

Minutes

OCEAN COUNTY AIRPORT ADVISORY COMMITTEE

October 24, 2018

Ocean County Airport, Terminal Building

Berkeley Township, NJ

Attendance: Anthony Agliata (Planning Director), Jim Candeletti, Robert Ricciuti, Richard Ritorto, Steve Simone (Senior Planner)

Opening: 7:01 PM

Welcome & Sign In:

Mr. Agliata

- Welcome & Introductions

Old Business:

Fixed Base Operator

Mr. Agliata

- The County and Ocean Aire recently entered into a new contract for the fixed base operation of the airport.
- A "Request for Proposals" was issued to advertise this opportunity for public bids. This was done in accordance with State procurement procedures.
- The new contract, which was signed in August, secures the services of Ocean Aire for five years, and includes an option to renew for one additional five-year term.
- This was the first RFP for FBO services the County has issued in twenty years.

Mr. Ricciuti

- Ocean Aire has been an excellent FBO.

Mr. Agliata

- Agreed. We have been very satisfied with the work Ocean Aire has done over the years.

6-24 Pavement Rehabilitation & PAPI/REIL Replacement

Mr. Agliata

- Runway 6-24 has been resurfaced, grooved, and marked. We have received nothing but positive feedback since this phase of the project was completed.
- Unfortunately, Taxiway Juliet has not passed inspection, and will have to be repaved.
- An inspection conducted by our engineering consultant just yesterday also revealed a few other matters which still need to be addressed before the project can be closed out, including some electrical issues.

Mr. Simone

- The new REILs and PAPIs have been installed, but they are not operational.

Mr. Agliata

- This equipment will have to be brought online before the final flight checks can be conducted.
- We are optimistic that the project will be finished soon.

Girls in Aviation Event

Mr. Candeletti

- Unfortunately, the Young Eagles event scheduled for October 13th was cancelled due to poor weather.
- The Girls in Aviation event did go off as planned, however.
- In the future, the EAA will go back to scheduling rain dates for the Sunday of the same weekend.

New Business:

Upcoming ACIP Projects – Apron Expansion Design

Mr. Agliata

- The County received an FAA grant of a little more than \$80,000 for the design of an expansion of the apron.
- The apron will be expanded between the terminal and the T-hangars, out to the current interior fence line.
- About 11,600 square yards of new asphalt will be installed.
- This will make more room for larger jets, which now must park in front of the terminal and sometimes obstruct taxiing aircraft.

Mr. Candeletti

- In general, there is currently too much taxiing activity on the apron. Pilots should know to use the taxiways, especially when taxiing to and from Runway 6-24.

Mr. Ricciuti

- Many pilots taxi out to the windrose by the fuel farm to check their compass before takeoff.

Mr. Candeletti

- This is just one of several issues with procedures at the airport. Taxiing, traffic pattern entry, and run-up procedures are often not followed by pilots.
- Perhaps a public event can be held to update patrons of the airport on current procedures.

Mr. Agliata

- We will look into this. Perhaps we could coordinate such an event with Ocean Aire.

Mr. Candeletti

- April would be a good month to do this—just before the start of the busy season.

Upcoming ACIP Projects – Rotating Beacon Design

Mr. Agliata

- As has been discussed previously, the beacon is over twenty years old and needs to be replaced.
- The FAA has provided a grant of a little more than \$40,000 for the design of a new beacon.
- In all likelihood, the tower will be replaced with a new “tilt-down” tower to facilitate maintenance.
- Our engineering consultant will be considering numerous factors in this design phase, including the height of the new tower, and whether it should be relocated.

FAA Supplemental Funding

Mr. Agliata

- The grants received for the two aforementioned design projects were awarded to the County in the course of the FAA’s regular annual grant funding.
- Recently, the FAA notified us that an additional “supplemental” appropriation will be made available through a separate competitive application process. In all, a total of one billion dollars in additional grant funds will be distributed to airports across the county.
- The County submitted two applications to the FAA for use of this supplemental funding:
 - An application for funds to construct a new T-Hangar building was submitted. The proposed project budget was \$3,000,000. This would cover the costs of all site work and the building itself. The intent is to meet the consistently high demand for T-hangar spaces.

- A second application was submitted for construction of the new rotating beacon. This project's proposed budget was \$400,000. The intent is to build the new beacon and tower right after it is designed.

Engineering Consultant RFQ

Mr. Agliata

- The County is preparing to issue a "Request for Proposals" for a new engineering consultant contract.
- As with the RFP for the fixed base operator, this process will adhere to the State's procurement procedures.
- The process will also be governed by FAA regulations.
- With the award of a new contract, an engineering consultant will be retained for a five-year period. Their main responsibility, as now, will be to assist the County's enactment of the airport's capital improvement program.
- C&S Engineers has been the County's airport engineering consultant for the past two five-year periods.

Mr. Simone

- The RFQ is being prepared now. Advertisement will be in late November or early December, and the contract will be awarded in early February.
- C&S's current contract is up in mid-February.

2019 T-Hangar Lease Agreements

Mr. Agliata

- The 2019 leases will be mailed out to tenants soon.
- We will require all tenants to return their lease agreements by 12/31/18 at the latest.
- In the past we have had some issues with certain tenants who have returned their agreements much later than requested. Naturally, it is extremely important for the County to have all current lease agreements on file.
- We will follow the advice of our counsel on how best to resolve any matters of outstanding agreements.

Snow Plowing

Mr. Agliata

- As the winter approaches, we are gearing up to plan for snow plowing operations again.
- Very soon a meeting with airport personnel and Solid Waste Management will be convened to discuss procedures, the issuance of NOTAMS, and other pertinent matters.
- The County's first priority will be to keep the airport open during snowfall events. We will do everything we can to avoid having an inbound plane divert to another airport because of the condition of the runways.

Mr. Candeletti

- The snow plowing has improved drastically since the years prior to Solid Waste Management's involvement.
- Would it be possible to make clearing the access road between Gate 9 and the T-hangars a higher priority?

Mr. Agliata

- This is something we can discuss at our upcoming meeting.
- Be aware that we must follow established procedure, and the highest priority will remain 6-24.
- Of course, the heavier the snowfall, the more difficult it is to keep other parts of the airfield clear.

Mr. Candeletti

- The pilots are very appreciative of the work done by Solid Waste Management.

New Airport Website

Mr. Simone

- The County has been overhauling the websites of individual departments and agencies one at a time—modernizing them, standardizing them, and adding new content and functions as needed.
- The Planning Board's new website was recently overhauled. It went live recently.
- The airport website is now up for review. I have been working closely with the team from our IT department to streamline the design and update the content. It is progressing well, and the site should go live soon.

Mr. Candeletti

- Will there be a live camera feed on the new website?

Mr. Simone

- No, there is currently no plan to include a streaming camera feed as a feature.

Items from the Floor:

T-Hangar Waiting List

Mr. Candeletti

- Is there still a waiting list for T-hangars?

Mr. Agliata

- Yes. The number of names on the list has fluctuated in the past, but never dips lower than fifteen.

Airport Advisory Committee Members

Mr. Candeletti

- Are all of the seats on this Committee currently filled?

Mr. Simone

- Yes. There are currently ten appointed members of the Committee.
- Terms are up in March. All members will be contacted at that time to see if they wish to stay on.

Date and Time of Next Meeting:

Mr. Agliata

- The next meeting will be held at 7:00 PM on January 23, 2019 at the Terminal Building.
- Members will be notified

Closing: 7:43 PM