotline at 800-514-0301 (voice) or 800-514-0383 (TTY) or visit the Department of Justice information website at www.ada.gov.

ADA Accessibility Survey for Programs and Services

3.

*1. List the Program, Service or Activity, that your Department provides.

*2. Does your department staff interact with the public within the parameters of the Program, Service or Activity?

◯ Yes

◯ No

Additional Information

*3. If there is an interaction where does the interaction take place?

☐ County Site

☐ Off Site

☐ Not Applicable

*4. Does the interaction take place

☐ In Person

☐ Over the Phone

☐ In Person and Over the Phone

☐ Not Applicable

*5. What percentage of the Departments's operating time is in direct client/consumer contact?

☐ 0-25%

☐ 26-50%

☐ 51-75%

☐ 76-100%

*6. Does your Department provide printed materials to the public?

◯ Yes

◯ No

ADA Accessibility Survey for Programs and Services

❋ 7. Do all staff members that work within your department have direct contact with the public?

- ◯ Yes
- ◯ No

8. Number of Staff having direct contact

- ◯ 1-5
- ◯ 6-10
- ◯ 11-15
- ◯ 16-20
- ◯ 21-30
- ◯ 31-50
- ◯ 51+

❋ 9. Briefly describe steps, if any, currently being taken by Program Staff to include people with disabilities.

[   ]

ADA Accessibility Survey for Programs and Services

4.

Many departments/divisions produce marketing materials and/or informational brochures describing their programs and services. These publications can be designed to last several years by utilizing inserts listing time sensitive events.

✱ 1. Does your department have a publication that provides information describing your programs and services?

◯ Yes

◯ No

✱ 2. How do you distribute the publication?

☐ General Mailing

☐ Special Mailing

☐ Email Mailing

☐ Other

☐ Not Applicable

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5.

Let the public know through all general information distribution and marketing outlets of your accessible features.

(Organization) is a wheelchair accessible space and will provide assistive services such as sign language interpreting and open captioning upon request. An assistive listening system and large print are available at all times. Also, upon request, this publication can be made available in alternative formats such as Braille, Large Print, audiotape, computer disc or email.

✱ 1. Is an Inclusionary Statement about accessibility in your routine publications and promotional materials?

○ Yes

○ No

✱ 2. If yes, which publications?

☐ General Information Brochure

☐ Season Brochure

☐ Newsletter

☐ Paid Advertising

☐ Fliers/individual Invitations

☐ Other

☐ Not Applicable

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6.

At minimum, you should include the Access Symbols in all publications and advertising. Be sure to understand the meaning of the symbols and use only the symbols that apply to your department/division. The most commonly mis-used symbol is the wheelchair symbol; for example, organizations might include it in a brochure when their facility is wheelchair accessible; however, they do not have an accessible restroom. In this situation, a clarifying statement outlining the situation can be used with the symbol, or recommend patrons call for further accessibility details.

* 1. Do you use the Accessibility Symbols on publications?

◯ Yes

◯ No

* 2. Which of the following publications use the universal symbols?

☐ General Information Brochure

☐ Season Brochure

☐ Newsletter

☐ Paid Advertising

☐ Fliers/individual Invitations

☐ Other

☐ Not Applicable

128

Large Print publications are readily available at low cost by enlarging documents on a copier or by enlarging on a computer. Use a 16-point type size or larger; font 18 point is best. The type should ideally be double-spaced and printed on a high-contrast background.

* 1. Do you offer publications in Large Print?

◯ Yes

◯ No

* 2. Which of the following publications use Large Print?

☐ General Information Brochure

☐ Season Brochure

☐ Newsletter

☐ Paid Advertising

☐ Fliers/individual Invitations

☐ Other

☐ Not Applicable

129

8.

Braille services can often be secured through the local Red Cross or organizations that service patrons with vision loss.

* 1. Do you offer publications in braille?

○ Yes

○ No

* 2. Which of the following publications use braille?

□ General Information Brochure

□ Season Brochure

□ Newsletter

□ Paid Advertising

□ Fliers/individual Invitations

□ Other

□ Not Applicable

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9.

Recording program materials on cassette tape or digital recordings are a good alternative to written information. Some people who are blind or visually impaired cannot or prefer not to read braille or large print, and find tapes more useful. Recordings can be created in-house or be recorded professionally.

* 1. Do you offer publications in audio-cassette/CD format or digital recordings?

◯ Yes

◯ No

* 2. Which of the following publications use audio-cassette/CD format or digital recordings?

☐ General Information Brochure

☐ Season Brochure

☐ Newsletter

☐ Paid Advertising

☐ Fliers/individual Invitations

☐ Other

☐ Not Applicable

ADA Accessibility Survey for Programs and Services

10.

Computer disks provide an efficient, simple means of transferring print information to audible communication. Many individuals have computers with voice output. The disk can also be used to print out Braille text or large print. This electronic process is often the fastest way to convert print text to an accessible format. You can send disks to consumers via post or send the information through email.

* 1. Do you offer publications in electronic formats?

◯ Yes

◯ No

* 2. Which of the following publications use electronic formats?

☐ General Information Brochure

☐ Season Brochure

☐ Newsletter

☐ Paid Advertising

☐ Fliers/Individual Invitations

☐ Other

☐ Not Applicable

11.

* 1. Do you market your Departments programs, services and/or activities?

◯ Yes

◯ No

* 2. Check which format you use for your marketing:

☐ Newspapers/ Newsletters

☐ Radio

☐ Billboards

☐ TV

☐ Electronically

☐ Not Applicable

* 3. Do you specifically market to communities of people with disabilities?

◯ Yes

◯ No

* 4. Do you include on your press list the newsletters of organizations of/for people with disabilities?

◯ Yes

◯ No

* 5. Do you include a statement or paragraph about your facility's physical accessibility and accessible programming in your press releases?

◯ Yes

◯ No

* 6. Are there signs in your reception and general public receiving area indicating the availability of materials in alternate formats and/or other accessible services?

◯ Yes

◯ No

12.

* **1. Does pre-meeting information (e.g. letters, registration materials, and/or program brochures) contain necessary information for people with disabilities to respond to the invitation and indicate need for accommodations?**

  ○ Yes

  ○ No

* **2. Is care taken to assure that people with disabilities are represented at meetings or are, at least, given the opportunity to participate?**

  ○ Yes

  ○ No

* **3. Are assistive listening devices available?**

  ○ Yes

  ○ No

4. Is sign language interpretation provided?

  ○ Yes

  ○ No

  ○ Upon Request

13.

* 1. Is your facility on a public transportation route?

◯ Yes

◯ No

Additional Information

[   ]

* 2. Do you advertise public access to your facility/programs/services?

◯ Yes

◯ No

* 3. Do you offer or coordinate a transportation service to get people with disabilities to your facility/programs/services?

◯ Yes

◯ No

◯ Not Applicable

Additional Information

[   ]

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Appendix E – Programmatic Survey Summary

ADA Accessibility Survey for Programs and Services

1. Department Name

	Response Count
	28
answered question	28
skipped question	0

2. Location/Address

	Response Count
	28
answered question	28
skipped question	0

3. Department Director

	Response Count
	28
answered question	28
skipped question	0

4. Name of Person Completing Form

	Response Count
	28
answered question	28
skipped question	0

5. Telephone Number

	Response Count
	28
answered question	28
skipped question	0

6. Number of Full Time Staff

	Response Count
	28
answered question	28
skipped question	0

7. Number of Part Time Staff

	Response Count
	28
answered question	28
skipped question	0

8. List the Program, Service or Activity, that your Department provides.

	Response Count
	28
answered question	28
skipped question	0

9. Does your department staff interact with the public within the parameters of the Program, Service or Activity?

	Response Percent	Response Count
Yes	92.9%	26
No	7.1%	2
Additional Information		8
answered question		28
skipped question		0

10. If there is an interaction where does the interaction take place?

	Response Percent	Response Count
County Site	89.3%	25
Off Site	57.1%	16
Not Applicable	7.1%	2
answered question		28
skipped question		0

11. Does the interaction take place

	Response Percent	Response Count
In Person	7.1%	2
Over the Phone	7.1%	2
In Person and Over the Phone	92.9%	26
Not Applicable	7.1%	2
answered question		28
skipped question		0

12. What percentage of the Departments's operating time is in direct client/consumer contact?

	Response Percent	Response Count
0-25%	28.6%	8
26-50%	14.3%	4
51-75%	21.4%	6
76-100%	35.7%	10
answered question		28
skipped question		0

13. Does your Department provide printed materials to the public?

	Response Percent	Response Count
Yes	71.4%	20
No	28.6%	8
answered question		28
skipped question		0

14. Do all staff members that work within your department have direct contact with the public?

	Response Percent	Response Count
Yes	64.3%	18
No	35.7%	10
	answered question	28
	skipped question	0

15. Number of Staff having direct contact

	Response Percent	Response Count
1-5	21.4%	6
6-10	10.7%	3
11-15	14.3%	4
16-20	21.4%	6
21-30	10.7%	3
31-50	10.7%	3
51+	10.7%	3
	answered question	28
	skipped question	0

16. Briefly describe steps, if any, currently being taken by Program Staff to include people with disabilities.

	Response Count
	28
answered question	28
skipped question	0

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17. Does your department have a publication that provides information describing your programs and services?

		Response Percent	Response Count
Yes		67.9%	19
No		32.1%	9
	answered question		28
	skipped question		0

18. How do you distribute the publication?

		Response Percent	Response Count
General Mailing		25.0%	7
Special Mailing		35.7%	10
Email Mailing		35.7%	10
Other		46.4%	13
Not Applicable		32.1%	9
	answered question		28
	skipped question		0

19. Is an Inclusionary Statement about accessibility in your routine publications and promotional materials?

		Response Percent	Response Count
Yes		42.9%	12
No		57.1%	16
	answered question		28
	skipped question		0

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20. If yes, which publications?

		Response Percent	Response Count
General Information Brochure		14.3%	4
Season Brochure		0.0%	0
Newsletter		10.7%	3
Paid Advertising		3.6%	1
Fliers/individual Invitations		3.6%	1
Other		21.4%	6
Not Applicable		60.7%	17
	answered question		28
	skipped question		0

21. Do you use the Accessibility Symbols on publications?

		Response Percent	Response Count
Yes		46.4%	13
No		53.6%	15
	answered question		28
	skipped question		0
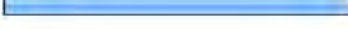
22. Which of the following publications use the universal symbols?

		Response Percent	Response Count
General Information Brochure		14.3%	4
Season Brochure		0.0%	0
Newsletter		7.1%	2
Paid Advertising		0.0%	0
Fliers/individual Invitations		10.7%	3
Other		25.0%	7
Not Applicable		60.7%	17
	answered question		28
	skipped question		0

23. Do you offer publications in Large Print?

		Response Percent	Response Count
Yes		32.1%	9
No		67.9%	19
	answered question		28
	skipped question		0

24. Which of the following publications use Large Print?

		Response Percent	Response Count
General Information Brochure		17.9%	5
Season Brochure		3.6%	1
Newsletter		17.9%	5
Paid Advertising		3.6%	1
Fliers/individual Invitations		10.7%	3
Other		14.3%	4
Not Applicable		67.9%	19
	answered question		28
	skipped question		0

25. Do you offer publications in braille?

		Response Percent	Response Count
Yes		0.0%	0
No		100.0%	28
	answered question		28
	skipped question		0

26. Which of the following publications use braille?

		Response Percent	Response Count
General Information Brochure		0.0%	0
Season Brochure		0.0%	0
Newsletter		0.0%	0
Paid Advertising		0.0%	0
Fliers/individual Invitations		0.0%	0
Other		3.6%	1
Not Applicable		96.4%	27
	answered question		28
	skipped question		0

27. Do you offer publications in audio-cassette/CD format or digital recordings?

		Response Percent	Response Count
Yes		14.3%	4
No		85.7%	24
	answered question		28
	skipped question		0

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28. Which of the following publications use audio-cassette/CD format or digital recordings?

	Response Percent	Response Count
General Information Brochure	3.6%	1
Season Brochure	0.0%	0
Newsletter	0.0%	0
Paid Advertising	0.0%	0
Fliers/individual Invitations	0.0%	0
Other	14.3%	4
Not Applicable	85.7%	24
answered question		28
skipped question		0

29. Do you offer publications in electronic formats?

	Response Percent	Response Count
Yes	53.6%	15
No	46.4%	13
answered question		28
skipped question		0

30. Which of the following publications use electronic formats?

		Response Percent	Response Count
General Information Brochure		25.0%	7
Season Brochure		7.1%	2
Newsletter		17.9%	5
Paid Advertising		0.0%	0
Fliers/individual Invitations		17.9%	5
Other		32.1%	9
Not Applicable		46.4%	13
	answered question		28
	skipped question		0

31. Do you market your Departments programs, services and/or activities?

		Response Percent	Response Count
Yes		46.4%	13
No		53.6%	15
	answered question		28
	skipped question		0

32. Check which format you use for your marketing:

		Response Percent	Response Count
Newspapers/ Newsletters		35.7%	10
Radio		14.3%	4
Billboards		7.1%	2
TV		14.3%	4
Electronically		28.6%	8
Not Applicable		53.6%	15
	answered question		28
	skipped question		0

33. Do you specifically market to communities of people with disabilities?

		Response Percent	Response Count
Yes		10.7%	3
No		89.3%	25
	answered question		28
	skipped question		0

34. Do you include on your press list the newsletters of organizations of/for people with disabilities?

		Response Percent	Response Count
Yes		21.4%	6
No		78.6%	22
	answered question		28
	skipped question		0

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35. Do you include a statement or paragraph about your facility's physical accessibility and accessible programming in your press releases?

		Response Percent	Response Count
Yes		28.6%	8
No		71.4%	20
	answered question		28
	skipped question		0

36. Are there signs in your reception and general public receiving area indicating the availability of materials in alternate formats and/or other accessible services?

		Response Percent	Response Count
Yes		14.3%	4
No		85.7%	24
	answered question		28
	skipped question		0

37. Does pre-meeting information (e.g. letters, registration materials, and/or program brochures) contain necessary information for people with disabilities to respond to the invitation and indicate need for accommodations?

		Response Percent	Response Count
Yes		44.4%	12
No		55.6%	15
	answered question		27
	skipped question		1

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38. Is care taken to assure that people with disabilities are represented at meetings or are, at least, given the opportunity to participate?

	Response Percent	Response Count
Yes	63.0%	17
No	37.0%	10
answered question		27
skipped question		1

39. Are assistive listening devices available?

	Response Percent	Response Count
Yes	22.2%	6
No	77.8%	21
answered question		27
skipped question		1

40. Is sign language interpretation provided?

	Response Percent	Response Count
Yes	7.4%	2
No	55.6%	15
Upon Request	37.0%	10
answered question		27
skipped question		1

41. Is your facility on a public transportation route?

		Response Percent	Response Count
Yes		81.5%	22
No		18.5%	5
	Additional Information		5
	answered question		27
	skipped question		1

42. Do you advertise public access to your facility/programs/services?

		Response Percent	Response Count
Yes		37.0%	10
No		63.0%	17
	answered question		27
	skipped question		1

43. Do you offer or coordinate a transportation service to get people with disabilities to your facility/programs/services?

		Response Percent	Response Count
Yes		22.2%	6
No		37.0%	10
Not Applicable		40.7%	11
	Additional Information		5
	answered question		27
	skipped question		1

1	County Connection/Public Affairs	Apr 12, 2011 11:43 AM
2	Finance	Apr 12, 2011 9:43 AM
3	Administrator's Office	Apr 12, 2011 8:58 AM
4	Ocean County Adjusters Office	Apr 8, 2011 2:16 PM
5	Consumer Affairs	Apr 8, 2011 2:15 PM
6	OC Fire & EMS Training Center	Apr 8, 2011 9:03 AM
7	Management & Budget, Purchasing Dept., Wireless Technology, Records Storage and Warehouse	Apr 7, 2011 2:52 PM
8	Management and Budget	Apr 7, 2011 2:14 PM
9	Extension Service/Agriculture Building	Apr 7, 2011 12:43 PM
10	Buildings & Grounds	Mar 22, 2011 7:27 AM
11	Department of Finance	Mar 22, 2011 7:24 AM
12	Parks and Recreation	Mar 21, 2011 4:55 PM
13	Ocean County Board of Elections	Mar 21, 2011 9:59 AM
14	Vehicle Services	Mar 18, 2011 12:00 PM
15	Clerk of the Board	Mar 18, 2011 10:06 AM
16	Engineering	Mar 18, 2011 9:38 AM
17	Security	Mar 18, 2011 9:36 AM
18	Ocean County Transportation Services Department	Mar 10, 2011 3:58 PM
19	Ocean County Planning Department	Mar 10, 2011 10:42 AM
20	County Clerk	Mar 8, 2011 4:07 PM
21	Human Services	Mar 8, 2011 3:11 PM
22	Ocean County Senior Services	Mar 7, 2011 2:43 PM
23	road	Mar 4, 2011 4:18 PM
24	Solid Waste Management	Mar 4, 2011 3:36 PM
25	Ocean County Public Affairs & Tourism	Mar 4, 2011 2:07 PM
26	Employee Relations	Mar 4, 2011 1:20 PM
27	Ocean County Surrogate's Office	Mar 4, 2011 11:57 AM
28	Juvenile Services	Mar 4, 2011 11:22 AM

1	Ocean County Mall and Mobile County Connection	Apr 12, 2011 11:43 AM
2	101 Hooper Avenue, Toms River, NJ 08753	Apr 12, 2011 9:43 AM
3	101 Hooper Avenue	Apr 12, 2011 8:58 AM
4	1027 Hooper Ave, Bldg 2, 2nd Fl.	Apr 8, 2011 2:16 PM
5	1027 Hooper Ave.	Apr 8, 2011 2:15 PM
6	200 Volunteer Way	Apr 8, 2011 9:03 AM
7	101 Hooper Avenue, Administration Building Toms River (Management & Budget/3rd Floor and Purchasing/ 2nd Floor) Chestnut Street, Toms River (Wireless Technology, Records Storage and Warehouse)	Apr 7, 2011 2:52 PM
8	101 Hooper Avenue	Apr 7, 2011 2:14 PM
9	1623 Whitesville Road, Toms River, NJ 08755	Apr 7, 2011 12:43 PM
10	5 Mott Place	Mar 22, 2011 7:27 AM
11	101 Hooper Ave Toms River, N.J. 08754	Mar 22, 2011 7:24 AM
12	1198 Bandon Rd. Toms River NJ 09753	Mar 21, 2011 4:55 PM
13	129 Hooper Ave, Toms River NJ 08754	Mar 21, 2011 9:59 AM
14	152 Chestnut Street, Toms River, NJ 08753	Mar 18, 2011 12:00 PM
15	101 Hooper Ave. Toms River, NJ	Mar 18, 2011 10:06 AM
16	129 Hooper Ave	Mar 18, 2011 9:38 AM
17	659 Ocean Ave Lakewood NJ 08701	Mar 18, 2011 9:36 AM
18	1959 Route 9, Toms River, NJ -Rear Building	Mar 10, 2011 3:58 PM
19	129 Hooper Avenue - First Floor, Toms River	Mar 10, 2011 10:42 AM
20	118 Washington St., Toms River, NJ 08754	Mar 8, 2011 4:07 PM
21	1027 Hooper Ave	Mar 8, 2011 3:11 PM
22	1027 Hooper Ave., Building #2	Mar 7, 2011 2:43 PM
23	129 hooper ave	Mar 4, 2011 4:18 PM
24	129 Hooper Avenue	Mar 4, 2011 3:36 PM
25	101 Hooper Ave., Toms River, NJ 08753 (mailing 08754)	Mar 4, 2011 2:07 PM
26	101 Hooper Ave, Toms River, NJ 08753 (admin bldg)	Mar 4, 2011 1:20 PM
27	118 Washington Street, Toms River, NJ 08753	Mar 4, 2011 11:57 AM
28	165 Sunset Ave. Toms River nj	Mar 4, 2011 11:22 AM

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1	Division Director/Jeanne DiPaola	Apr 12, 2011 11:43 AM
2	Julie N. Tarrant	Apr 12, 2011 9:43 AM
3	Carl W. Block	Apr 12, 2011 8:58 AM
4	John C. Sahradnik, Esq.	Apr 8, 2011 2:16 PM
5	Stephen Scaturro	Apr 8, 2011 2:15 PM
6	Harold Morris	Apr 8, 2011 9:03 AM
7	Ralph B. Patterson	Apr 7, 2011 2:52 PM
8	Ralph B. Patterson	Apr 7, 2011 2:14 PM
9	Gef Flimlin	Apr 7, 2011 12:43 PM
10	Willaim A. Santos	Mar 22, 2011 7:27 AM
11	Julie N Tarrant	Mar 22, 2011 7:24 AM
12	Michael T. Mangum	Mar 21, 2011 4:55 PM
13	Wyatt Earp, Secretary Commissioner	Mar 21, 2011 9:59 AM
14	James Pine	Mar 18, 2011 12:00 PM
15	Betty Vasil	Mar 18, 2011 10:06 AM
16	Frank Scarantino	Mar 18, 2011 9:38 AM
17	Ronald Roma	Mar 18, 2011 9:36 AM
18	Kathleen C. Edmond	Mar 10, 2011 3:58 PM
19	David J. McKeon	Mar 10, 2011 10:42 AM
20	Scott Colabella	Mar 8, 2011 4:07 PM
21	Jill Perez	Mar 8, 2011 3:11 PM
22	D. Jane Maloney	Mar 7, 2011 2:43 PM
23	stephen childers	Mar 4, 2011 4:18 PM
24	Ernest J. Kuhlwein Jr.	Mar 4, 2011 3:36 PM
25	Barbara W. Steele	Mar 4, 2011 2:07 PM
26	Keith J. Goetting	Mar 4, 2011 1:20 PM
27	Jeffrey W. Moran, Surrogate	Mar 4, 2011 11:57 AM
28	Gerald Bowden	Mar 4, 2011 11:22 AM

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Page 2, Q4. Name of Person Completing Form

1	Jeanne DiPaola	Apr 12, 2011 11:43 AM
2	Julie N. Tarrant	Apr 12, 2011 9:43 AM
3	Mary Ann Cilento	Apr 12, 2011 8:58 AM
4	Riley Applegate	Apr 8, 2011 2:16 PM
5	Gale Ertle	Apr 8, 2011 2:15 PM
6	Meredith Giaccio	Apr 8, 2011 9:03 AM
7	Peggy Bruno	Apr 7, 2011 2:52 PM
8	Ralph B. Patterson	Apr 7, 2011 2:14 PM
9	Mary Ann Dreikorn	Apr 7, 2011 12:43 PM
10	William A. Santos	Mar 22, 2011 7:27 AM
11	Julie N Tarrant	Mar 22, 2011 7:24 AM
12	Mary Jane Mehorter	Mar 21, 2011 4:55 PM
13	Susanne Dyer	Mar 21, 2011 9:59 AM
14	Brian McCarthy	Mar 18, 2011 12:00 PM
15	Betty Vasil	Mar 18, 2011 10:06 AM
16	Frank Scarantino	Mar 18, 2011 9:38 AM
17	Ronald Roma	Mar 18, 2011 9:36 AM
18	Kathleen C. Edmond	Mar 10, 2011 3:58 PM
19	John R. Brown	Mar 10, 2011 10:42 AM
20	Barbara Lanuto	Mar 8, 2011 4:07 PM
21	Ryan Reilly	Mar 8, 2011 3:11 PM
22	Jane Maloney	Mar 7, 2011 2:43 PM
23	stephen childers	Mar 4, 2011 4:18 PM
24	Ernest J. Kuhlwein Jr.	Mar 4, 2011 3:36 PM
25	Barbara W. Steele	Mar 4, 2011 2:07 PM
26	Keith J. Goetting	Mar 4, 2011 1:20 PM
27	Ashley Fiore, Deputy Surrogate	Mar 4, 2011 11:57 AM
28	Gerald Bowden	Mar 4, 2011 11:22 AM

Page 2, Q5. Telephone Number

1	732-288-7863	Apr 12, 2011 11:43 AM
2	732-929-2148	Apr 12, 2011 9:43 AM
3	732-929-2147	Apr 12, 2011 8:58 AM
4	732 506 5393	Apr 8, 2011 2:16 PM
5	732-929-2105	Apr 8, 2011 2:15 PM
6	609-242-8450	Apr 8, 2011 9:03 AM
7	732-929-2099	Apr 7, 2011 2:52 PM
8	732-929-2099	Apr 7, 2011 2:14 PM
9	732-349-4524	Apr 7, 2011 12:43 PM
10	732-929-2039	Mar 22, 2011 7:27 AM
11	732 929-2148	Mar 22, 2011 7:24 AM
12	732 506-9090	Mar 21, 2011 4:55 PM
13	732.929.2167	Mar 21, 2011 9:59 AM
14	732-831-7931	Mar 18, 2011 12:00 PM
15	732-506-5362	Mar 18, 2011 10:06 AM
16	(732) 929-2130	Mar 18, 2011 9:38 AM
17	732-363-1317	Mar 18, 2011 9:36 AM
18	732-736-8989 ext. 229	Mar 10, 2011 3:58 PM
19	(732) 929-2054	Mar 10, 2011 10:42 AM
20	732-929-2018	Mar 8, 2011 4:07 PM
21	732-506-5374	Mar 8, 2011 3:11 PM
22	732-929-2090	Mar 7, 2011 2:43 PM
23	732 929 2133	Mar 4, 2011 4:18 PM
24	732-506-5047	Mar 4, 2011 3:36 PM
25	732-506-5050	Mar 4, 2011 2:07 PM
26	732-929-2128	Mar 4, 2011 1:20 PM
27	732-929-2120	Mar 4, 2011 11:57 AM
28	732-288-7706	Mar 4, 2011 11:22 AM

Page 2, Q6. Number of Full Time Staff

1	6	Apr 12, 2011 11:43 AM
2	25	Apr 12, 2011 9:43 AM
3	3	Apr 12, 2011 8:58 AM
4	6	Apr 8, 2011 2:16 PM
5	12	Apr 8, 2011 2:15 PM
6	9	Apr 8, 2011 9:03 AM
7	M&B 8 (includes Wireless Technology) Purchasing 10 Records Storage 2 Warehouse 3	Apr 7, 2011 2:52 PM
8	4	Apr 7, 2011 2:14 PM
9	14	Apr 7, 2011 12:43 PM
10	136	Mar 22, 2011 7:27 AM
11	25	Mar 22, 2011 7:24 AM
12	85	Mar 21, 2011 4:55 PM
13	36	Mar 21, 2011 9:59 AM
14	62	Mar 18, 2011 12:00 PM
15	10	Mar 18, 2011 10:06 AM
16	96	Mar 18, 2011 9:38 AM
17	60	Mar 18, 2011 9:36 AM
18	85	Mar 10, 2011 3:58 PM
19	19	Mar 10, 2011 10:42 AM
20	52	Mar 8, 2011 4:07 PM
21	16	Mar 8, 2011 3:11 PM
22	18	Mar 7, 2011 2:43 PM
23	175	Mar 4, 2011 4:18 PM
24	46	Mar 4, 2011 3:36 PM
25	24	Mar 4, 2011 2:07 PM
26	19	Mar 4, 2011 1:20 PM
27	17	Mar 4, 2011 11:57 AM
28	67	Mar 4, 2011 11:22 AM

Page 2, Q7. Number of Part Time Staff

1	6	Apr 12, 2011 11:43 AM
2	0	Apr 12, 2011 9:43 AM
3	0	Apr 12, 2011 8:58 AM
4	1	Apr 8, 2011 2:16 PM
5	2	Apr 8, 2011 2:15 PM
6	0	Apr 8, 2011 9:03 AM
7	Records Storage 1	Apr 7, 2011 2:52 PM
8	0	Apr 7, 2011 2:14 PM
9	4	Apr 7, 2011 12:43 PM
10	0	Mar 22, 2011 7:27 AM
11	0	Mar 22, 2011 7:24 AM
12	135	Mar 21, 2011 4:55 PM
13	7	Mar 21, 2011 9:59 AM
14	0	Mar 18, 2011 12:00 PM
15	0	Mar 18, 2011 10:06 AM
16	1	Mar 18, 2011 9:38 AM
17	4	Mar 18, 2011 9:36 AM
18	4	Mar 10, 2011 3:58 PM
19	0	Mar 10, 2011 10:42 AM
20	1	Mar 8, 2011 4:07 PM
21	0	Mar 8, 2011 3:11 PM
22	2	Mar 7, 2011 2:43 PM
23	5	Mar 4, 2011 4:18 PM
24	0	Mar 4, 2011 3:36 PM
25	5 part time 6 Intermittent	Mar 4, 2011 2:07 PM
26	0	Mar 4, 2011 1:20 PM
27	2	Mar 4, 2011 11:57 AM
28	1	Mar 4, 2011 11:22 AM

1	Provide information to public on programs and services of County Govt, i.e. process passports, senior services	Apr 12, 2011 11:52 AM
2	Payroll, Accounts Receivable, Accounts Payable, Budget, Accounting and Grants	Apr 12, 2011 9:45 AM
3	Administration of day-to-day County business	Apr 12, 2011 9:24 AM
4	Court functions regarding Civil Commitments	Apr 8, 2011 2:31 PM
5	Protect consumers utilizing the Consumer Protection Act	Apr 8, 2011 2:19 PM
6	Training/Educational for Adults and Children - Fire, EMS & Law Enforcement	Apr 8, 2011 9:04 AM
7	Management & Budget and Purchasing process orders for all county departments. Wireless Technology provide communications for all county departments. Warehouse deliver goods to all county departments. Records Storage archive all records for all county departments.	Apr 7, 2011 3:00 PM
8	Management and Budget	Apr 7, 2011 2:16 PM
9	Educational facility, Includes Agriculture, Marine, FCHS, 4-H Departments	Apr 7, 2011 12:49 PM
10	Recreation Programs and activities. Park facility use such as nature centers, beaches, playgrounds, picnic areas, sports fields and golf course.	Mar 22, 2011 9:22 AM
11	Building Maintenance Services	Mar 22, 2011 7:28 AM
12	Payroll, Accounting, Accounts Payable Accounts Receivable, Budget, Grants and other financial requirements	Mar 22, 2011 7:24 AM
13	Conducts Elections in Ocean county, including the General, Primary, School and Municipal Elections. Maintains an ever changing voter registration data base, oversees the maintenance and delivery of voting machines, recruits and trains board workers, makes sure that polling places are ADA compliant on an election day, and assures that the public is served with the right to vote.	Mar 21, 2011 10:24 AM
14	Vehicle Repair and Maintenance Services	Mar 18, 2011 12:06 PM
15	Prepare Freeholder Meeting Agendas, resolutions, contracts. Maintain County Records	Mar 18, 2011 10:09 AM
16	Engineerig Roads, Bridges, Dams and Storm water	Mar 18, 2011 9:40 AM
17	Security	Mar 18, 2011 9:38 AM
18	transportation service	Mar 10, 2011 4:01 PM
19	Planning related programs, services and activities	Mar 10, 2011 10:53 AM
20	Election, Passport, Recording & Veterans Services	Mar 8, 2011 4:43 PM
21	Mental Health, Disabilities, Womens Services, Human Services Advisory, Workforce, Childrens mental health services	Mar 8, 2011 3:14 PM

Page 3, Q1. List the Program, Service or Activity, that your Department provides.

22	Information and Assistance, Caregiver Options Counseling, State Health Insurance Assistance/Medicare Counseling.	Mar 7, 2011 2:53 PM
23	roas and bridges	Mar 4, 2011 4:21 PM
24	Solid Waste Planning and Recycling Operations	Mar 4, 2011 3:38 PM
25	Public Affairs (Media, Special Events, liaison with community), Tourism Promotion, Mail Services, Central Switchboard, Counnty Connection	Mar 4, 2011 2:19 PM
26	All related Personnel functions, Risk Managment, WC/GL, Safety programs, Training	Mar 4, 2011 1:45 PM
27	Probate, Administrations, Guardianships, Trust, Adoptions	Mar 4, 2011 11:59 AM
28	Secure custody of Juveniles in the Justice system.	Mar 4, 2011 11:26 AM

Page 3, Q2. Does your department staff interact with the public within the parameters of the Program, Service or Activity?

1	Typically 300-400 "customers" each day visit the County Connection, 90-100 phone, 10 "customers" daily at Mobile County Connection	Apr 12, 2011 11:52 AM
2	Very seldom do clients visit our office	Apr 8, 2011 2:31 PM
3	Vendors that supply the goods and services are in contact with staff. County departments contact the staff on a daily basis.	Apr 7, 2011 3:00 PM
4	Service department to County departments	Mar 22, 2011 7:24 AM
5	Road open permits, bids, complaints	Mar 18, 2011 9:40 AM
6	We deal with public over the telephone and in person at our office at the county One-Stop for Seniors and at the Ocean County Connection at the Ocean County Mall. We also administer a network of services throughout the county with outreach workers visiting homebound for screenings and assessments. We provide a significant number of community presentations at clubhouses, other community locations.	Mar 7, 2011 2:53 PM
7	on the road andbridge complaints	Mar 4, 2011 4:21 PM
8	Usually Not Mail Services	Mar 4, 2011 2:19 PM

Page 3, Q9. Briefly describe steps, if any, currently being taken by Program Staff to include people with disabilities.

1	Wheelchair accessible facility/vehicle	Apr 12, 2011 11:52 AM
2	N/A	Apr 12, 2011 9:45 AM
3	101 Hooper Avenue is handicap accessible.	Apr 12, 2011 9:24 AM
4	Office is accessible to all, conference room available for consultation, have never had hearing impaired client	Apr 8, 2011 2:31 PM
5	Process complaints for all consumers, regardless of any disability	Apr 8, 2011 2:19 PM
6	none at this time	Apr 8, 2011 9:04 AM
7	na	Apr 7, 2011 3:00 PM
8	Full acess available at county offices	Apr 7, 2011 2:16 PM
9	Clients that attend meetings are notified we have elevator access along with outside ramps to get to auditorium	Apr 7, 2011 12:49 PM
10	The Department makes reasonable accommodations where necessary	Mar 22, 2011 9:22 AM
11	N/A	Mar 22, 2011 7:28 AM
12	n/a	Mar 22, 2011 7:24 AM
13	Many Board workers have disabilities	Mar 21, 2011 10:24 AM
14	Accomodations Per Request	Mar 18, 2011 12:06 PM
15	Ensure accessible seating at Board Meetings. availability of equipment for hearing impaired at meetings	Mar 18, 2011 10:09 AM
16	Building is compliant	Mar 18, 2011 9:40 AM
17	n/a	Mar 18, 2011 9:38 AM
18	Ocean Ride provides transportation service to riders with disabilities, we also provide written information regarding services such as timetables, system brochure, website, email contact with customers to respond to questions, comments, etc.	Mar 10, 2011 4:01 PM
19	To be in compliance with ADA requirements for County physical spaces, staffing and programs.	Mar 10, 2011 10:53 AM
20	Applications For Vote By Mail Ballots	Mar 8, 2011 4:43 PM
21	All programs have interacation with individuals with disabilities and accomodations are made as needed.	Mar 8, 2011 3:14 PM
22	large print newsletters, aging sensitivity/disability sensitivity trainings for staff; collaborative relationship with the Ocean County Office for Persons with a Disability; we also work with groups such as VIP to get our info. to them to be converted electronically.	Mar 7, 2011 2:53 PM

Page 3, Q9. Briefly describe steps, if any, currently being taken by Program Staff to include people with disabilities.

23	our office is ada and stopping at their residense they will meet the owner where nessaceary	Mar 4, 2011 4:21 PM
24	New buildings have been built to accomodate the disabled	Mar 4, 2011 3:38 PM
25	we list V/TTY phone number, provide large type print outs when requested, hold events in ADA accessible facilities, list tourist events for persons with disabilities, we have awarded tourism grants to organizations focused on people with disabilities	Mar 4, 2011 2:19 PM
26	ensure compliance with laws & cty policy's	Mar 4, 2011 1:45 PM
27	Our Human Resources Department takes the necessary steps to include people with disabilities	Mar 4, 2011 11:59 AM
28	Bulding is handicapped assessable.	Mar 4, 2011 11:26 AM

Page 13, Q1. Is your facility on a public transportation route?

1	NJ Transit and OceanRide	Apr 12, 2011 12:03 PM
2	Ocean Ride, NJ Transit We have a representative three times a month at the County Connection in the Ocean County Mall.	Apr 8, 2011 2:27 PM
3	reasonable distance from bus stop	Apr 8, 2011 9:34 AM
4	N/A	Mar 22, 2011 7:28 AM
5	NJ Transit 559	Mar 10, 2011 4:06 PM

Page 13, Q3. Do you offer or coordinate a transportation service to get people with disabilities to your facility/programs/services?

1	We have a representative three times a month at the County Connection in the Ocean County Mall	Apr 8, 2011 2:27 PM
2	N/A	Mar 22, 2011 7:28 AM
3	Ocean Ride is a transportation provider.	Mar 10, 2011 4:06 PM
4	Upon Request	Mar 8, 2011 4:56 PM
5	Transportation is provided to senior centers, nutrition site, other activities to individuals 60 and over; Lift equipped vehicles are available.	Mar 7, 2011 2:56 PM

Appendix F – Facility Prioritization Scale

	BLD. #	LOCATION	OCCUPANT
HIGH	1	1 Mott Place	Prosecutors
	2	2 Mott Place	Jail Addition
	* 3	3 Mott Place	Family Crisis
	* 4	206 Courthouse Lane	Courtroom
	5	5 Mott Place	Buildings & Grounds
	* 6	6 Mott Place	Warrants
	* 11	213 Washington St.	Probation
	* 14	129 Hooper Ave.	Parking Garage
	* 15	129 Hooper Ave.	PEER Building
	* 17	101 Hooper Ave	Administration Bld.
	* 19	120 Hooper Ave.	Justice Complex
	* 20	118 Washington St./100 Hooper	Courthouse
	* 24	125 Washington St.	Juvenile Courts / Domestic
	36	155 Sunset Ave.	JINS Building
	* 38	175 Sunset Ave.	Health Dept.
	* 41	225 4th St.	Northern Resource Center
	* 94	1027 Hooper Ave.	Vets / Office of Aging / BOSS
	PARK	Rt. 539	Freedom Fields County Park
	PARK	County Club Boulevard	Ocean County Golf Course at Atlantis
	PARK	Chambers Bridge Road	Ocean County Golf Course at Forge Pond
	PARK	659 Rt. 88	Ocean County Park / Off Leash Dog Facility
	PARK	Cattus Island Boulevard	Cattus Island County Park
	PARK	Mill Creed Road & Chelsea Drive	Mill Creek County Park
	PARK	Brennan Concourse	Berkeley Island County Park

	BLD. #	LOCATION	OCCUPANT
MEDIUM	7	7 Hadley Ave.	Prosecutors
	8	110 Lehigh Ave.	Voting Machine Warehouse
	12	44 Hadley Ave.	Prosecutors
	16	119 Hooper Ave.	Prosecutors
	* 18	212 Washington St.	Supt. Of Schools
	* 25	15 Hooper Ave.	Probation
	* 29	Rt. 547	Northern Animal Shelter
	37	165 Sunset Ave.	Juvenile Detention Center
	* 39	1623 Whitesville Rd.	Agriculture Building
	* 40	1959 Rt. 9	PIC - Job Training
	* 42	659 Rt. 88	Police Academy
	43	659 Rt. 88	Security Building
	* 50	1198 Bandon Rd.	Parks Administration Building
	53	144 Chestnut St.	CIU
	58	146 Chestnut St.	Communications
	63	1959 Rt. 9	Handicap Transportation
	* 67	102 Water St.	Domestic Violence
	* 91	200 Volunteer Way, Waretown	Fire Training Center

* 95	601 New Hampshire Ave.	Recycling Ed. Center
* 97	Hooper Ave - Ocean County Mall	County Connection
PARK	1100 Double Trouble Road	Jake's Branch County Park
PARK	Rt. 530 & Mule Road	Robert J. Miller County Airpark & Off-Leash Dog Facility
PARK	Bridge Ave.	Beaver Dam Creek County Park
PARK	Broadway, Pt. Pleasant Beach	Gull Island Conservation Area
PARK	Rt. 72 & 9	A. Paul King County Park
PARK	Lakeside Drive	Stanley H. "Tip" Seaman County Park
PARK	Mantoloking Bridge	Mantoloking Fishing Pier
PARK	New Hampshire Ave.	Shenandoah County Field Sports Complex
PARK	Water St.	Riverfront Landing County Park
PARK	Rt. 532, Ocean Township	Wells Mills County Park
PARK	Bowman Rd.	Patriots' County Park
PARK	330 East Lacey Rd.	Eno's Pond County Park

LOW	* 13	511 Driftwood Plaza	Probation
	* 27	14 Hooper Ave.	Cultural and Heritage
	* 28	100 Water St.	Carriage House
	30	152 Chestnut St.	Chestnut St. Garage
	31	152 Chestnut St.	Vehicle Services
	32	Chestnut St.	Vehicle Services
	33	141 Maple St.	Sign Shop
	44	1300 Kennedy Blvd.	Lakewood Garage
	45	38 Don Connor Blvd.	Jackson Garage
	46	273 Lakewood New Egypt Rd.	Plumsted Garage
	47	Dover & Mule Road	Lacey Garage
	49	6th Ave & Barnegat Ave.	Shipbottom Garage
	60	138 Chestnut St.	Central Supply / Storage
	61	156 Chestnut St.	B&G Maintenance Shop
	64	784 West Bay Ave.	Mosquito Commission
	65	162 Chestnut St.	B&G Warehouse
	* 68	601 New Hampshire Ave.	Northern Recycling
	68 B.	601 New Hampshire Ave.	Vehicle Building
	68 D.	601 New Hampshire Ave.	RRT Offices
	68 E.	601 New Hampshire Ave.	Scale House
	* 93	659 Rt. 88	Fire Marshall's Office
	* 95	601 New Hampshire Ave.	Recycling Ed. Center
	96	138 Chestnut St.	Warehouse
	* 104	321 Haywood Rd.	Southern Animal Shelter
	* 105	Haywood Rd.	Recycling Storage Building
	106	Haywood Rd.	Transportation / Const. Inspections
	107	Haywood Rd.	Vehicle Services
	109	Haywood Rd.	Road Dept. Garage
	110	Haywood Rd.	Road Dept. Storage
	113	300 Haywood Rd.	Recycling Transfer Facility

* 114	300 Haywood Rd.	SWM Administration Building / Scale House
PARK		Cloverdale
PARK		Rail Trail

Appendix G – Programmatic Prioritization Scale

Recommended Programmatic Prioritization		
Compliance Issue	**Department**	**Plan**
Not informing public of existing accommodations	Administrator's Office	Properly advertise programs and accommodations that are available to the public for better awareness.
	Board of Elections	
	Clerk of the Board	
	Consumer Affairs	
	County Connection/Public Affairs	
	Employee Relations	
	Human Services	
	Parks and Recreation	
	Planning Department	
	Public Affairs & Tourism	
	Senior Services	
	Transportation Services Department	
Proper advertising of accommodations for meetings	Board of Elections	Provide Departments with wording and images to add to there meeting paper work
	Clerk of the Board	
	County Connection/Public Affairs	
	Fire & EMS Training Center	
	Juvenile Services	
	Public Affairs & Tourism	
	Roads	
	Senior Services	
Unaware of ways to make accommodations	All	Provide education on various common accommodations for staff
Unaware of ways to find interpreters, devices, etc.	All	Provide Departments with information to locate the desired accommodations when they are requested.

Appendix F –Public Comment