



Ocean County Cultural & Heritage Commission

2014/2015 LOCAL ARTS & HISTORY PROGRAM GRANTS

FACILITY & PROGRAM ACCESSIBILITY SURVEY

THIS SURVEY MUST BE COMPLETED AND RETURNED WITH THE GRANT APPLICATION.

Name of organization: _____

Name of person completing survey: _____ Phone # _____

Governance

- Yes No Does your organization have a board adopted ADA Plan?
- Yes No Does your organization have an ADA Advisory Committee?
- Yes No Does your organization have a board adopted policy that states that it will not discriminate against potential staff, volunteers, artists or others due to a disability in the engagement for services?
- Yes No Does your organization have a Board Adopted ADA Grievance Procedure? Briefly explain your organization's procedure or your plans to create one (including date).

- Yes No Does the organization have an access coordinator?
If yes, provide that person's name: _____
Phone # _____ Email _____
- Yes No Does your organization budget for ADA Compliance, if so, how much? _____
Details accommodation efforts in the coming year

What has your organization done in the past two years to educate the organization's officers, board, and staff about access?

Programs & Marketing

- Yes No Does your organization include accessibility information on its website?
- Yes No Does your organization utilized accessibility symbols in its publications?
- Yes No Does your organization market to individuals with disabilities?
- Yes No Does your organization caption video presentations?
- Yes No Does your organization offer CDs/DVDs of exhibits/programs for inaccessible areas?
- Yes No If your organization presents programs at a facility that you do not own, do you have the venue fill out an accessibility survey?

What does your organization plan to do in the coming year to involve, attract, and accommodate individuals with disabilities in your programs?

Addressing Specific Needs

Using the chart below, check those accommodations that apply to your organization:

Accommodation	Provide accommodation upon request?	Have ever provided this service?
Advanced copies of scripts, program synopsis, etc.	<input type="checkbox"/>	<input type="checkbox"/>
Assistive Listening System	<input type="checkbox"/>	<input type="checkbox"/>
Audio Description	<input type="checkbox"/>	<input type="checkbox"/>
Braille Publications	<input type="checkbox"/>	<input type="checkbox"/>
Companion Seating/Admissions	<input type="checkbox"/>	<input type="checkbox"/>
Large Print Publications	<input type="checkbox"/>	<input type="checkbox"/>
Open Captioning	<input type="checkbox"/>	<input type="checkbox"/>
Publications on Audio/CD	<input type="checkbox"/>	<input type="checkbox"/>
Sign Interpretation	<input type="checkbox"/>	<input type="checkbox"/>
Space for Service Animals	<input type="checkbox"/>	<input type="checkbox"/>
Tactile Exhibits	<input type="checkbox"/>	<input type="checkbox"/>

- Yes No Is your site barrier free (accessible to individuals with mobility concerns)?
If not, how do you provide reasonable accommodations?

How do you conveying program content for individuals with learning and developmental disabilities, autism, mental illness, and brain injuries?

How do you adapt program content for individuals with visual impairments or blindness?

How do you adapt programs and exhibits for individuals with hearing impairments or deafness?