



# Ocean County Board of Commissioners

101 Hooper Avenue  
Toms River, New Jersey  
08754-2191  
(732)929-2005  
(732)505-1918

## Organization Meeting Agenda

Date: January 3, 2024 - 3:30 PM

Location: Administration Building  
Room 119  
101 Hooper Avenue  
Toms River, NJ 08754

A. STATEMENT Compliance with the Open Public Meetings Act.

1. Call to Order - Michelle I. Gunther, Clerk of the Board
2. The Pledge of Allegiance

B. INVOCATION

1. By Reverend James Occhipinti, Chaplain for the Ocean County Prosecutor's Office and the Ocean County Sheriff's Department.

C. STATEMENT OF DETERMINATION

1. Statement of Determination for the 2023 General Election held on November 7, 2023 from Ocean County Clerk, Scott M. Colabella and George R. Gilmore, Chairman of the Board of Canvassers.

D. OATH OF OFFICE

1. As a Member of the Board of Commissioners, Administered to Frank Sadeghi by Joseph Buckelew, former Ocean County Freeholder.

E. CALL OF THE ROLL

F. NOMINATIONS AND ELECTION OF DIRECTOR OF THE BOARD FOR 2024 BY THE CLERK OF THE BOARD

G. NOMINATIONS AND ELECTION OF DEPUTY DIRECTOR OF THE BOARD FOR 2024

H. COMMENTS FROM THE DIRECTOR

I. COMMENTS FROM THE DEPUTY DIRECTOR

J. COMMENTS FROM THE MEMBERS OF THE BOARD OF COMMISSIONERS

K. PRESENTATION OF RESOLUTIONS

1. Appointing the Ocean County Board of Commissioners as Department Liaisons.
2. Appointing Commissioner Crea and Commissioner Haines as Members and Commissioner Kelly as an Alternate Member of the Ocean County Planning Board.
3. Appointing Commissioner Kelly as Representative and Commissioner Haines and County Administrator Michael J. Fiure as two (2) Alternate Representatives of the New Jersey Association of Counties.
4. Appointing the following Members to the Boards of School Estimate: Commissioner Crea, Commissioner Haines and Commissioner Quinn to the Ocean County College Board of School Estimate; and Commissioner Crea, Commissioner Haines and Commissioner Kelly to the Ocean County Vocational-Technical Schools Board of School Estimate.
5. Appointing Commissioner Haines as Representative and Commissioner Quinn as an Alternate Representative of the Southern New Jersey County Commissioners Association.
6. Appointing Commissioner Crea and Commissioner Sadeghi as Members of the Ocean County Board of Social Services.
7. Appointing Commissioner Haines as an Ex-Officio Member of the Ocean County Advisory Commission on the Status of Women.
8. Appointing Commissioner Sadeghi as an Ex-Officio Member of the Ocean County Mental Health Board.

L. PRESENTATION OF APPOINTMENTS

1. Appointing John C. Sahradnik, Esquire as County Counsel for a term of three (3) years, commencing January 1, 2024, in accordance with N.J.S.A. 40A:9-43. (QP2024-01)
2. Appointing Laura M. Benson, Esquire as Assistant County Counsel for the year 2024. (QP2024-02)
3. Appointing Michael H. Mathis, Esquire as Assistant County Counsel for the year 2024. (QP2024-03)

4. Appointing Massimo F. Yezzi, Jr. - Yezzi Associates as County Architect for the year 2024. (QP2024-04)
5. Appointing Robert W. Allison, CPA, RMA, PSA - Holman, Frenia, Allison, P.C. as County Auditor for the year 2024. (QP2024-05)
6. Appointing Commissioner Kelly as First Voting Member and John N. Ernst as First Alternate Member of the North Jersey Transportation Planning Authority for the year 2024.
7. Appointing Commissioner Crea, John N. Ernst and David L. Fitzgerald as Members of the Transportation Advisory Board for the year 2024.
8. Appointing Tristin J. Collins as Public Agency Compliance Officer for the County of Ocean for the year 2024.
9. Appointing Alan W. Avery, Jr., Debbie Beyman and Mark F. Jehnke as Alternate Members to the Ocean County Planning Board for the year 2024.

M. Authorizing the Payment of Bills contained in Bill Committee Report No. 1.

#### N. RESOLUTIONS

1. Authorizing the 2024 Temporary Capital Budget.
2. Authorizing the 2024 Temporary County Budget.
3. Authorizing the Ocean County Chief Financial Officer to Invest Available Funds for the year 2024.
4. Authorizing Depositories for the County of Ocean for the year 2024.
5. Authorizing the re-establishment of the Approved Petty Cash Funds for the year 2024.
6. Authorizing the implementation of the 2024 Cash Management Plan.
7. Authorizing the County Purchasing Agent to purchase materials, supplies and equipment for the County of Ocean pursuant to Local Public Contracts Law and all New Jersey State Laws for the year 2024.
8. Authorizing Professional Services Contracts with Henry J. Mancini & Associates, Integra Realty Resources - Coastal NJ and New Jersey Realty Advisory Group, LLC to provide County Appraiser Services for the year 2024. (QP2024-06)

#### O. INTRODUCTION OF DIGNITARIES

#### P. COMMENTS

1. Comments from Elected Officials and Members of the Audience are invited at this time with a limit of five (5) minutes per speaker.

Q. BENEDICTION

1. By Rabbi Yosef Heineman, CEO, Beth Medrash Govoha.

R. ADJOURNMENT

**No Associated  
Documents**

**RESOLUTION**

**January 3, 2024**

**BE IT RESOLVED** by the **BOARD OF COMMISSIONERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY** that during the year **2024**, the Directors of the Departments of County Government, as constituted on Schedule A attached hereto.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately and that a certified copy shall be made available to the County Administrator, Department of Employee Relations, Department of Public Information and to each member of the Board of Commissioners.

## 2024 Department Liaisons

John P. Kelly	Virginia E. Haines	Gary Quinn	Barbara Jo Cree	Frank Sadeghi
Auditor	Barnegat Branch Rail Trail Board of Elections	Board of Health Building & Grounds Department	Administrator OC Airport	Adjuster's Office Board of Social Services
County Connection	Clerk of the Board	Consumer Affairs Department / Weights & Measures Division	County Counsel Planning Department	Business Development & Tourism Division Human Services Department
Engineering Department	Office of Information Technology	County Clerk	Public Information Division	Medical Examiner
Finance Department (50%)	Ocean County College	County Clerk	Barnegat Bay Estuary Program / Pump Out Boats	Mental Health Administrator
Insurance & Risk Management Division	OC Library	Employee Relations Department	Recycling and Solid Waste Management Department	Rangers Cooperative Extension Service
Juvenile Services Department	OC Utilities Authority	Finance Department (50%)	Office of Senior Services	Vehicle Services Department
Management & Budget Department (50%)	OC Vocational Technical Schools	Fire & First Aid Training Center	Department	Agriculture Development Board
OC Jail / Department of Corrections	Parks & Recreation Department	Management & Budget Department (50%)	Office of Senior Services	Board of Social Services (Member)
OC Superior Court	Superintendent of Schools	Office of the Fire Marshal	Department	Commission for Individuals with Disabilities
Printing & Graphics Art Department	Advisory Commission on the Status of Women (Ex-Officio Member)	Ocean Ride / Transportation Services Department	Airpark Advisory Committee	Construction Board of Appeals
Road Department / Bridge Division	Campus Island County Park Advisory Council	Probation Division	Board of Social Services (Member)	Environmental Agency
Security Department	Cultural and Heritage Commission	Prosecutor's Office	Community Development Block Grant (CDBG) Committee	Human Services Advisory Council
Advisory Commission on Child Safety and Awareness	Library Commission	Sheriff's Office	County Housing Advisory Committee (CHAC)	Mental Health Board (Ex-Officio Member)
Insurance Fund (Commission (Alternate))	Natural Lands Trust Fund Advisory Committee	Surogate's Court	Local Advisory Committee on Alcoholism & Drug Abuse (LACADA)	Month-Orth-Ocean Development Council
New Jersey Association of Counties (Representative)	New Jersey Association of Counties (Alternate Representative)	Tux Board	Fire & First Aid Committee (Chairman)	Office for the Disabled
North Jersey Transportation Planning Authority (First Voting Member)	OC College Board of Trustees	Veterans Service Bureau	Ocean County College Board of School Estimate (Member)	Opoid Advisory Council
OC Vocational Technical Schools Board of School Estimate (Member)	Ocean County College Board of School Estimate (Member)	Emergency Management Council	Estimate (Member)	Tourism Business Advisory Council
Planning Board (Alternate Member)	OC Vocational Technical Schools Board of School Estimate (Member)	Fire & First Aid Committee (Chairman)	Southern New Jersey Commissioners Association (Alternate Representative)	Workforce Development Board
Youth Services Commission	Planning Board (Member)	Ocean County College Board of School Estimate (Member)	Southern New Jersey Commissioners Association (Alternate Representative)	
	Shade Tree Advisory Commission			
	Southern New Jersey Commissioners Association (Representative)			

## **RESOLUTION**

**January 3, 2024**

**BE IT RESOLVED** by the **BOARD OF COMMISSIONERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY** that **COMMISSIONER BARBARA JO CREA** and **COMMISSIONER VIRGINIA E. HAINES**, members of this Board, are hereby appointed as members of the **OCEAN COUNTY PLANNING BOARD** for the year **2024**.

**BE IT FURTHER RESOLVED** that **COMMISSIONER JOHN P. KELLY**, a member of this Board, is hereby appointed as an alternate member of the **OCEAN COUNTY PLANNING BOARD** for the year **2024**.

**BE IT FURTHER RESOLVED** that certified copies of this resolution shall be made available to the Ocean County Planning Board, Ocean County Clerk and to each appointee.

**RESOLUTION**

**January 3, 2024**

**BE IT RESOLVED** by the **BOARD OF COMMISSIONERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY** that:

1. For the year **2024**, **JOHN P. KELLY**, a member of this Board, is hereby elected and designated to serve as this Board's representative at all meetings and conventions of the **NEW JERSEY ASSOCIATION OF COUNTIES**.

2. For the year **2024**, **VIRGINIA E. HAINES**, a member of this Board, and **COUNTY ADMINISTRATOR MICHAEL J. FIURE** are hereby elected and designated to serve as this Board's alternate representatives at meetings and conventions of the **NEW JERSEY ASSOCIATION OF COUNTIES** when Commissioner Kelly is unable to attend.

3. The Clerk of this Board shall make a certified copy of this resolution available to the New Jersey Association of Counties, Ocean County Clerk and Commissioners Kelly and Haines, and County Administrator Michael J. Fiure.

## RESOLUTION

January 3, 2024

**BE IT RESOLVED** by the **BOARD OF COMMISSIONERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY** that it hereby appoints the following members to the Boards of School Estimate for the year **2024**, as follows:

1. **Ocean County College Board** -- Commissioner Barbara Jo Crea, Commissioner Virginia E. Haines and Commissioner Gary Quinn.
2. **Ocean County Vocational-Technical Schools Board** - Commissioner Barbara Jo Crea, Commissioner Virginia E. Haines and Commissioner John P. Kelly.

**BE IT FURTHER RESOLVED** that certified copies of this resolution shall be made available to Commissioners Crea, Haines, Kelly and Quinn, Ocean County Vocational-Technical Schools, Ocean County College Board of Trustees and the Ocean County Clerk.

## RESOLUTION

January 3, 2024

**BE IT RESOLVED** by the **BOARD OF COMMISSIONERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY**, that **COMMISSIONER VIRGINIA E. HAINES** is hereby designated as the Ocean County representative to the **SOUTHERN NEW JERSEY COMMISSIONERS ASSOCIATION** for the year **2024**, with **COMMISSIONER GARY QUINN** serving as an alternate representative.

**BE IT FURTHER RESOLVED** that certified copies of this resolution shall be made available to Commissioners Haines and Quinn, Ocean County Clerk, and the Southern New Jersey Commissioners Association.

**RESOLUTION**

**January 3, 2024**

**BE IT RESOLVED** by the **BOARD OF COMMISSIONERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY** that **COMMISSIONER BARBARA JO CREA** and **COMMISSIONER FRANK SADEGHI** are hereby appointed members of the **OCEAN COUNTY BOARD OF SOCIAL SERVICES** for the year **2024**.

**BE IT FURTHER RESOLVED** that certified copies of this resolution shall be made available to Commissioners Crea and Sadeghi, Ocean County Clerk and to the Board of Social Services.

**RESOLUTION**

**January 3, 2024**

**BE IT RESOLVED** by the **BOARD OF COMMISSIONERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY** that **COMMISSIONER VIRGINIA E. HAINES** is hereby appointed to serve as an **EX-OFFICIO MEMBER** of the **OCEAN COUNTY ADVISORY COMMISSION ON THE STATUS OF WOMEN**, to serve without salary or other compensation, during the year **2024**.

**BE IT FURTHER RESOLVED** that certified copies of this resolution shall be made available to the Ocean County Advisory Commission on the Status of Women, Ocean County Clerk and to Commissioner Haines.

**RESOLUTION**

**January 3, 2024**

**BE IT RESOLVED** by the **BOARD OF COMMISSIONERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY** that **COMMISSIONER FRANK SADEGHI** is hereby appointed to serve as an **EX-OFFICIO MEMBER** of the **OCEAN COUNTY MENTAL HEALTH BOARD**, to serve without salary or other compensation, during the year **2024**.

**BE IT FURTHER RESOLVED** that certified copies of this resolution shall be made available to the Ocean County Mental Health Board, Ocean County Clerk and to Commissioner Sadeghi.

**No Associated  
Documents**

## RESOLUTION

January 3, 2024

**WHEREAS**, the Ocean County Board of Commissioners require the services of a County Counsel; and

**WHEREAS**, the County of Ocean has publicly solicited Request for Qualifications for the provision of legal services in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the responses received by the County of Ocean were reviewed by the Ocean County Consultant Selection Review Committee in accordance with the criteria approved by the Ocean County Board of Commissioners for the evaluation of the same; and

**WHEREAS**, in accordance with the recommendation of the Ocean County Consultant Selection Review Committee, the Ocean County Board of Commissioners wish to appoint John C. Sahradiuk, Esquire as County Counsel for a term of three (3) years commencing January 1, 2024; and

**WHEREAS**, partial funds for these services will be made available upon the adoption of the 2024, 2025 and 2026 Temporary County Budgets with the balance to be available contingent upon adoption of the 2024, 2025 and 2026 County Budgets, at which time the Department of Finance will notify the appropriate County official when funds have become available; and

**WHEREAS**, General Ocean County Counsel retainer services in an amount not to exceed \$55,000.00 per year shall be appropriated from General County Counsel Services account 016-030-4010 and services as Ocean County Adjuster in an amount not to exceed \$19,000.00 per annum appropriated from the Adjusters Office Legal Services account 016-035-4012; and

**WHEREAS**, for all other legal services to be rendered: General County Counsel Services 016-030-4010 in an amount not to exceed \$800,000.00; Capital Projects-Capital Ordinance Appropriations in an amount not to exceed \$200,000.00; and Natural Lands Acquisitions 225-155-0151, in an amount not to exceed \$200,000.00; and American Rescue Plan Act 019-015-0003 in an amount not to exceed \$100,000.00; and

**WHEREAS**, the Local Public Contracts Law requires that the Resolution authorizing the award of a contract for professional services and the contract itself must be available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:**

1. John C. Sahradnik, 212 Houper Avenue, Toms River, New Jersey 08754 is hereby appointed County Counsel, effective January 1, 2024, for a term of three (3) years in accordance with the terms and conditions set forth in the Professional Service Agreement on file with Clerk of the Board and available for public inspection during normal business hours.
2. The Director and Clerk of the Board are hereby authorized and directed to enter into and execute a Professional Service Agreement with John C. Sahradnik, Esq., a copy of which is attached hereto.
3. This Agreement is awarded in accordance with N.J.S.A. 40A:11-5, because legal services are professional in nature and because John C. Sahradnik is a licensed attorney, authorized to practice law in the State of New Jersey.
4. This Agreement is also awarded in compliance with the provisions of N.J.S.A. 19:44A-20.4 et seq.
5. A certified copy of this Resolution, together with a copy of the Professional Services Agreement executed by the parties, shall be placed and kept on file at the Office of the Clerk of the Board of Commissioners.
6. A notice of this action shall be printed in a local newspaper.

**BE IT FURTHER RESOLVED** that certified copies of this Resolution shall be forwarded to Ocean County Counsel; County Comptroller, Assistant Ocean County Counsels, and John C. Sahradnik, Esquire.

## RESOLUTION

January 3, 2024

**WHEREAS**, the Ocean County Board of Commissioners require the services of Assistant County Counsels; and

**WHEREAS**, the County of Ocean has publicly solicited Requests for Qualifications for the provision of legal services in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the three responses received by the County of Ocean were reviewed by the Ocean County Consultant Selection Review Committee in accordance with the criteria approved by the Ocean County Board of Commissioners for the evaluation of the same; and

**WHEREAS**, in accordance with the recommendation of the Ocean County Consultant Selection Review Committee, the Ocean County Board of Commissioners wish to appoint Laura M. Benson, Esquire as Assistant County Counsel for General Counsel Services for a term of one year commencing January 1, 2024; and

**WHEREAS**, partial funds for these services will be made available upon the adoption of the 2024 Temporary County Budget with the balance to be available contingent upon adoption of the 2024 County Budget, at which time the Department of Finance will notify the appropriate County official when funds have become available; and

**WHEREAS**, the retainer costs for Assistant County Counsel services, in an amount not to exceed \$40,000.00 per year, shall be appropriated from General County Counsel Services: 016-030-4010; and

**WHEREAS**, for all other legal services to be rendered: General County Counsel Services: 016-030-4010, in an amount not exceed \$800,000.00; Capital Projects-Capital Ordinance Appropriations, in an amount not to exceed \$200,000.00; and Natural Land Acquisitions: 225-155-0151, in an amount not to exceed \$200,000.00; and

**WHEREAS**, the Local Public Contracts Law requires that the Resolution authorizing the award of a contract for professional services and the contract itself must be available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:**

1. Laura M. Benson, 212 Hooper Avenue, P.O. Box 757, Toms River, New Jersey 08754 is hereby appointed Assistant County Counsel, effective January 1, 2024, for a term of one (1) year in accordance with the terms and conditions set forth in the Professional Service Agreement on file in the Office of the Clerk of the Board.

2. The Director and Clerk of the Board are hereby authorized and directed to enter into and execute a Professional Service Agreement with Laura M. Benson, Esq., a copy of which is on file with the Clerk of the Board.
3. This Agreement is awarded in accordance with N.J.S.A. 40A:11-5, because legal services are professional in nature and because Laura M. Benson is a licensed attorney, authorized to practice law in the State of New Jersey.
4. This Agreement is also awarded in compliance with the provisions of N.J.S.A. 19:44A-20.4 et seq.
5. A certified copy of this Resolution, together with a copy of each of the Professional Service Agreement executed by the parties, shall be placed and kept on file at the Office of the Clerk of the Board of Commissioners.
6. A notice of this action shall be printed in a local newspaper.

**BE IT FURTHER RESOLVED** that certified copies of this Resolution shall be forwarded to Ocean County Counsel, Ocean County Comptroller, and Laura M. Benson, Assistant County Counsel.

**RESOLUTION**

January 3, 2024

**WHEREAS**, the Ocean County Board of Commissioners require the services of Assistant County Counsels; and

**WHEREAS**, the County of Ocean has publicly solicited Requests for Qualifications for the provision of legal services in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the responses received by the County of Ocean were reviewed by the Ocean County Consultant Selection Review Committee in accordance with the criteria approved by the Ocean County Board of Commissioners for the evaluation of the same; and

**WHEREAS**, in accordance with the recommendation of the Ocean County Consultant Selection Review Committee, the Ocean County Board of Commissioners wish to appoint Michael H. Mathis, Esquire as Assistant County Counsel for Adjuster Office Legal Services for a term of one year commencing January 1, 2024; and

**WHEREAS**, partial funds for these services will be made available upon the adoption of the 2024 Temporary County Budget with the balance to be available contingent upon adoption of the 2024 County Budget, at which time the Department of Finance will notify the appropriate County official when funds have become available; and

**WHEREAS**, the retainer costs for Assistant County Counsel services, in an amount not to exceed \$40,000.00 per year, shall be appropriated from General County Counsel Services: 016-030-4010; and

**WHEREAS**, for all other legal services to be rendered: Adjuster Office Legal Services: 016-035-4012, in an amount not exceed \$60,000.00; and

**WHEREAS**, the Local Public Contracts Law requires that the Resolution authorizing the award of a contract for professional services and the contract itself must be available for public inspection;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:**

1. Michael H. Mathis, 131 East Main Street, P.O. Box 26, Tuckerton, New Jersey 08087 is hereby appointed Assistant County Counsel, effective January 1, 2024, for a term of one (1) year in accordance with the terms and conditions set forth in the Professional Service Agreement on file in the Office of the Clerk of the Board.
2. The Director and Clerk of the Board are hereby authorized and directed to enter into and execute a Professional Service Agreement with Michael H. Mathis, Esq.,

a copy of which is on file with the Clerk of the Board.

3. This Agreement is awarded in accordance with N.J.S.A. 40A:11-5, because legal services are professional in nature and because Michael H. Mathis is a licensed attorney, authorized to practice law in the State of New Jersey.
4. This Agreement is also awarded in compliance with the provisions of N.J.S.A. 19:44A-20.4 et seq.
5. A certified copy of this Resolution, together with a copy of each of the Professional Service Agreements executed by the parties, shall be placed and kept on file at the Office of the Clerk of the Board of Commissioners.
6. A notice of this action shall be printed in a local newspaper.

**BE IT FURTHER RESOLVED** that certified copies of this Resolution shall be forwarded to Ocean County Counsel, Ocean County Comptroller, and Michael H. Mathis, Assistant County Counsel.

## RESOLUTION

January 3, 2024

**WHEREAS**, there exists a need for the appointment of an Architect for the County of Ocean; and

**WHEREAS**, the County of Ocean has publicly solicited a Request for Qualifications for the provision of architectural services in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the seventeen (17) responses received by the County of Ocean were reviewed by the Ocean County Consultant Selection Review Committee in accordance with the criteria approved by the Ocean County Board of Commissioners for the evaluation of the same; and

**WHEREAS**, the Ocean County Consultant Selection Review Committee has recommended the award of a Professional Services Agreement for architectural services to Massimo F. Yezzi, Jr. for calendar year 2024; and

**WHEREAS**, the costs for such services rendered shall not exceed \$1,000,000.00; and

**WHEREAS**, funds for these services shall be available within the following funding sources:

1. 2024 Temporary and 2024 Adopted County Budget – Administrator O.E., Management & Budget O.E., Parks O.E. and Special Projects O.E.;
2. Capital Ordinances; and
3. Natural Lands Trust Fund account # 225-155-0151.

**WHEREAS**, this Agreement is awarded as a professional service in accordance with N.J.S.A. 40A:11-5, as the services to be performed are specialized and qualitative in nature and require expertise, extensive training and a proven reputation in this field of endeavor.

**WHEREAS**, this Agreement is awarded in compliance with the provisions of N.J.S.A. 19:44A-20.4 et seq., the New Jersey “Pay-to-Play” law.

**NOW, THEREFORE, BE IT RESOLVED, BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:**

1. The Director and Clerk of the Board are hereby authorized and directed to enter into and execute an Agreement with Massimo F. Yezzi, Jr., A.I.A., T/A Yezzi Associates, LLC, 18 Washington Street, P. O. Box 1638, Toms River, New Jersey 08754, effective January 1, 2024, for a term of one (1) year in accordance with the terms and conditions set forth in the Professional Service Agreement attached hereto.

2. This Agreement is awarded in accordance with the provisions of N.J.S.A. 40A:11-5 of the Local Public Contracts Law which recognizes that architectural services, such as those required in connection with this Agreement, constitute professional services as defined therein.
3. This Agreement is awarded in compliance with the provisions of N.J.S.A. 19:44A-20.4 et seq.
4. A notice of this action shall be published once as required by law.
5. The contract number must be placed on all documents pertaining to this Agreement.
6. A certified copy of this Resolution, together with a copy of the Agreement executed by the parties, shall remain on file and be available for public inspection at the office of the Clerk of the Board of Commissioners.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution shall be forwarded to Ocean County Auditor, County Comptroller, County Counsel, and Massimo F. Yezzi, Jr., Architect.

RESOLUTION

January 3, 2024

**WHEREAS**, there exists a need for a County Auditor to complete the County Audit for 2024 and to audit the records for the County of Ocean in accordance with N.J.S.A. 40A:5-4; and

**WHEREAS**, such audit services can be provided only by a Licensed Registered Municipal Auditor; and

**WHEREAS**, the County of Ocean has publicly solicited Request for Qualifications for the provision of audit services for the County of Ocean in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the qualifications were received and reviewed by the Ocean County Department of Finance in accordance with the criteria set forth in the Request for Qualifications; and

**WHEREAS**, the Ocean County Consultant Selection Review Committee has recommended the award of a Professional Service Agreement for auditing services to Robert W. Allison, CPA, RMA, PSA, on the basis of his qualifications; and

**WHEREAS**, this contract is awarded as a professional service in accordance with N.J.S.A. 40A:11-5, as the services to be performed are specialized and qualitative in nature and will be performed under the supervision of a licensed accountant; and

**WHEREAS**, this contract is awarded in compliance with the provisions of N.J.S.A. 19:44A-20.4 et seq., the New Jersey "Pay-to-Play" Law; and

**WHEREAS**, funds will be made available upon adoption of the County Budget under the following appropriations: Department of Finance O.E., Audit, O.E., Single Audit O.E., Departmental Operating Expenses or Departmental Trust Funds as indicated in the contract; and

**WHEREAS**, the amount of the contract is not to exceed \$301,900.00.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY**, as follows:

1. The Director and Clerk of the Board are hereby authorized and directed to execute a Professional Service Agreement for auditing services with Robert W. Allison, CPA, RMA, PSA.

2. A copy of this Agreement shall be kept on file and available for public inspection at the Office of the Clerk of the Board of Commissioners, Ocean County Administration Building, 101 Hooper Avenue, Toms River, New Jersey.
3. This contract is awarded as a "Professional Services" in accordance with the Local Public Contracts Law, N.J.S.A. 40A:11-5(1)(a), as the services required in connection with this Agreement shall be provided by licensed accountants and constitute professional services as defined therein.
4. A notice of this action shall be published once as required by law.
5. The contractor shall include the contract number on all papers, documents, invoices and vouchers pertaining to said contract.
6. Certified copies of this resolution shall be made available to Ocean County Department of Finance and the County Auditor.

**RESOLUTION**

**January 3, 2024**

**WHEREAS**, the County of Ocean is a voting member of the North Jersey Transportation Planning Authority, which acts as a decision-making forum for major transportation investments and planning activities in the northern New Jersey region.

**NOW, THEREFORE, BE IT RESOLVED** by the **BOARD OF COMMISSIONERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY** that it hereby appoints the following individuals to represent Ocean County on the **NORTH JERSEY TRANSPORTATION PLANNING AUTHORITY** for the calendar year **2024**:

- |           |                      |   |                                    |
|-----------|----------------------|---|------------------------------------|
| <b>1.</b> | <b>John P. Kelly</b> | - | Eagleswood, first voting member.   |
| <b>2.</b> | <b>John N. Ernst</b> | - | Beachwood, first alternate member. |

**BE IT FURTHER RESOLVED** that certified copies of this resolution shall be made available to the North Jersey Transportation Planning Authority, Ocean County Clerk and to each appointee.

**RESOLUTION**

**January 3, 2024**

**BE IT RESOLVED** by the **BOARD OF COMMISSIONERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY** that the following individuals are hereby appointed as members of the **OCEAN COUNTY TRANSPORTATION ADVISORY BOARD** for a term of one (1) year, effective January 1, 2024 and expiring on December 31, 2024:

**COMMISSIONER BARBARA JO CREA**

**JOHN N. ERNST, COUNTY ENGINEER**

**DAVID L. FITZGERALD, DIRECTOR OF TRANSPORTATION**

**BE IT FURTHER RESOLVED** that certified copies of this resolution shall be made available to the Ocean County Transportation Advisory Board, Ocean County Clerk and to each appointee.

## **RESOLUTION**

January 3, 2024

**WHEREAS**, in accordance with the State of New Jersey P.L. 1975, C. 127 (NJAC 17:27) each County shall forward the State Affirmative Action Office, the name, title, business, address, telephone and fax numbers of the County Public Agency Compliance Officer by January 10<sup>th</sup> of every year.

**NOW, THEREFORE, BE IT RESOLVED** by the **BOARD OF COMMISSIONERS OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY**, that it hereby designates and appoints **TRISTIN J. COLLINS** as the **OCEAN COUNTY PUBLIC AGENCY COMPLIANCE OFFICER** for the year 2024.

**BE IT FURTHER RESOLVED**, that certified copies of this Resolution shall be made available to the State of New Jersey Affirmative Action Office, the Ocean County Employee Relations Director and to the appointee.

**RESOLUTION**

**January 3, 2024**

**BE IT RESOLVED** by the **BOARD OF COMMISSIONERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY**, that the following individuals are hereby appointed to the **OCEAN COUNTY PLANNING BOARD** for a term of one (1) year, term to expire December 31, 2024:

<b>MARK F. JEHNKE, Little Egg Harbor</b>	<b>Engineer Alternate</b>
<b>DEBBIE BEYMAN, Lakewood</b>	<b>Citizen Alternate No. 1</b>
<b>ALAN W. AVERY, JR., Toms River</b>	<b>Citizen Alternate No. 2</b>

**BE IT FURTHER RESOLVED** that certified copies of this resolution shall be made available to the Ocean County Planning Board, Ocean County Clerk and to the appointees.

BILL COMMITTEE REPORT  
COUNTY OF OCEAN  
SUMMARY OF VOUCHERS

SUMMARY OF BILLS

CERTIFICATE #1

MASTER VOUCHER-CERTIFICATE FOR CERTIFICATION OF PAYMENT

I, THE UNDERSIGNED, DIRECTOR OF THE DEPARTMENT OF ADMINISTRATION  
HAVE EXAMINED THE VOUCHERS SUBMITTED HERE WITHIN FOR THE PURPOSE  
OF RECOMMENDING TO THE OCEAN COUNTY BOARD OF COMMISSIONERS  
PAYMENT THEREOF ON 01/03/2024.

I, HEREBY CERTIFY THESE VOUCHERS, IN THE TOTAL AMOUNT OF \$3,237,730.01  
WHICH ARE CONTAINED IN THE ATTACHED REPORT, TO BE VALID CLAIMS, AND I  
RECOMMEND APPROVAL AND PAYMENT THEREOF.

\_\_\_\_\_  
GARY QUINN  
DEPUTY DIRECTOR

APPROVED

\_\_\_\_\_  
JOHN P. KELLY  
COMMISSIONER

\_\_\_\_\_  
BARBARA JO CREA  
DIRECTOR

\_\_\_\_\_  
VIRGINIA E. HAINES  
COMMISSIONER

ORDERED PAID

\_\_\_\_\_  
FRANK SADEGHI  
COMMISSIONER

\_\_\_\_\_  
MICHELLE I. GUNTHER  
CLERK OF THE BOARD  
BOARD OF COMMISSIONERS

**R E S O L U T I O N**

**January 3, 2024**

**NOW, THEREFORE, BE IT RESOLVED BY THE OCEAN COUNTY BOARD OF COMMISSIONERS OF THE COUNTY OF OCEAN THAT THE DIRECTOR IS HEREBY AUTHORIZED AND INSTRUCTED TO EXECUTE MASTER VOUCHER-CERTIFICATE #1 FOR CERTIFICATION OF SAID MASTER VOUCHIER CONSISTING OF 6 PAGES WITH VOUCHERS TOTALING IN THE AMOUNT OF \$3,237,730.01 WHICH ARE DEEMED TO BE VALID CLAIMS AS RECOMMENDED BY THE DIRECTOR OF THE DEPARTMENT OF ADMINISTRATION**

**BE IT FURTHER RESOLVED THAT THE COMPTROLLER OF THE COUNTY OF OCEAN IS HEREBY AUTHORIZED AND DIRECTED TO PAY EACH AND EVERY ONE OF THE AFORESAID BILLS ATTACHED TO THIS MASTER VOUCHER-CERTIFICATE AND, UPON EXECUTION OF SAME BY SAID DIRECTOR, IF AND WHEN FUNDS ARE AVAILABLE.**

**No Associated  
Documents**



**COUNTY OF OCEAN  
2024 TEMPORARY CAPITAL BUDGET (CURRENT YEAR ACTION)**

1 PROJECT TITLE	2 PROJECT NUMBER	3 ESTIMATED TOTAL COST	4 AMOUNTS RESERVED IN PRIOR YEARS	PLANNED FUNDING SERVICES FOR CURRENT YEAR 2024					6 TO BE FUNDED IN FUTURE YEARS	
				5a 2024 Budget Appropriation	5b Capital Improvement Fund	5c Capital Surplus	5d Grants-in-Aid and Other Funds	5e Debt Authorized		
<b>ENGINEERS:</b>										
Reconstruction and Resurfacing of Certain County Roads - Design	2024-1	2,500,000			125,000			2,375,000		
Reconstruction & Resurfacing of Certain County Roads	2024-5	6,500,000			325,000			6,175,000		
Recon. of Old Freckhold Rd & GSP Underpass/Whitby Rd, Toms River	2024-14	1,200,000			60,000			1,140,000		
Traffic Signal Western Blvd & Manchester Avenue, Lacey Township	2024-15	1,000,000			50,000			950,000		
<b>Totals</b>		<b>\$11,200,000</b>		<b>\$0</b>	<b>\$0</b>	<b>\$560,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$10,640,000</b>	<b>\$0</b>

BE IT FURTHER RESOLVED, that the above items will be provided for in the 2024 Capital Budget, and

BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Director of Local Government Services.

It is hereby certified that this is a true copy of a resolution adopting a Temporary Capital Budget by the governing body on the 3rd day of January 2024.

Certified by:

\_\_\_\_\_  
(Date)

Michelle I. Gunther, Clerk of the Board of Commissioners

TRENTON, NEW JERSEY

APPROVED \_\_\_\_\_, 2024

DIRECTOR OF LOCAL GOVERNMENT SERVICES

# Resolution

January 3, 2024

**WHEREAS**, N.J.S.A. 40A:4-19 provides that where any contract commitment or payments are to be made prior to the final adoption of the 2024 budget, temporary appropriations should be made for the purpose and amounts required in the manner and the time therein provided; and

**WHEREAS**, the date of this Resolution is within the first thirty days of January 2024; and

**WHEREAS**, the total appropriations in the 2023 budget, exclusive of any appropriations made for interest and debt assistance in said 2023 budget, is the sum of \$118,342,091. This sum, including the required appropriations for the above mentioned line items may not exceed \$153,113,277 for the total 2024 Temporary Budget.

**NOW, THEREFORE, BE IT RESOLVED** by the **BOARD OF COMMISSIONERS** of the **COUNTY OF OCEAN**, that the following temporary appropriations be made and that a certified copy of this resolution be transmitted to the Chief Financial Officer for her records:

<u>APPROPRIATIONS</u>	<u>AMOUNT</u>
4002 Board of Commissioners	
Salaries & Wages	\$ 170,000
Other Expenses	1,750
4004 County Administrator	
Salaries & Wages	470,000
Other Expenses	34,000
4005 Management & Budget	
Salaries & Wages	200,000
Other Expenses	31,000
4006 Wireless Technologies Division	
Other Expenses	300,000
4010 County Counsel	
Other Expenses	187,500
4012 County Adjusters Office	
Salaries & Wages	76,000
Other Expenses	22,000
4013 Department of Finance	
Salaries & Wages	540,000
Other Expenses	62,000
4014 Clerk of the Board	
Salaries & Wages	350,000
Other Expenses	13,000
4015 Tourism & Economic Development	
Other Expenses	161,000
4016 Employee Relations	
Salaries & Wages	390,000
Other Expenses	4,500
4017 Personnel Training Program	10,000
4018 Labor Relations Consultant	53,000
4019 County Connection	
Other Expenses	4,200
4020 Public Information/Outreach	
Other Expenses	52,000
4022 County Clerk	
Salaries & Wages	820,000
Other Expenses	105,000
4023 Prosecutor's Programs	
Other Expenses	25,000
4024 Prosecutor's Office	
Salaries & Wages	5,300,000
Other Expenses	205,000
4026 Purchasing Department	
Salaries & Wages	170,000
Other Expenses	4,000
4029 Warehouse	
Salaries & Wages	120,000
Other Expenses	1,060

<u>APPROPRIATIONS</u>		<u>AMOUNT</u>
4030	Buildings & Grounds	
	Salaries & Wages	2,400,000
	Other Expenses	1,000,000
4031	Gang Violence Initiative	
	Salaries & Wages	205,000
4033	Security	
	Salaries & Wages	1,500,000
	Other Expenses	21,000
4034	Group Insurance Plans for Employees	21,000,000
4035	Employee Physicals & Policy	
	Other Expenses	35,000
4036	Health Benefits Waiver	10,800
4040	Insurance Consultant	
	Other Expenses	225,000
4042	Stationery, Printing & Advertising	
	Other Expenses	4,500
4044	Postage	
	Other Expenses	150,000
4046	Office of Information Technology	
	Salaries & Wages	1,110,000
	Other Expenses	1,400,000
4054	Printing & Graphic Arts	
	Salaries & Wages	185,000
	Other Expenses	65,000
4069	Ocean County Insurance Commission	
	Other Expenses	4,200,000
4205	Indigent Cost	
	Other Expenses	6,250
4210	Uniform Interstate Family Support Act	
	Other Expenses	45,000
4218	Surrogate	
	Salaries & Wages	375,000
	Other Expenses	11,900
4224	Sheriff-Judicial Function	
	Other Expenses	21,000
4402	Office of the Sheriff	
	Salaries & Wages	6,500,000
	Other Expenses	225,000
4403	Sheriff's - 911 System	
	Salaries & Wages	1,500,000
	Other Expenses	350,000
4404	Sheriff-Communications & Operations Division	
	Other Expenses	54,000
4405	Sheriff-Criminal Division	
	Other Expenses	104,000
4406	Police Academy	
	Other Expenses	11,000
4409	Office of Fire Marshal	
	Salaries & Wages	300,000
4410	Board of Taxation	
	Salaries & Wages	200,000
	Other Expenses	4,350
4414	Medical Examiner	
	Salaries & Wages	300,000
	Other Expenses	600,000
4416	Shade Tree Commission	
	Salaries & Wages	37,000
	Other Expenses	9,300
4420	Election Expense	
	Salaries & Wages	90,000
	Other Expenses	360,000
4421	Election Board	
	Salaries & Wages	850,000
4422	Rent of Polling Places	
	Other Expenses	24,125

<u>APPROPRIATIONS</u>	<u>AMOUNT</u>
4424 District Election Board Members	
Other Expenses	200,000
4426 Other Election Expenses-County Clerk's Office	
Other Expenses	310,000
4433 Sheriff's Emergency Services Division	
Other Expenses	21,000
4436 County Planning Board (RS40:27-3)	
Salaries & Wages	265,000
Other Expenses	31,000
4438 Consumer Affairs	
Salaries & Wages	255,000
Other Expenses	1,200
4446 Construction Board of Appeals	
Other Expenses	160
4449 Clean Vessel Act	
Other Expenses	70,000
4604 County Funds - Roads	
Salaries & Wages	3,450,000
Other Expenses	1,370,000
4605 Vehicle Services	
Salaries & Wages	1,180,000
Other Expenses	70,500
4608 Bridges	
Other Expenses	20,000
4614 Engineering Department	
Salaries & Wages	1,960,000
Other Expenses	140,000
4615 Engineering/Hazard Tree Removal	
Other Expenses	25,000
4618 Beach Erosion	168,750
4620 Transportation Services	
Salaries & Wages	1,100,000
Other Expenses	95,000
4634 Maintenance of Pumping Facility	
Other Expenses	64,875
4635 Schedule "C" Vehicle Services	
Other Expenses	454,500
4802 Department of Corrections	
Salaries & Wages	7,250,000
Other Expenses	290,000
4803 Corrections - Healthcare Services	
Other Expenses	1,211,325
4806 Corrections - Food	
Other Expenses	800,000
5011 Aid/Visiting Homemakers Service	
Other Expenses	22,149
5016 Department of Human Services	
Salaries & Wages	220,000
Other Expenses	220,000
5018 Mental Health Programs	
Other Expenses	516,000
5023 Fire & First Aid Training Center	
Salaries & Wages	120,000
Other Expenses	27,000
5026 Mosquito Extermination Commission	
Other Expenses	1,185,141
5033 Maint. of Patients in Other Than State Institutions	
Other Expenses	27,500
<hr/>	
<u>County Board of Social Services</u>	
5040 Administration	
Other Expenses	7,500,000
5041 Services Account	
Other Expenses	1,750,000
5046 Supplemental Security Income	
Other Expenses	800,000
5048 B.O.S.S./Emergency Shelter Aid	
Other Expenses	50,000

<u>APPROPRIATIONS</u>	<u>AMOUNT</u>
5051 School Nutrition Program Expense	
Other Expenses	40,000
5052 Juvenile Services - Educational Program	
Other Expenses	174,582
5053 Juvenile Gang Initiative	
Other Expenses	5,626
5055 Juvenile Services - State Housing	
Other Expenses	8,000
5056 Juvenile Services	
Salaries & Wages	1,150,000
Other Expenses	73,000
5057 Juvenile Services/Non-Secure Program	
Other Expenses	60,000
5058 Office of Senior Services	
Salaries & Wages	250,000
Other Expenses	1,610,000
5062 War Veterans Burial & Grave Decoration	
Other Expenses	58,500
5064 Ocean County Environmental Agency	
Other Expenses	460
5070 Workforce Investment Board	
Other Expenses	9,000
5087 Hazardous Household Waste	
Other Expenses	257,501
5088 Solid Waste Management	
Salaries & Wages	900,000
Other Expenses	200,000
5093 Handicapped Commission	
Other Expenses	300
5095 Ocean Co Bd of Social Services	
Other Expenses	32,408
5097 Division on Aging - S.D.C. Reimbursement	
Other Expenses	37,500
5202 Superintendent of Schools	
Salaries & Wages	95,000
Other Expenses	4,400
5208 County Extension Service	
Salaries & Wages	130,000
Other Expenses	7,445
5209 Rutgers Co-op Extension	
Other Expenses	239,726
5212 Reimbursement for Out of County Students	
Other Expenses	82,000
5216 Cultural & Heritage Commission	
Other Expenses	150,000
5402 County Parks & Recreation	
Salaries & Wages	2,550,000
Other Expenses	161,000
5404 County Parks/Non-Profit	
Other Expenses	50,000
5406 Forge Pond Recreation Complex	
Other Expenses	97,000
6408 Atlantis Complex	
Other Expenses	176,000
5410 Purchase/Rent/Lease Equipment	
Other Expenses	280,000
5412 Atlantis/Pro-Shop	
Other Expenses	15,500
5414 Forge Pond/Pro-Shop	
Other Expenses	11,500
5608 County Air Park	
Salaries & Wages	35,000
Other Expenses	2,600

<u>APPROPRIATIONS</u>	<u>AMOUNT</u>
5625 Repair & Maintenance of County Vehicles	
Other Expenses	750,000
5626 Environmental	
Other Expenses	187,501
5627 Physical Damage Vehicle	28,200
5628 Rental/Lease Office Premises	
Other Expenses	460,000
5638 Ocean County Public Transportation Program	
Other Expenses	375
5646 Purchase, Replacement, Repairs & Rentals of Equipment	
Other Expenses	92,500
5654 Veterans' Service Bureau	
Salaries & Wages	165,000
Other Expenses	55,750
5665 Association of Counties	
Other Expenses	29,006
<u>Utilities</u>	
5667 Gasoline	995,000
5669 Telephone/Data Transmission	1,000,000
5670 Natural Gas	475,000
5671 Heating Oil	15,000
5672 Recycling	500,000
5673 Water	109,550
5675 Sewer	175,000
5676 Trash Disposal	77,500
5677 Electricity	1,000,000
5679 Special Projects	425,000
<u>Capital Improvements</u>	
6002 Capital Improvement Fund	10,375,000
6010 Timekeeping Software & Equipment	100,000
6026 Road Overlay & Construction-Roads	1,000,000
6027 Road Overlay & Construction-Engineering	450,000
6028 Purchase of Communications Equipment	125,000
6036 Purchase of Office Equipment & Furniture	837,500
6038 Purchase of Trucks	1,125,000
6040 Building Repairs	1,300,000
6042 Data Processing Equipment	2,300,000
6050 Engineering Projects - Design	200,000
6053 Barnegat Branch Trail Upgrades	100,000
6054 Airpark Upgrades	25,000
6055 Roof upgrades and alterations	62,500
<u>County Debt Service</u>	
6650 Interest on Bonds	6,412,364
6652 Int: College Bonds State Aid	157,235
6655 NJEIT - Fund Loan	40,637
6657 NJEIT Trust Loan	10,950
<u>Statutory Expenditures - Contributions To:</u>	
6833 Defined Contrib Retire Plan	50,000
6834 Other Pension Liabilities	50,000
6840 Social Security System (O.A.S.I.)	4,000,000
6843 NJ-DOL-Catastrophic Illness Fund Right to Know	3,000
6844 New Jersey Temporary Disability Insurance	122,500
<u>State and Federal Grants</u>	
7044 Aid to Families with Dependent Children	100,000
9153 HUD CDBG PROGRAM INCOME FY24	11,479
AB04 OCEAN AREA PLAN GRANT FY23	13,101
AB20 CHILD RESTRAINT PROGRAM FY24	62,000
AB68 DRE CALLOUT PROGRAM FY23	84,000
AB80 MOVE OVER ENF FY23	40,000
AC00 AREA PLAN III E STATE FY24	106,727
AC01 SAFE HOUSING & TRANSPORT FY24	83,977
AC03 ADULT PROTECTIVE SVC FY24	451,670
AC04 OCEAN AREA PLAN GRANT FY24	2,614,915
AC05 OCEAN AREA COMPREHENSIVE FY24	234,010
AC06 OCEAN AREA PLAN STATE FY24	119,932
AC07 DCA: HOME DELIVERED MEALS FY24	71,979

<u>APPROPRIATIONS</u>	<u>AMOUNT</u>
AC09 CMQA FY24	23,810
AC17 SR CITIZEN/ PERSONS W/ DISAB FY24	2,892,198
AC23 COUNCIL OF THE ARTS FY24	264,500
AC28 SUPP AGING SUPPORTIVE SVCS 24	232,634
AC29 AREA PLAN III-E ADMIN FY24	17,195
AC31 FAMILY COURT SERVICES FY24	338,792
AC36 STATE COLA SENIOR SVCS FY24	387,495
AC38 MEDICAID MATCH FY24	74,243
AC51 DHS EMERG FOOD & SHELTER FY24	964,780
AC65 NJ CO HISTORY PARTNERSHIP FY24	134,329
AC84 PROGRAM SERVICE FUND FY24	562,994
AC85 PROGRAM MANAGEMENT FUND FY24	90,000
AC96 USDA FY24	256,151
BC07 LOCAL: DCA HOME DELV MEAL FY24	17,995
BC28 LOCAL: SUPP AGING SUPP SVC 24	58,159
<b>Total 2024 Temporary Budget</b>	<b>\$ <u>143,239,516</u></b>

## RESOLUTION

January 3, 2024

**WHEREAS**, it is deemed necessary to designate a County employee authorized to invest County idle funds; and

**WHEREAS**, the Board of Commissioners have appointed a Chief Financial Officer in accordance with P.L. 1993, c 87 et seq. (C 40A:9-28 et seq.).

**NOW, THEREFORE, BE IT RESOLVED, by the BOARD OF COMMISSIONERS of the COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:**

1. The County Chief Financial Officer and/or her designee are hereby authorized to invest available funds during the calendar year 2024, said funds only being invested in permitted securities/investments approved by New Jersey State Law. Funds may also be invested with financial institutions listed as authorized designated depositories.
2. The Chief Financial Officer and/or her designees will report to this Board on a monthly basis.
3. Any securities purchased must be maintained by said depositories in safekeeping.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be made available to the County Auditor and the Department of Finance.

## RESOLUTION

January 3, 2024

**WHEREAS**, N.J.S.A. 40A:5-14 requires that a local unit designate depository (ies) for County funds; and

**WHEREAS**, it is the desire of the County of Ocean to comply with such statute.

**NOW, THEREFORE, BE IT RESOLVED**, by the **BOARD OF COMMISSIONERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY** that the following financial institutions are designated as the Depositories of the County of Ocean for the year 2024:

Amboy Bank, Old Bridge, New Jersey  
Apple Bank for Savings, New York, New York  
Bank of America, Toms River, New Jersey  
Bank of New York Mellon, West Patterson, New Jersey  
Blue Foundry Bank, Rutherford, New Jersey  
Bogota Savings Bank, Teaneck, New Jersey  
Brunswick Bank & Trust, Monmouth Junction, New Jersey  
Capital One, N.A., Fairfield, New Jersey  
Cenlar Federal Savings Bank, Trenton, New Jersey  
Century Savings Bank, Vineland, New Jersey  
Citibank, N.A., Toms River, New Jersey  
Citizens Bank N.A., Toms River, New Jersey  
Columbia Bank, Fair Lawn, New Jersey  
Crest Savings Bank, Wildwood, New Jersey  
Crown Bank National, Brick, New Jersey  
First Bank, Hamilton, New Jersey  
First Commerce Bank, Lakewood, New Jersey  
First National Bank of Absecon, Absecon, New Jersey  
Firsttrust Savings Bank, Conshohocken, Pennsylvania  
Franklin Bank, Pilesgrove, New Jersey  
Freedom Bank, Maywood, New Jersey  
Freehold Bank, Freehold, New Jersey  
Garden State Community Bank, Toms River, New Jersey  
Haddon Savings Bank, Haddon Heights, New Jersey  
Haven Savings Bank, Hoboken, New Jersey  
J P Morgan Chase Bank, Toms River, New Jersey  
Kearny Bank, Toms River, New Jersey  
Lakeland Bank, Toms River, New Jersey  
Liberty Bell Bank, Marlton, New Jersey  
Lusitania Savings Bank, Newark, New Jersey  
Magyar Bank, New Brunswick, New Jersey  
Manasquan Savings Bank, Manasquan, New Jersey  
Millville Savings and Loan Association, Millville, New Jersey  
Monroe Savings Bank, Williamstown, New Jersey  
M&T Bank, Toms River, New Jersey  
New Jersey Asset & Rebate Management Program (NJ/ARM)  
New Millennium Bank, New Brunswick, New Jersey  
New York Community Bank, Toms River, New Jersey  
Northfield Bank, Avenel, New Jersey  
NVE Bank, Englewood, New Jersey  
Ocean First Bank, Toms River, New Jersey  
Poplar Bank, Elizabeth, New Jersey  
Provident Bank, Howell, New Jersey

PNC Bank, Toms River, New Jersey  
Republic Bank, Philadelphia, Pennsylvania  
Santander Bank, Toms River, New Jersey  
State of New Jersey Cash Management Fund  
Schuyler Savings Bank, Kearny, New Jersey  
Somerset Savings Bank, SLA, Bound Brook, New Jersey  
Spencer Savings Bank, SLA, Elmwood Park, New Jersey  
Sturdy Savings Bank, Cape May Court House, New Jersey  
TD Bank, Toms River, New Jersey  
The Bank of Princeton, Princeton, New Jersey  
The Depository Trust Company  
Union County Savings Bank, Elizabeth, New Jersey  
Unity Bank, Highland Park, New Jersey  
Valley National Bank, Wayne, New Jersey  
Wells Fargo, N.A., Toms River, New Jersey

**BE IT FURTHER RESOLVED** that the authorized County Officials are hereby directed and approved to execute any necessary related documents required by said depositories in order to perform their fiduciary responsibility.

**BE IT FURTHER RESOLVED** that certified copies of this resolution shall be made available to each institution named above, Conner Strong Company, Inc., County Auditor and the Department of Finance.

**RESOLUTION**

January 3, 2024

**WHEREAS**, the County of Ocean previously received approval from the State of New Jersey Division of Local Government Services, for various petty cash funds; and

**WHEREAS**, N.J.S.A. 40A:5-21 requires each petty cash fund be re-authorized annually; and

**WHEREAS**, the following County departments have a State approved petty cash fund:

Clerk of the Board  
Parks and Recreation  
Prosecutor's Office – Emergencies  
Prosecutor – Confidential Investigations  
Sheriff's Department  
Transportation Services Department  
Vehicle Services Department

**NOW THEREFORE, BE IT RESOLVED** that the Ocean County Board of Commissioners, State of New Jersey, that the petty cash funds approved by the State of New Jersey are hereby re-authorized for the year 2024.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be made available to the Finance Department and to the County Auditor.

## **RESOLUTION**

January 3, 2024

**WHEREAS**, N.J.S.A. 40A:5-14 requires that a local unit annually adopt a Cash Management Plan; and

**WHEREAS**, it is the desire of the County of Ocean to comply with such statute.

**NOW, THEREFORE, BE IT RESOLVED**, by the **BOARD OF COMMISSIONERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY** that the attached Cash Management Plan of the County of Ocean shall serve as the 2024 Cash Management Plan.

**BE IT FURTHER RESOLVED** that the authorized County Officials are hereby directed and approved to execute any necessary related documents required to implement the 2024 Cash Management Plan.

**BE IT FURTHER RESOLVED** that certified copies of this resolution shall be made available to the County Auditor and the Department of Finance.

# **CASH MANAGEMENT PLAN**

## **POLICY**

FIN 2024



**BOARD OF COMMISSIONERS**

**OCEAN COUNTY, NEW JERSEY**

# RESOLUTION

FEBRUARY 4, 1998

**WHEREAS**, N.J.S.A. 40A:5-14 of the Local Fiscal Affairs Law as amended by P.L. 1997, c. 148 on June 30, 1997 requires that every local unit shall adopt a "Cash Management Plan"; and

**WHEREAS**, The Cash Management Plan is required to list the GUDPA approved depository banks, any broker/dealers, and the approved investment instruments selected by the local unit's governing body; and

**WHEREAS**, The Local unit is required to adopt by resolution its Cash Management Plan on an annual basis.

**NOW, THEREFORE, BE IT RESOLVED** by the **BOARD OF CHOSEN FREEHOLDERS** of the **COUNTY OF OCEAN, STATE OF NEW JERSEY**, that the attached Cash Management Plan, known as Form FIN 1-98 be adopted as the Cash Management Plan for the County of Ocean in compliance to N.J.S.A. 40A:5-14 as modified by P.L. 1997, c.148.

**BE IT FUTHER RESOLVED** that certified copies of this resolution shall be forwarded to the Clerk of the Board, the Department of Finance and the County Auditor.



# COUNTY OF OCEAN

## POLICY

		FORM FIN 2024
SUBJECT: CASH MANAGEMENT PLAN	EFFECTIVE DATE 1/01/2024	APPROVAL

### INTRODUCTION

The New Jersey "Local Fiscal Affairs Law", specifically N.J.S.A. 40A:5-14, as amended by P.L. 1997, c.148 on June 30, 1997, requires that every local unit shall adopt a "Cash Management Plan." This plan lists the GUDPA approved depository banks, any broker/dealers, and the approved investment instruments selected by the local unit's governing body.

In addition, the cash management plan is to be adopted by resolution, usually at the reorganization meeting, or the first meeting of the year and will guide the investment of a local unit's idle cash during periods that it is not needed to meet obligations.

The County of Ocean has a formal Cash Management Plan which was initially adopted on July 6, 1983 and revised on February 4, 1998.

The purpose of the current revision is to modify the procedures currently followed under the current Cash Management Plan to comply with the provisions of P.L. 1997, c.148 as enacted on June 30, 1997.

This new act revises and expands the responsibility of the governing body and the role of the Chief Financial Officer in cash management as well as expanding the range of the allowed investment vehicles used by a local unit to invest its idle cash.

**County of Ocean**

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# POLICY

		FORM FIN 2024
SUBJECT: CASH MANAGEMENT PLAN	EFFECTIVE DATE 1/01/2024	PAGE 1 OF 8

## I. GENERAL AUTHORITY

The Board of Commissioners for the County of Ocean authorizes the Chief Financial Officer of the County of Ocean to administer the Cash Management Plan in order to deposit and invest the County of Ocean's idle cash pursuant to the stipulations contained in the Cash Management Plan.

## II. ELIGIBLE DEPOSITORIES FOR PUBLIC FUNDS

Eligible depositories for County funds are New Jersey banks or savings and loans specifically approved by the New Jersey Department of Banking and Insurance under the Government Unit Depository Protection Act (GUDPA) and maintain a banking presence in the County of Ocean. Deposits of County funds in institutions other than those covered by GUDPA are prohibited by law.

As part of the County's Cash Management Plan, annually The Board of Commissioners shall adopt a list of the approved depositories for the County (ATTACHMENT A).

### **RFP – Request for Proposal**

While P.L. 1997, c.148 formally exempts banking services and investment purchases from the bidding provisions of the Local Public Contracts Law N.J.S.A. 40A:11, all investment and banking services for the County of Ocean may be selected through a Request For Proposal (RFP) process.

When the need for banking and investment services exists, the County Chief Financial Officer may solicit RFP's from the eligible banking and investment institutions.

Upon receipt of the RFP's, the County Chief Financial Officer will then review each proposal. After the review, the County Chief Financial Officer will make recommendations to the Board of Commissioners. If necessary, the County Auditor may be asked to aid in the review process.

Once an investment or banking institution has been selected, the County's Cash Management Plan will be revised and adopted by resolution by the Board of Commissioners for the County of Ocean.

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### III. CASH MANAGEMENT POLICY

It shall be the policy of the Board of Commissioners for the County of Ocean to adopt the Cash Management Plan by resolution at the annual reorganization meeting or during the year as deemed necessary to reflect changes in laws, depositories, investments or funds.

The Chief Financial Officer for the County of Ocean is directed to invest and deposit funds pursuant to the cash management plan as adopted by resolution of The Board of Commissioners of the County of Ocean.

It is the objective of the Cash Management Policy to maximize the investment and interest income earned on idle County funds while providing adequate liquidity to meet the obligations of the County.

#### **Timely Deposit of all County Funds:**

As required by N.J.S.A. 40A:5-15, all monies collected or received from any source by or on behalf of the County or any board or Department thereof shall be paid to the "Treasurer, County of Ocean", who shall deposit all such funds within 48 hours after receipt, to the credit of the County of Ocean in one of the designated legal depositories.

All deposits forwarded to the Chief Financial Officer of the County of Ocean shall be accompanied by a revenue transmittal form listing cash and individual checks and will include a revenue account to which funds will be credited upon deposit.

#### **Deposits to Interest Bearing Accounts:**

It is the explicit policy of the County of Ocean that all funds be deposited into interest bearing accounts except as noted below.

All Departments and/or agencies of the County who collect monies for the County in the normal course of its activities must deposit said monies in an interest bearing account until such time as these monies are turned over to the County Treasurer or designee.

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## **Exceptions to Interest Bearing Account Requirements:**

The following types of funds are not required to be placed in Interest Bearing Accounts:

1. Petty Cash and Change Funds under \$5,000.00
2. Cash drawn from a Federal agency under a letter of credit, which cash is to be paid out within 5 working days to a vendor.
3. Amounts derived from the sale of bonds or notes, only to the extent that a specific written opinion of counsel states that the earning of (full) interest would result in the bonds or notes being classified as an arbitrage (not federally tax-exempt) issue pursuant to Federal regulations. To the extent that some interest is allowable, it shall be deposited at such a rate if such a rate is obtainable.

## **Treasurer's Report:**

It shall be the responsibility of the County Treasurer to provide to the Board of Commissioners a Treasurer's Report on a monthly basis which shall detail the following information as required by N.J.S.A. 40A:5-14.e. as amended by P.L. 1997, c.148 on June 30, 1997:

1. All investments made or redeemed over the past month;
2. Each financial institution holding local unit funds;
3. The amount of securities purchased or sold, class or type of securities purchased, book value, earned income, fees incurred, and market value of all investments as of the report date and;
4. Other information that may be required by the Board of Commissioners or deemed appropriate by the Chief Financial Officer.

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## **Cash Flow Analysis:**

An important part of establishing the County investment program includes detailed study of "cash flow" – when money comes in, when it goes out, and how much cash lies available for how long. Such an analysis provides the information needed to plan a viable investment procedure, including the projected length of time that funds can be invested in order to take full advantage of maturity periods with the highest yields.

Analysis of cash flow will alert the Treasurer to possible rescheduling of payments that will result in extending the life of short term investments. The Treasurer's calendar, compiled by the Division of Local Government Services and the Division of Taxation is an excellent source of specific dates regarding the above information.<sup>(1)</sup>

## **Reconciliation of Cash Deposits:**

On a monthly basis, the Chief Financial Officer or designee shall forward revenue reports to all departments and agencies of the County of Ocean who collect monies for the County detailing cash deposits made to their revenue accounts.

The individual departments and agencies are required to then reconcile the County's reports to the records maintained by the departments.

A form provided by the Chief Financial Officer will be returned by the department or agency either agreeing with the County's records, or listing any discrepancies to be researched by the Chief Financial Officer or designee.

## **Bank Reconciliations:**

It is the policy of the County of Ocean that all bank statements be reconciled to the County's records when received or within a reasonable time thereafter.

<sup>(1)</sup>Adapted from Municipal Finance Administration in New Jersey (New Brunswick; Rutgers University Bureau of Government Research, 1975, pg. 132).

# POLICY

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## IV. INVESTMENT POLICY

The investment objectives of the County of Ocean, listed in order of importance from greatest to least, are as follows:

1. The ability of the investment instrument to provide for the security and safety of County funds.
2. Liquidity of the investment instrument necessary to provide for County operations and obligations.
3. Yield or return on the investment instrument (only after the first two considerations are met).
4. Investments requiring the payment of a premium should not be purchased without the written consent of the Chief Financial Officer.

Therefore, with these objectives in mind and in compliance with the allowable investments detailed in N.J.S.A. 40A:5-14 as modified by P.L. 1997, c.148, the County Chief Financial Officer will decide on the investment vehicles to be included as approved in the County's Cash Management Plan adopted by resolution by the Board of Commissioners for the County of Ocean and reflected in ATTACHMENT B.

Additionally, the County Chief Financial Officer will select approved investment vehicles to achieve the maximum rate of return while minimizing costs and fees and providing for investment portfolio diversification by spreading idle County funds among a number of these approved investments as listed in ATTACHMENT B.

**POLICY**

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**ATTACHMENT A**

**APPROVED COUNTY DEPOSITORIES**

See Attachment A - Resolution dated January 3, 2024

# POLICY

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## ATTACHMENT B

### Approved Investment Vehicles

Any investment instruments in which the security is not physically held by the County of Ocean shall be covered by a third party custodial agreement which shall provide for the designation of such investment in the name of the County of Ocean and prevent unauthorized use of such investments.

Any investment not purchased and redeemed directly from the issuer, government money market mutual fund, local government investment fund, or the State of New Jersey Cash Management Fund, shall be purchased and redeemed through the use of a national or State bank located within the State of New Jersey or through a broker dealer, which, at the time of purchase or redemption, has been registered continuously for a period of at least two years pursuant to section 9 of P.L. 1967, c.93 (C.49:3-5) and has at least \$25 million in capital stock (or equivalent capitalization if not a corporation), surplus reserves for contingencies and undivided profits, or through a securities dealer who makes primary markets in U.S. Government securities and reports daily to the Federal Reserve Bank of New York its position in and borrowing on such U.S. Government securities.

Securities which may be purchased by the County include:

1. Bonds or other obligations of the United States of America or obligations guaranteed by the United States of America. This includes instruments such as Treasury bills, notes and bonds.
2. Any federal agency or instrumentality obligation authorized by Congress that matures within 397 days from the date of purchase, and has a fixed rate of interest not dependent on any index or external factors.
3. Bonds, notes or other obligations of New Jersey municipalities, local authorities, including fire districts and school districts of which the County is a part.
4. Any other bonds, notes or obligations with maturities not exceeding 397 days, as permitted by the Division of Investments. This includes Certificates of Deposit.
5. Local government investment pools, such as New Jersey CLASS, and the New Jersey Asset and Rebate Management Program.

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6. State of New Jersey Cash Management Fund
7. Government money market mutual funds in compliance with the following conditions:
  - A. Registered as a mutual fund with the Securities and Exchange Commission (SEC) and operated in accordance with 17 CFR sec. 270.2a7 (2a7).
  - B. Be rated by a nationally recognized statistical rating organization, i.e. Standard & Poors.
  - C. Have their portfolio limited to U.S. government securities as defined in 17 CFR sec. 270.2a7 and repurchase agreements collateralized by such U.S. securities
8. Repurchase agreements , 30 day maximum term, (repos) of fully collateralized securities, subject to conditions discussed in detail below:
  - A. Repurchase Agreements collateralized by U.S. Government Obligations, as described in Sections 1 and 2 above.
  - B. Custody of the collateral is transferred to a third party. This means the bank must contract with a trusted third party to hold the collateral to insure that it is not pledged against other investments.
  - C. The maturity of the agreement is not more than 30 days.
  - D. Underlying securities are purchased through a GUDPA bank.
  - E. A master repurchase agreement providing for the custody and security of collateral is executed.

**Note:** At no time shall investments contrary to the intent of N.J.S.A. 40A:5-15, et sequential be allowed.

## RESOLUTION

January 3, 2024

**WHEREAS**, Jennifer L. Bowens has been appointed Purchasing Agent; and

**WHEREAS**, N.J.S.A.40A:11-9 authorizes the Purchasing Agent to award contracts and administer competitive contracts and institutes a 15 percent of the bid limit quotation threshold.

**NOW, THEREFORE, BE IT RESOLVED**, by the **BOARD OF COMMISSIONERS OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY**, as follows:

1. Jennifer L. Bowens, as a Qualified Purchasing Agent is authorized to exercise the duties of a purchasing agent pursuant to N.J.S.A. 40A:11-2(30), with specified relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting unit.
2. Pursuant to N.J.S.A. 40A:11-3 and N.J.A.C. 5:34-5.4, the County's bid threshold is \$44,000.
3. The County Purchasing Agent is hereby authorized to purchase materials, supplies and equipment for the County of Ocean through Bids, Contracts, Window Contracts, Quotations, State Contracts and Proprietary Goods and Services in accordance with State Law.
4. The County Purchasing Agent is authorized to administer competitive contracting, (40A:11-4.1 et seq).
5. The County Purchasing Agent is authorized to award contracts that are in the aggregate less than 15 percent of the bid threshold without soliciting competitive quotations (40A:11-6.1).
6. Such purchases shall be made in accordance with the approved, annual budget of this Board.
7. Copies of this Resolution shall be forwarded to the County Management & Budget Department, Department of Finance and Auditor.

**RESOLUTION**

January 3, 2024

**WHEREAS**, there exists a need for professional appraisers to testify as expert witnesses in County condemnation matters and perform all other County appraisal work as needed; and

**WHEREAS**, the County of Ocean has publicly solicited Request for Qualifications for the provision of professional appraisal services in accordance with N.J.S.A. 19:44A-20.4 et seq.; and

**WHEREAS**, the five responses received by the County of Ocean were reviewed by the Ocean County Consultant Selection Review Committee in accordance with the criteria approved by the Ocean County Board of Commissioners for the evaluation of the same; and

**WHEREAS**, the Ocean County Consultant Selection Review Committee has recommended the award of a Professional Services Agreement for professional appraisal services to the individuals set forth below for calendar year 2024; and

**WHEREAS**, costs for all appraisal services rendered are not to exceed \$800,000.00; and

**WHEREAS**, funds for these services shall be available within the following funding sources:

1. Natural Lands Trust Fund Account
2. Capital Ordinances
3. 2024 Temporary and 2024 Adopted County Budget – Administrator O.E., Management & Budget O.E., and Special Projects O.E.
4. Parks Department O&E; and

**WHEREAS**, the Local Public Contracts Law requires that the Resolution authorizing the award of contracts for Professional Services and the contract itself must be available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE COUNTY OF OCEAN, STATE OF NEW JERSEY, as follows:**

1. The Director and Clerk of the Board are hereby authorized and directed to enter into and execute Agreements with:

**ANTHONY S. GRAZIANO**

Integra Realty Resources - Coastal NJ

1415 Hooper Avenue, Suite 306, Toms River, NJ 08753;

**HENRY J. MANCINI**

Henry J. Mancini & Associates

691 Mill Creek Road, Unit 11, Manahawkin, NJ 08050; and

**NEW JERSEY REALTY ADVISORY GROUP, LLC**

178 Main Street

Woodbridge, NJ 07095.

2. These Agreements are awarded as professional services in accordance with N.J.S.A. 40A:11-5, as the services to be performed are specialized and qualitative in nature and require expertise, extensive training and a proven reputation in this field of endeavor.
3. These Agreements are awarded in compliance with the provisions of N.J.S.A. 19:44A-20.4 et seq.
4. A notice of this action shall be published once as required by law.
5. The contract number must be placed on all documents pertaining to this Agreement.
6. A certified copy of this Resolution, together with a copy of the Agreement executed by the parties, shall remain on file and be available for public inspection at the office of the Clerk of the Board of Commissioners.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution shall be made available to the Ocean County Auditor, County Counsel, County Comptroller, Anthony S. Graziano, Henry J. Mancini, and New Jersey Realty Advisory Group, LLC.

**No Associated  
Documents**

**No Associated  
Documents**